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Tender

## **Health and Care Research Funding Scheme Management**

Welsh Government

F02: Contract notice

Notice identifier: 2022/S 000-035623

Procurement identifier (OCID): ocds-h6vhtk-0391cd

Published 16 December 2022, 10:25am

The closing date and time has been changed to:

**3 February 2023, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Welsh Government

Gwasanaethau Caffael Corfforaethol / Corporate Procurement Services, Parc Cathays / Cathays Park

Llandudno Junction

CF10 3NQ

#### **Contact**

James Roberts

**Email**

[james.roberts@gov.wales](mailto:james.roberts@gov.wales)

**Telephone**

+44 3000257095

**Country**

United Kingdom

**NUTS code**

UKL - Wales

**Internet address(es)**

Main address

<http://gov.wales>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0007](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0007)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.etenderwales.bravosolution.co.uk](http://www.etenderwales.bravosolution.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.etenderwales.bravosolution.co.uk](http://www.etenderwales.bravosolution.co.uk)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.etenderwales.bravosolution.co.uk](http://www.etenderwales.bravosolution.co.uk)

## **I.4) Type of the contracting authority**

National or federal Agency/Office

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Health and Care Research Funding Scheme Management

#### **II.1.2) Main CPV code**

- 75100000 - Administration services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This procurement exercise is being conducted on behalf of the Welsh Ministers (hereinafter referred to the “The Client”) to establish a contract for Health and Care Research Wales Scheme Management. The purpose of this Invitation to Tender (ITT) is to provide Bidders with sufficient information to enable them to compile a comprehensive bid that meets the requirements of the procurement for the delivery of the Services set out in the Specification at Section 2 of this ITT.

The Specification sets out the services required for a five-year (with two-year extension option) contract to administer a range of Health and Care Research Wales project funding

schemes on behalf of the Client. Information on Health and Care Research Wales can be found here: [Waleshealthandcareresearchwales.org](http://Waleshealthandcareresearchwales.org).

The Client aims to award a five-year contract (with the option of a two-year extension), commencing on 1 July 2023.

The aim of the contract is the administration of a single, integrated Research Funding Scheme, with two researcher-led call arms and a new commissioned arm, and two application, assessment and award points each contract year.

In addition, bidders are invited to provide costs for additional ad hoc commissioned calls that may be run on a 'call-off' basis. The successful bidder will also be required to administer the grant management of live awards for the duration of the contract.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 75100000 - Administration services
- 75112000 - Administrative services for business operations
- 73110000 - Research services
- 72224000 - Project management consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

### **II.2.4) Description of the procurement**

This procurement exercise is being conducted on behalf of the Welsh Ministers (hereinafter referred to the "The Client") to establish a contract for Health and Care Research Wales Scheme Management. The purpose of this Invitation to Tender (ITT) is to provide Bidders with sufficient information to enable them to compile a comprehensive bid that meets the requirements of the procurement for the delivery of the Services set out in the Specification

at Section 2 of this ITT. Bidders agree to keep confidential information contained within the ITT or sent with it or made available in connection with any further enquiries about its subject matter.

This ITT has been issued in connection with the Open Procedure to be conducted in accordance with the Public Contracts Regulations 2015 (as amended) (PCR 2015) for the procurement of the Contract. Bidders should refer to the contract notice dispatched for publication in the FTS\*/Sell2Wales.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Possible 2 years extension

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

25 January 2023

Local time

12:00pm

Changed to:

Date

3 February 2023

Local time

12:00pm

See the [change notice](#).

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

25 January 2023

Local time

12:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

ender Information:

<https://etenderwales.bravosolution.co.uk>

- The first person from your Organisation to use the Platform will be required to register on behalf of the Organisation.
- In order to log-in to the Platform please enter your Username and Password.
- Registration should only be performed once for each Organisation.
- Please contact the person who Registered (i.e. the Super User) in order to arrange access to the Platform.
- Note: If your Organisation is already registered on the Platform then you must not make any additional registration. Please contact the

Helpdesk to gain access to the Platform.

- Tenders must be uploaded to the BravoSolution portal by 12:00. Late bids will not be accepted.

How To Find The ITT:

- Once logged in you must click on 'ITT's Open to all Suppliers'
- The e-tender references for this contract are: project\_52070 the following ITTs:



itt\_100006 - C170/2022/2023 Health and Care Research Wales Project Funding Scheme Management

- Click on the title to access summary details of the contract. If you are still interested in submitting a tender, click the 'Express an Interest'

button. This will move the ITT from the 'Open to all Suppliers' area to the 'My ITT's' on the home page.

- You will then see the full details of the ITT in the qualification and technical envelopes along with any relevant documents in the

'Attachments' area.

- Any questions on the ITT, please use the 'Messages' area to contact the buyer directly – Please do not contact the named person at the top

of this notice.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest at

[https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=107985](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=107985)

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

[http://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=124782](http://www.sell2wales.gov.wales/search/search_switch.aspx?ID=124782)

Please refer to the tender documents for more information. Community Benefits will be a non-Core requirement and a non-core community benefits proposal will be submitted for all lots.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

[https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=127441](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=127441)

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

[http://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=127486](http://www.sell2wales.gov.wales/search/search_switch.aspx?ID=127486)

(WA Ref:127486)

The buyer considers that this contract is suitable for consortia.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

[https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=127526](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=127526)

(WA Ref:127526)

The buyer considers that this contract is suitable for consortia.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom