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Tender

WFD Systems Improvement Project

THE WESTMINSTER FOUNDATION FOR DEMOCRACY LIMITED

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-035659

Procurement identifier (OCID): ocds-h6vhtk-0554d1

Published 27 June 2025, 10:48am

Scope

Description

WFD is seeking a reputable supplier to provide sustained support and continuous improvement of its core information management systems. These systems enable the design, delivery, and reporting of democracy support programming across the organisation.

The objective of this engagement is to enhance WFD's digital infrastructure through the development of additional modules within WFD's Power Apps-based programme delivery solution and the provision of expert support across SharePoint, Power Apps, Microsoft Dynamics Business Central, and Azure.

This work will contribute to the strengthening of organisational effectiveness, improving programme performance monitoring, and the implementation of WFD's Data Strategy.

The scope of this engagement includes but not limited to:

Supporting the maintenance and continuous improvement of WFD's Microsoft 365-based information systems, including but not limited to Power Apps, SharePoint, Dynamics Business Central, and Azure.

Further specifying and developing a set of pre-identified modules for WFD's Power Apps-

based programme delivery application.

Collaborating with WFD to refine existing requirements and translate these into functional system components.

Providing advisory input into WFD's broader systems development roadmap and Data Strategy

Ensuring secure, user-friendly, and well-documented development practices.

WFD's target infrastructure uses Microsoft Dataverse and includes three Canvas Apps, five PowerBI reports, and an Azure Function app that uses Python.

WFD has approximately 220 users licensed for PowerApps and PowerBI.

Commercial tool

Establishes a framework

Total value (estimated)

- £210,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 October 2025 to 31 March 2027
- 1 year, 6 months

Main procurement category

Services

CPV classifications

- 72000000 - IT services: consulting, software development, Internet and support

Contract locations

- UKI - London

Framework

Maximum number of suppliers

1

Maximum percentage fee charged to suppliers

0%

Framework operation description

Prices will be determined based on the SFIA rate card submitted. The Statement of Requirements / scope would be agreed and set out in an Order Contract (call-off). Since there will be one supplier on the framework, it will be without competition.

Award method when using the framework

Without competition

Contracting authorities that may use the framework

Establishing party only

Participation

This procurement is reserved for

- UK suppliers
- Small and medium-sized enterprises (SMEs) and voluntary, community and social enterprises (VCSEs)

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

18 July 2025, 11:59pm

Tender submission deadline

25 July 2025, 11:59pm

Submission address and any special instructions

procurement@wfd.org

Tenders may be submitted electronically

No

Award criteria

The evaluation process will consist of two stages:

Stage 1 - Evaluation of written submissions

Stage 2 - Interviews with shortlisted bidders

Please refer to the invitation to tender document for full details.

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<https://www.wfd.org/vacancy-supplier/invitation-tender-service-improvement-project>

ITT and clarification questions are hosted on the website page

Contracting authority

THE WESTMINSTER FOUNDATION FOR DEMOCRACY LIMITED

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- Public Procurement Organisation Number: PPTR-9766-JYLP

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London

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United Kingdom

Email: procurement@wfd.org

Region: UKI32 - Westminster

Organisation type: Public authority - sub-central government