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Tender

Non-Core Subsidised Bus Routes

Scottish Borders Council

F02: Contract notice

Notice identifier: 2024/S 000-035697

Procurement identifier (OCID): ocids-h6vhtk-047b79

Published 4 November 2024, 4:26pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Borders Council

Council Headquarters

Newtown St Boswells

TD6 0SA

Contact

Ryan Douglas

Email

procurement@scotborders.gov.uk

Telephone

+44 1835824000

Country

United Kingdom

NUTS code

UKM91 - Scottish Borders

Internet address(es)

Main address

<http://www.scotborders.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00394

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Non-Core Subsidised Bus Routes

Reference number

1001204

II.1.2) Main CPV code

- 60112000 - Public road transport services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of subsidised bus services for various routes within the Scottish Borders area

II.1.5) Estimated total value

Value excluding VAT: £1,400,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

T075a - Galashiels to Melrose Gait

Lot No

1

II.2.2) Additional CPV code(s)

- 60112000 - Public road transport services

II.2.3) Place of performance

NUTS codes

- UKM91 - Scottish Borders

Main site or place of performance

Galashiels

II.2.4) Description of the procurement

Provision of a 16 seat subsidised bus service to and from Galashiels and Melrose Gait.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

12 May 2025

End date

31 March 2030

This contract is subject to renewal

Yes

Description of renewals

3 x 12 months optional extensions, taking the maximum contract duration to 8 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

T090a - Peebles Town Service

Lot No

2

II.2.2) Additional CPV code(s)

- 60112000 - Public road transport services

II.2.3) Place of performance

NUTS codes

- UKM91 - Scottish Borders

Main site or place of performance

Peebles

II.2.4) Description of the procurement

Provision of a 16 seat subsidised bus service within Peebles.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

12 May 2025

End date

31 March 2030

This contract is subject to renewal

Yes

Description of renewals

3 x 12 months optional extensions, taking the maximum contract duration to 8 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Peebles Taxi Bus

Lot No

3

II.2.2) Additional CPV code(s)

- 60120000 - Taxi services

II.2.3) Place of performance

NUTS codes

- UKM91 - Scottish Borders

Main site or place of performance

Peebles

II.2.4) Description of the procurement

Provision of an 8 seat demand responsive taxibus service in the Peebles area.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

12 May 2025

End date

31 March 2030

This contract is subject to renewal

Yes

Description of renewals

3 x 12 months optional extensions, taking the maximum contract duration to 8 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

T091a - Peebles to Biggar

Lot No

4

II.2.2) Additional CPV code(s)

- 60112000 - Public road transport services

II.2.3) Place of performance

NUTS codes

- UKM91 - Scottish Borders

II.2.4) Description of the procurement

Provision of a 16 seat subsidised bus service to and from Peebles and Biggar.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

12 May 2025

End date

31 March 2030

This contract is subject to renewal

Yes

Description of renewals

3 x 12 months optional extensions, taking the maximum contract duration to 8 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

T093a - Peebles to West Linton

Lot No

5

II.2.2) Additional CPV code(s)

- 60112000 - Public road transport services

II.2.3) Place of performance

NUTS codes

- UKM91 - Scottish Borders

II.2.4) Description of the procurement

Provision of a 16 seat subsidised bus services between Peebles and West Linton.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

12 May 2025

End date

31 March 2030

This contract is subject to renewal

Yes

Description of renewals

3 x 12 months optional extensions, taking the maximum contract duration to 8 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

T091a/T093a - Combined Service

Lot No

6

II.2.2) Additional CPV code(s)

- 60112000 - Public road transport services

II.2.3) Place of performance

NUTS codes

- UKM91 - Scottish Borders

Main site or place of performance

Peebles

II.2.4) Description of the procurement

Provision of a 16 seat subsidised bus service incorporating services T091a and T093a

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

12 May 2025

End date

31 March 2030

This contract is subject to renewal

Yes

Description of renewals

3 x 12 months optional extension, taking the contract to a maximum duration of 8 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

4A1a:

Bidders are required to have prior to tender submission licenses appropriate to the lots for which they are submitting a tender:

Lot 3: Special Restricted Public Service Vehicle Operator License (in addition to a Taxi or Private Hire Operator License)

Lots 1,2,4,5,6: PSV Operators License

III.1.2) Economic and financial standing

List and brief description of selection criteria

4B5b/4B5c: The bidder must confirm they already have or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover indicated below.

4B6: The bidder may at the Council's discretion asked to provide copies of their audited accounts for the most recent two financial years.

Bidders must declare that they have passed the financial standing test of the Traffic Commissioner.

Minimum level(s) of standards possibly required

- Employer's (Compulsory) Liability - Minimum amount GBP5,000,000 per claim
- Public Liability Insurance - Minimum amount GBP5,000,000 per claim
- Motor Vehicle Insurance (Fully Comprehensive) - Minimum amount GBP10,000,000 per claim

III.1.3) Technical and professional ability

List and brief description of selection criteria

4C7: Bidders will be required to provide evidence that their organisation has taken steps

to build their awareness of the climate change emergency and how they will respond.

4D1: Bidders will be required to provide a documented Health & Safety policy or, where applicable (less than 5 employees, self-employed, etc.) statement of Health & Safety intent.

Minimum level(s) of standards possibly required

Complete document 1001204-Bidder Relevant Contract Climate Change Plan

Provide legally compliant H&S policy or statement of intent

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Holders of licenses appropriate to the lots for which they are submitting a tender.

III.2.2) Contract performance conditions

See conditions of contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-020740](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 January 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

10 January 2025

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Final year of the contract

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Note that even where otherwise acceptable bids are submitted, not all Lots will be awarded. Lots 3-6 are alternative services covering the same geographical area and will be awarded in one of the following combinations:

-Lot 3 only

-Lots 4 & 5

-Lot 6 only

Once the tender evaluation has been completed the following documentation will be required:

1. evidence of your company's insurance certification detailing the required level of insurance as per the levels stated within this contract notice.
2. A completed copy of Forms and Declarations
3. A completed copy of FOI Exemption Request Form
4. A completed copy of Non-Involvement in Serious Organised Crime Declaration
5. Any other documentation required.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=775752.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Bidders will be asked to commit delivering a minimum amount of community benefits per

lot awarded and proportionate to the value.

(SC Ref:775752)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=775752

VI.4) Procedures for review

VI.4.1) Review body

Jedburgh Sherriff Court and Justice of the Peace Court

Castlegate

Jedburgh

TD8 6AR

Email

jedburgh@scotcourts.gov.uk

Telephone

+44 1835863231

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/jedburgh-sheriff-court-and-justice-of-the-peace-court>