

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/035584-2022>

Tender

## **Office Mechanical and Electrical Maintenance Services**

Optivo

F02: Contract notice

Notice identifier: 2022/S 000-035584

Procurement identifier (OCID): ocids-h6vhtk-0391b5

Published 16 December 2022, 8:45am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Optivo

125 High Street

Croydon

CR0 9XP

#### **Email**

[kim.newman@optivo.org.uk](mailto:kim.newman@optivo.org.uk)

#### **Telephone**

+44 8001216060

#### **Country**

United Kingdom

## **NUTS code**

UKI62 - Croydon

## **Internet address(es)**

Main address

<http://www.optivo.org.uk>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA8521](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA8521)

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.mytenders.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Housing and community amenities

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Office Mechanical and Electrical Maintenance Services

Reference number

OP 7360

#### **II.1.2) Main CPV code**

- 71334000 - Mechanical and electrical engineering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Office Mechanical and Electrical Maintenance Services to the Optivo portfolio of office accommodation in London, Kent, Sussex and West Midlands

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,176,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 50000000 - Repair and maintenance services
- 50500000 - Repair and maintenance services for pumps, valves, taps and metal containers and machinery

- 50511000 - Repair and maintenance services of pumps
- 50512000 - Repair and maintenance services of valves
- 50513000 - Repair and maintenance services of taps
- 50530000 - Repair and maintenance services of machinery
- 50532000 - Repair and maintenance services of electrical machinery, apparatus and associated equipment
- 50610000 - Repair and maintenance services of security equipment
- 50700000 - Repair and maintenance services of building installations
- 50711000 - Repair and maintenance services of electrical building installations
- 50712000 - Repair and maintenance services of mechanical building installations
- 50800000 - Miscellaneous repair and maintenance services
- 79993000 - Building and facilities management services

### **II.2.3) Place of performance**

NUTS codes

- UKG - West Midlands (England)
- UKJ4 - Kent
- UKI4 - Inner London – East
- UKI6 - Outer London – South
- UKJ2 - Surrey, East and West Sussex

Main site or place of performance

Office locations within London, Kent, Sussex and West Midlands.

### **II.2.4) Description of the procurement**

Mechanical and Electrical Maintenance Services to the Optivo portfolio of office

accommodation.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,176,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Option to extend by up to a further 2 years.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Selection criteria as stated in the procurement documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As stated in the tender documents.

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 January 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

20 January 2023

Local time

12:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=228287](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=228287).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:228287)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email



[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>