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Tender

Welsh Government Policy, Legislation & Government Business Learning & Development Offer

Llywodraeth Cymru / Welsh Government

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-035550

Procurement identifier (OCID): ocds-h6vhtk-051ddb ([view related notices](#))

Published 26 June 2025, 5:13pm

Scope

Reference

C259/2024/2025

Description

This procurement exercise is being conducted on behalf of the Welsh Ministers to establish a contract for the Corporate Induction Learning Offer. Bidders are invited to submit Bids to be awarded the Contract for the Policy, Legislation & Government Business Learning & Development Offer.

The aim of this contract is to develop and deliver learning and development solutions so as to equip relevant Welsh Government officials with the necessary skills, knowledge & behaviours required for their roles so that they can effectively develop and implement policy and work on government business and constitutional matters relating to Wales.

Total value (estimated)

- £2,000,000 excluding VAT
- £2,000,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 6 October 2025 to 5 October 2027
- Possible extension to 5 October 2029
- 4 years

Description of possible extension:

This contract is for two years with a one year plus one year extension.

Main procurement category

Services

CPV classifications

- 80500000 - Training services

Contract locations

- UKL - Wales
-

Participation

Legal and financial capacity conditions of participation

Please see tender documents for all conditions of participation

Technical ability conditions of participation

Please see tender documents for all conditions of participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

24 July 2025, 2:00pm

Tender submission deadline

31 July 2025, 2:00pm

Submission address and any special instructions

E-Tender Information:

<https://etenderwales.bravosolution.co.uk>

- The first person from your Organisation to use the Platform will be required to register on behalf of the Organisation.

- Registration involves accepting a User Agreement, and providing basic information about your Organisation and about the User

performing the Registration.

- On registering on the Platform the Super User will select a Username and will receive a password.

- The Password will be sent by e-mail to the email address that was specified in the User Details section of the Registration page.

- In order to log-in to the Platform please enter your Username and Password.

- Note: If you forget your Password then visit the homepage and click "Forgot your password?"

- Registration should only be performed once for each Organisation.

- If you think that someone in your Organisation may have already registered on this Platform then you must not register again.

- Please contact the person who Registered (i.e. the Super User) in order to arrange access to the Platform.

- Contact the Helpdesk immediately if you are unable to contact the Super User (for example if they have left your Organisation).

- Note: If your Organisation is already registered on the Platform then you must not make any additional registration. Please contact the

Helpdesk to gain access to the Platform.

- Tenders must be uploaded to the BravoSolution portal by 14:00. Late bids will not be accepted.

How To Find The ITT:

- Once logged in you must click on 'ITT's Open to all Suppliers'
- The e-tender references for this contract are: project_46113 and itt_85216
- Click on the title to access summary details of the contract. If you are still interested in submitting a tender, click the 'Express an Interest' button. This will move the ITT from the 'Open to all Suppliers' area to the 'My ITT's' on the home page.
- You will then see the full details of the ITT in the qualification and technical envelopes along with any relevant documents in the 'Attachments' area.
- Any questions on the ITT, please use the 'Messages' area to contact the buyer directly - Please do not contact the named person at the top of this notice.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on

Sell2Wales at https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=105095

The buyer considers that this contract is suitable for consortia.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

- Welsh
- English

Award decision date (estimated)

29 September 2025

Award criteria

Name	Description	Type	Weighting
Technical Question 1a	Ability to meet the requirements of the specification	Quality	20.00%
Technical Question 1b	Administration and management of contract	Quality	20.00%
Commercial submission	Cost submission for the tender. Please see tender documents for commercial template	Cost	20.00%
Technical Question 2a	Trainer experience and credibility	Quality	20.00%
Technical Question 2b	Demonstration of Delivery Expertise	Cost	20.00%

Other information

Payment terms

Payment will be made in arrears within 30 days of receipt of a valid and agreed invoice. Invoices must show a full breakdown of costs that clearly correlate with the successful Bidder's tender.

Please see Specification and Terms and Conditions for Services documents for all payment terms

Description of risks to contract performance

N/A

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Special regime

Light touch

Documents

Associated tender documents

<https://etenderwales.bravosolution.co.uk/>

The tender documents consist of ITT, Specification, Technical Response Template, Commercial Response template and Welsh Government Terms and Conditions for Services

Technical specifications to be met

<https://etenderwales.bravosolution.co.uk/>

Please see tender documents for the tender technical details

Contracting authority

Llywodraeth Cymru / Welsh Government

- Public Procurement Organisation Number: PQYQ-3841-BHTP

Gwasanaethau Caffael Corfforaethol / Corporate Procurement Services

Cardiff

CF10 3NQ

United Kingdom

Contact name: Jennifer Doyle

Email: jennifer.doyle@gov.wales

Website: <http://gov.wales>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - central government

Devolved regulations that apply: Wales