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Planning

Property Services Consultancy Project - Stock conditioning Surveying

More titles:

2022-2023-040: Property Services Consultancy Project - Contract Admin

METROPOLITAN HOUSING TRUST LIMITED

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-035555

Procurement identifiers (OCIDs): ocds-h6vhtk-03919b, ocds-h6vhtk-03919c

Published 15 December 2022, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

METROPOLITAN HOUSING TRUST LIMITED

The Grange, 100 High Street, Southgate

London

N14 6PW

Contact

Jumaa Sudi

Email

jumaa.sudi@mtvh.co.uk

Telephone

+44 2035353535

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

www.delta-esourcing.com

Buyer's address

WWW.MTVH.CO.UK

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Property Services Consultancy Project - Stock conditioning Surveying

Reference number

2022-2023-039

II.1.2) Main CPV code

- 71315200 - Building consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

MTVH desires to have a proactive relationship with the supplier, ensuring a timely, effective, and accurate service. Monitoring the performance of the supplier and assessing the health of the working relationship are key requirements, with a twofold purpose: •To ensure that the supplier is meeting the performance criteria, e.g., the service levels and quality, defined in the contract •To develop a collaborative approach when identifying service improvement opportunities that benefit our residents Account management is therefore valued very highly. Some requirements for MTVH of this include: •A dedicated account manager operating as a single point of contact for MTVH, who will allocate work out proactively across the various teams within their organisation •Team charts provided to MTVH, so we are aware of the different teams and their members across, e.g., Stock Condition, roof drone surveys etc. •A dedicated telephone line for Stock Condition surveys •Ensure the use of mobile devices is possible for any survey •A live central file/shared file/spreadsheet or PowerBi dashboard equivalent, so information can be accessed quickly, and residents' queries can be answered promptly •Effectively work with MTVH's existing asset management software Promaster and Keystone and new Northgate (NEC) •Clear and logical process agreed upon regarding 'no access' to properties •Fortnightly/monthly operational meetings with key personnel consistently attending and updating clients live project spreadsheet on a regular basis •Quarterly Supplier Relationship Management (SRM) meetings with wider organisational stakeholders

II.1.5) Estimated total value

Value excluding VAT: £6,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71315200 - Building consultancy services
- 70333000 - Housing services
- 71315300 - Building surveying services

II.2.3) Place of performance

NUTS codes

- UKH - East of England
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKJ - South East (England)
- UKK - South West (England)
- UKD - North West (England)
- UKC - North East (England)

Main site or place of performance

EAST OF ENGLAND,EAST MIDLANDS (ENGLAND),WEST MIDLANDS (ENGLAND),SOUTH EAST (ENGLAND),SOUTH WEST (ENGLAND),NORTH WEST (ENGLAND),NORTH EAST (ENGLAND)

II.2.4) Description of the procurement

MTVH desires to have a proactive relationship with the supplier, ensuring a timely, effective,

and accurate service. Monitoring the performance of the supplier and assessing the health of the working relationship are key requirements, with a twofold purpose:

- To ensure that the supplier is meeting the performance criteria, e.g., the service levels and quality, defined in the contract
- To develop a collaborative approach when identifying service improvement opportunities that benefit our residents

Account management is therefore valued very highly. Some requirements for MTVH of this include:

- A dedicated account manager operating as a single point of contact for MTVH, who will allocate work out proactively across the various teams within their organisation
- Team charts provided to MTVH, so we are aware of the different teams and their members across, e.g., Stock Condition, roof drone surveys etc.
- A dedicated telephone line for Stock Condition surveys
- Ensure the use of mobile devices are used for any survey
- A live central file/shared file/spreadsheet or PowerBi dashboard equivalent, so information can be accessed quickly, and residents' queries can be answered promptly
- Effectively work with MTVH's existing asset management software Promaster and Keystone and new Northgate (NEC)
- Clear and logical process agreed upon regarding 'no access' to properties
- Fortnightly/monthly operational meetings with key personnel consistently attending and updating clients live project spreadsheet on a regular basis
- Quarterly Supplier Relationship Management (SRM) meetings with wider organisational stakeholders

The primary scope of services includes:

- 1.Completing an annual stock condition survey programme of 57,094 units - 1/5th every year (dwellings, flats, maisonettes and other), comprising of 3,791 blocks.
- 2.Providing and maintaining an up-to-date report detailing the methodology and quality control measures followed during the collation and validation of stock condition dates.
- 3.Providing on request a summary report detailing the findings of the stock condition survey commissions to demonstrate outcomes and validation.
- 4.Completing stock condition surveys of vacant blocks and dwellings on newly developed properties before occupation.
- 5.Maintaining IT hardware and software to the required specification to maintain the capability of completing stock condition survey programmes and the transfer of data to MTVH systems.
- 6.To install an IT interface with MTVH New Asset Management Database (Currently using Promaster/Keystone which will be integrated into Northgate NEC) to allow for real-time data transfer of information. This option will be explored with the winning bidder to improve data transfer, reduce administration, and achieve efficiencies.
- 7.Carrying out the roof drone surveys and producing reports and recommendations including images.

II.3) Estimated date of publication of contract notice

23 January 2023

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

2022-2023-040: Property Services Consultancy Project - Contract Admin

Reference number

2022-2023-040

II.1.2) Main CPV code

- 71315200 - Building consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

MTVH desires to have a proactive relationship with the supplier, ensuring a timely, effective, and accurate service. Monitoring the performance of the supplier and assessing the health of the working relationship are key requirements, with a twofold purpose: •To ensure that the supplier is meeting the performance criteria, e.g., the service levels and quality, defined in the contract •To develop a collaborative approach when identifying service improvement opportunities that benefit our residents Account management is therefore valued very highly. Some requirements for MTVH of this include: •A dedicated account manager operating as a single point of contact for MTVH, who will allocate work out proactively across the various teams within their organisation •Team charts provided to MTVH, so we are aware of the different teams and their members across, e.g., Contract Administration, Principle Designer etc. •A live central file/shared file/spreadsheet or PowerBi dashboard equivalent, so information can be accessed quickly, and residents' queries can be answered promptly •Weekly/fortnightly operational meetings with key personnel consistently attending and updating clients live project spreadsheet on a regular basis •Quarterly Supplier Relationship Management (SRM) meetings with wider organisational stakeholders

II.1.5) Estimated total value

Value excluding VAT: £5,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71315200 - Building consultancy services
- 71315300 - Building surveying services

II.2.3) Place of performance

NUTS codes

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Main site or place of performance

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II.2.4) Description of the procurement

MTVH desires to have a proactive relationship with the supplier, ensuring a timely, effective, and accurate service. Monitoring the performance of the supplier and assessing the health of the working relationship are key requirements, with a twofold purpose: •To ensure that the supplier is meeting the performance criteria, e.g., the service levels and quality, defined in the contract •To develop a collaborative approach when identifying service improvement opportunities that benefit our residents Account management is therefore valued very highly. Some requirements for MTVH of this include: •A dedicated account manager

operating as a single point of contact for MTVH, who will allocate work out proactively across the various teams within their organisation •Team charts provided to MTVH, so we are aware of the different teams and their members across, e.g., Contract Administration, Principle Designer etc. •A live central file/shared file/spreadsheet or PowerBi dashboard equivalent, so information can be accessed quickly, and residents' queries can be answered promptly •Weekly/fortnightly operational meetings with key personnel consistently attending and updating clients live project spreadsheet on a regular basis •Quarterly Supplier Relationship Management (SRM) meetings with wider organisational stakeholders The primary scope of services includes: 1.Carrying out pre-condition surveys/validation surveys for properties. 2.To draw up technical specifications, sketches, ITT tendering documents, tender analysis, and reports for single or multiple types of work. 3.Undertaking the role of Contract Administrator on Planned works, planned Component Renewal and cyclical Programmes. The responsibilities of this are outlined in Annex A. 4.Undertaking the role of Construction, Design and Management (CDM) as Principal Designer (PD). The responsibilities of this are outlined in Annex B. 5.Act on behalf of MTVH to submit the planning application, statement & CAD drawings including the heritage statement where required.

II.3) Estimated date of publication of contract notice

23 January 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

Section VI. Complementary information

VI.3) Additional information

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Building-consultancy-services./8DXWJZ5FVX>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/8DXWJZ5FVX>

GO Reference: GO-20221215-PRO-21746241