

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/035702-2023>

Tender

## **NHS Norfolk and Waveney ICB CYP participation and co-production Offer**

NHS Norfolk & Waveney Integrated Care Board

F02: Contract notice

Notice identifier: 2023/S 000-035702

Procurement identifier (OCID): ocds-h6vhtk-042192

Published 4 December 2023, 4:38pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Norfolk & Waveney Integrated Care Board

County Hall, Martineau Ln

Norwich

NR1 2DH

#### **Email**

[David.Bailey1@nhs.net](mailto:David.Bailey1@nhs.net)

#### **Country**

United Kingdom

#### **Region code**

UKH15 - Norwich and East Norfolk

## **Internet address(es)**

Main address

<https://www.improvinglivesnw.org.uk/about-us/our-nhs-integrated-care-board-icb/icb-contact/>

Buyer's address

<https://www.improvinglivesnw.org.uk/about-us/our-nhs-integrated-care-board-icb/icb-contact/>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Health

---

## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

NHS Norfolk and Waveney ICB CYP participation and co-production Offer

Reference number

NW-2023-39

#### II.1.2) Main CPV code

- 85100000 - Health services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

NHS Norfolk and Waveney Integrated Care Board (referred to as the Commissioner) is inviting suitably qualified and experienced providers to express their interest in the provision of the CYP participation and co-production Offer

Norfolk & Waveney is committed to ensuring Children, Young People and their families have a voice and inform the development and delivery of the support they receive for their physical and mental health. This offer ('the offer') aims to:

1. Build on and coordinate existing participation and engagement networks across all age groups 0-25 yrs
2. Focus on under 11s and CYP experiencing health inequalities which represent identified participation and engagement gaps existing across our system

The contract period will be for an initial period of 2 years with the option to extend for up to a further year, commencing 1st April 2024. The indicative contract value is £200,000 per annum, £600,000 over the full 3 years. This is subject to review following the early engagement.

To express your interest in this opportunity please register using the following link - <https://health-family.force.com/s/Welcome>. Project Reference C229351.

#### II.1.5) Estimated total value

Value excluding VAT: £600,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKH1 - East Anglia

Main site or place of performance

Norfolk and Waveney

### **II.2.4) Description of the procurement**

Norfolk & Waveney is committed to ensuring Children, Young People and their families have a voice and inform the development and delivery of the support they receive for their physical and mental health. This offer ('the offer') aims to:

1. Build on and coordinate existing participation and engagement networks across all age groups 0-25 yrs
2. Focus on under 11s and CYP experiencing health inequalities which represent identified participation and engagement gaps existing across our system

To integrate 'the offer' into existing local participation and coproduction networks and add value to existing offers

To maintain and embed the Youth Governance Group – continue prioritising YGG members input in all aspects of the Integrated Care Board's CYPMH team's work

To provide CYP participation and coproduction support to the whole range of physical and mental health services e.g. paediatrics, asthma, epilepsy

To give particular focus to engaging CYP who experience health inequalities, these may include, but are not restricted to: SEND, CYP with long term conditions, BAME, EAL (English as an Additional Language) communities, LGBTQ+, Gypsy Roma communities, refugee and immigrant communities, CYP open to social care, and CYP with physical disabilities.

To uphold the CYP Mental Health Charter as a key tool in bringing the voice of children and young people into CYPMH system and service development and improvement

Work with education setting's 'school councils' to involve the broadest range of voices in participation and co-production work support.

Collaborate with the adult/all-age participation and co-production initiatives to support

partnership working, shared community access points, and less risk of duplication.  
 Support health service's staff recruitment processes with CYP participation.  
 Proactively enable CYP and families to support service improvements by testing and piloting new service tools, processes or forms etc.

### Service Specific Outcomes

Increase in numbers of CYP and families 0-25yrs who are supported to be involved in co-production opportunities to shape and improve health services  
 Increase number of under 11s (including engagement with parent / carers) to be involved in co-production opportunities  
 Improve numbers of CYP from disadvantaged groups to be proportionately involved in co-production and participation.  
 Improve numbers of CYP who experience or are more likely to experience health inequalities that are supported to engage with co-production opportunities with local communities and services.  
 Provide practical guidance and support for organisations to understand and actively use the CYP Mental Health Charter in their service design and developments.  
 Increase the range of digital and face to face opportunities for CYP engagement  
 Ensure there is equity of co-production reach across Norfolk and Waveney and across all age groups and disadvantaged groups.

The contract period will be for an initial period of 2 years with the option to extend for up to a further year, commencing 1st April 2024. The indicative contract value is £200,000 per annum, £600,000 over the full 3 years. This is subject to review following the early engagement.

To express your interest in this opportunity please register using the following link - <https://health-family.force.com/s/Welcome>. Project Reference C229351.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £600,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2026

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 January 2024

Local time

5:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 29 February 2024

**IV.2.7) Conditions for opening of tenders**

Date

9 January 2024

Local time

9:00am

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court

The Strand

London

WC2A 2LL

Country

United Kingdom

Internet address

<https://www.judiciary.uk/courts-and-tribunals/high-court/>