This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/035548-2025">https://www.find-tender.service.gov.uk/Notice/035548-2025</a>

Tender

# Welsh Government Corporate Induction Learning and Development Offer

Llywodraeth Cymru / Welsh Government

UK4: Tender notice - Procurement Act 2023 - view information about notice types

Notice identifier: 2025/S 000-035548

Procurement identifier (OCID): ocds-h6vhtk-055488 (view related notices)

Published 26 June 2025, 5:11pm

## Scope

#### Reference

C291/2024/2025

### **Description**

Welsh Government wish to appoint a supplier to develop and deliver a new Corporate Induction learning offer for new joiners to the Welsh Government to start off the new joiner's six-month induction programme.

All new Welsh Government staff undergo an induction programme as part of their new employment. Welsh Government induction is a six-month process that starts on the new joiner's first day. As part of this six-month programme, new starters will undertake a series of activities at an organisational level and specific to their individual role, such as internally facilitated training sessions, job shadowing and e-learning.

This contract is being established for the development and delivery of Corporate Induction learning and development solutions for a variety of audiences and capability levels through various mechanisms. It will ensure new joiners have a sound understanding of

the structure and aims of the Welsh Government and Senedd, and how their role as a Civil Servant contributes to the organisational aims.

## **Total value (estimated)**

- £180,000 excluding VAT
- £180,000 including VAT

Below the relevant threshold

## **Contract dates (estimated)**

- 6 October 2025 to 5 October 2027
- Possible extension to 5 October 2029
- 4 years

Description of possible extension:

This is a 2 year contract with the option to extend by one year plus a further one year

# Main procurement category

Services

#### **CPV** classifications

• 80500000 - Training services

#### **Contract locations**

•	UK	L -	W	la	les
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# **Participation**

# **Conditions of participation**

Selection criteria as stated in the procurement documents

## Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

# **Submission**

# **Enquiry deadline**

24 July 2025, 2:00pm

#### **Tender submission deadline**

31 July 2025, 2:00pm

# Submission address and any special instructions

E-Tender Information:

#### https://etenderwales.bravosolution.co.uk

- The first person from your Organisation to use the Platform will be required to register on behalf of the Organisation.
- Registration involves accepting a User Agreement, and providing basic information about your Organisation and about the User

performing the Registration.

- On registering on the Platform the Super User will select a Username and will receive a password.
- The Password will be sent by e-mail to the email address that was specified in the User Details section of the Registration page.
- In order to log-in to the Platform please enter your Username and Password.
- Note: If you forget your Password then visit the homepage and click "Forgot your password?"
- Registration should only be performed once for each Organisation.
- If you think that someone in your Organisation may have already registered on this Platform then you must not register again.
- Please contact the person who Registered (i.e. the Super User) in order to arrange access to the Platform.
- Contact the Helpdesk immediately if you are unable to contact the Super User (for example if they have left your Organisation).
- Note: If your Organisation is already registered on the Platform then you must not make any additional registration. Please contact the

Helpdesk to gain access to the Platform.

- Tenders must be uploaded to the BravoSolution portal by 14:00. Late bids will not be accepted.

#### How To Find The ITT:

- Once logged in you must click on 'ITT's Open to all Suppliers'

- The e-tender references for this contract are: project 59674 and itt 118096
- Click on the title to access summary details of the contract. If you are still interested in submitting a tender, click the 'Express an Interest'

button. This will move the ITT from the 'Open to all Suppliers' area to the 'My ITT's' on the home page.

- You will then see the full details of the ITT in the qualification and technical envelopes along with any relevant documents in the

'Attachments' area.

- Any questions on the ITT, please use the 'Messages' area to contact the buyer directly - Please do not contact the named person at the top

of this notice.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on

Sell2Wales at <a href="https://www.sell2wales.gov.wales/search/search-switch.aspx?ID=105095">https://www.sell2wales.gov.wales/search/search-switch.aspx?ID=105095</a>

(WA Ref:107985)

The buyer considers that this contract is suitable for consortia.

# Tenders may be submitted electronically

Yes

## **Award criteria**

Name	Description	Туре	Weighting
Technical Question 1	Fulfilment of Contract Requirement	Quality	35.00%

Name	Description	Туре	Weighting
Technical Question 2	Demonstration of Expertise	Quality	35.00%
Commercial submission	Cost submission for the tender. Please see tender documents for commercial template	nePrice	30.00%

# **Procedure**

# **Procedure type**

Below threshold - open competition

# Special regime

Light touch

### **Documents**

#### **Associated tender documents**

https://etenderwales.bravosolution.co.uk/

Tender documents consist of ITT, Specification, Technical Response Template, Commercial Response Template and Welsh Government Terms and Conditions for Services

## Technical specifications to be met

https://etenderwales.bravosolution.co.uk/

**Technical Criteria Weightings** 

Q1 Fulfilment of contract requirement 35%

Q2 Demonstration of Expertise 35%

Q3 Attendance at Demonstration Session Pass/Fail

# **Contracting authority**

## **Llywodraeth Cymru / Welsh Government**

• Public Procurement Organisation Number: PQYQ-3841-BHTP

Gwasanaethau Caffael Corfforaethol / Corporate Procurement Services

Cardiff

CF10 3NQ

**United Kingdom** 

Contact name: Jennifer Doyle

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Website: <a href="http://gov.wales">http://gov.wales</a>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - central government

Devolved regulations that apply: Wales