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Tender

The Arden Forest C of E Multi Academy Trust ~ Catering Tender

The Arden Forest C of E Multi Academy Trust

F02: Contract notice

Notice identifier: 2024/S 000-035693

Procurement identifier (OCID): ocids-h6vhtk-04b3d2

Published 4 November 2024, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

The Arden Forest C of E Multi Academy Trust

St Nicholas Primary School, St Faith's Road

Alcester

B49 6AG

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKG13 - Warwickshire

Internet address(es)

Main address

<https://www.ardenforestmat.org/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/2PSQ2986RU>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Arden Forest C of E Multi Academy Trust ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide catering and hospitality services for The Arden Forest C of E Multi Academy Trust.

II.1.5) Estimated total value

Value excluding VAT: £3,840,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG13 - Warwickshire

Main site or place of performance

Warwickshire

II.2.4) Description of the procurement

The successful Supplier will be required to provide catering and hospitality services for The Arden Forest C of E Multi Academy Trust.

Ten schools are part of this tender (please see below) we are seeking tender submissions for the whole contract.

The Arden Forest C of E Multi Academy Trust is well established Multi Academy Trust situated in South Warwickshire and will include at the commencement to this contract the following 8 schools with two further schools joining the contract in early 2026 (please see below) where the successful contractor will be required to deliver a service and meet the requirements of the specification at each school from the contract commencement.

The eight schools which will be part of this tender at contract commencement are:

- Coughton CE Primary School ~ Coughton Lane, Coughton, Warwickshire B49 5HN
- The Ferncumbe CE Primary School ~ Hatton Green, Warwick, CV35 7EX
- Harbury C of E Primary School ~ Mill Street, Harbury, Leamington Spa, CV33 9HR
- Henley in Arden Church of England Primary School ~ Arden Road, Henley in Arden, B95 5FT
- St Nicholas C of E Primary School ~ St Faiths Road, Alcester, Warwickshire, B49 6AG
- Studley Infants' School ~ High Street, Studley, Warwickshire, B80 7HJ
- Tanworth-in-Arden Church of England Primary School and Nursery ~ The Green, Tanworth-in-Arden, Warwickshire, B94 5AJ.
- Wootton Wawen Church of England Primary School ~ Alcester Road, Wootton Wawen, Solihull, Warwickshire, B95 6AY

The below two schools will join the contract in 2026

- Temple Grafton Church of England Primary School ~ Church Bank, Alcester, Warwickshire B49 6NU ~ joining the contract on 3rd January 2026
- St Nicholas C of E Primary School ~ The Blundells, Kenilworth, Warwickshire CV8 2PE ~ joining the contract on 31st March 2026

In addition to this The Multi Academy Trust is expected to grow in the number of schools becoming part of the trust during this contract period, and the provision of catering services within these schools when they have joined the MAT will fall under the scope of this contract. The successful contractor will be expected to provide this service within these additional schools using the same costing model, ratios etc. that they applied to their successful tender submission for the Arden Forest C of E Multi Academy Trust at the

point of tender submission. The duration of contract for these schools will not be increased and they will join the contract for the remaining contract period that exists at the point of entry into the MAT.

The contract being tendered is for three years in duration from 1 August 2025 until 31 July 2028, with the option to extend for a further term of three years on the same terms and conditions excluding the right to further extend. The contract will be guaranteed performance in nature.

The tender project is seeking to appoint a Contractor whose initiative and innovation will be welcomed for the provision of all catering services within the Trust. The high-quality service levels proposed, should maintain excellent standards throughout, resulting in a new food service offer with consistent high standards of food operations across all Schools.

Regular customer and parental engagement (using digital platforms and social media) will be required to ensure this is the case moving into the contract term

These new standards of operation should meet the needs of the pupil's moving forwards into this contract term. The current range of foods needs to be expanded along with the service provision. It is one of the objectives of this tender that the successful contractor will utilise a truly local supply chain and the farming "belt" in Warwickshire and Worcestershire areas to source all fresh produce, namely being:

Bakery Products

Meat

Fruit and Vegetables

Dairy Products

See SQ Document for more information.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £3,840,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2025

End date

31 July 2031

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

13 December 2024

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

20 January 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Alcester:-School-catering-services./2PSQ2986RU>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/2PSQ2986RU>

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VI.4) Procedures for review

VI.4.1) Review body

The Arden Forest C of E Multi Academy Trust

St Nicholas Primary School, St Faith's Road

Alcester

B49 6AG

Country

United Kingdom