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Contract

## Office Solutions

The Minister for the Cabinet Office acting through Crown Commercial Service

F03: Contract award notice

Notice identifier: 2023/S 000-035541

Procurement identifier (OCID): ocds-h6vhtk-03a3ed

Published 1 December 2023, 3:45pm

## Section I: Contracting authority

### I.1) Name and addresses

The Minister for the Cabinet Office acting through Crown Commercial Service

9th Floor The Capital Building, Old Hall Street

Liverpool

L3 9PP

### Email

[supplier@crowncommercial.gov.uk](mailto:supplier@crowncommercial.gov.uk)

### Telephone

+44 3150103503

### Country

United Kingdom

### Region code

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/ccs>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Other activity

Public Procurement

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Office Solutions

Reference number

RM6299

#### **II.1.2) Main CPV code**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Crown Commercial Service (CCS) were seeking to establish a framework contract with suppliers for the provision of office stationery supplies and electronic office supplies.

The suppliers were required to provide the deliverables (e.g. good and services) to all public sector organisations throughout the United Kingdom including but not limited to;

office stationery

facility peripherals (janitorial/cleaning products)

paper and paper based products

electronic office supplies (EOS)

office furniture

ergonomic products

catering products

This new Framework contract would have been for a period of 3 (three) years with an option to extend for one further 12 (twelve) month period.

The new Framework contract was to be split into 3 Lots as follows

Lot 1 - Office Stationery and Electronic Office Supplies (EOS) (Single Supplier)

Lot 2 - Office Stationery and Electronic Office Supplies (EOS) (Multi Supplier)

Lot 3 - Electronic Office Supplies (EOS) (Single Supplier)

This mandate was to replace the current RM6059 Office Supplies framework, which has two single supplier lots and one multi-supplier lot offering a product range similar to the above.

This Agreement would have replaced RM6059 Office Supplies Framework which was awarded April 20 as a 2+1+1 Agreement (Lots 1 & 3 were awarded Sep 20 due to Covid-19)

All lots for RM6059 will co-terminate at the same time, 5 April 2024.

The full specification is set out in framework Schedule 1 (Specification).

The Minister for the Cabinet Office acting through Crown Commercial Service issued a contract notice on 12 July 2023 (Ref: 2023/S 000-020017) to procure the provision of office stationery supplies and electronic office supplies.

For the reason set out below Crown Commercial Service has taken the decision to not proceed with this procurement:

- On 16 August 2023, CCS issued a notification to the market that the procurement process was paused prior to the submission of tenders.
- Following this date an internal review of the framework was undertaken, which has resulted in the decision to remove all single supplier lots.
- The policy intent behind this decision is to increase competition, open the market opportunity particularly for Small and Medium Enterprises and thereby drive value for money outcomes for buyers.
- The new Office Supplies framework will therefore consist of two multi-supplier lots (Office Stationery Supplies and Electronic Office Supplies) under which buyers will be able to consider calling off contracts via further competition or direct award (as per the framework rules).

CCS intends to issue a new Invitation to Tender to the market on Monday 4 December 2023, which will provide interested bidders with all the information about the new framework and how to bid.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.2) Description**

#### **II.2.1) Title**

Office Stationery and Electronic Office Supplies (EOS) (Single Supplier)

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 22111000 - School books
- 22600000 - Ink
- 22610000 - Printing ink
- 22830000 - Exercise books
- 22832000 - Exercise papers
- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages
- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture
- 30125000 - Parts and accessories of photocopying apparatus
- 30125100 - Toner cartridges
- 30125110 - Toner for laser printers/fax machines
- 30125120 - Toner for photocopiers
- 30125130 - Toner for data-processing and research and documentation centres

- 30190000 - Various office equipment and supplies
- 30192000 - Office supplies
- 30192113 - Ink cartridges
- 30192700 - Stationery
- 30197000 - Small office equipment
- 30197600 - Processed paper and paperboard
- 30197642 - Photocopier paper and xerographic paper
- 30197643 - Photocopier paper
- 30199000 - Paper stationery and other items
- 30199230 - Envelopes
- 30199710 - Printed envelopes
- 30230000 - Computer-related equipment
- 30234000 - Storage media
- 30237200 - Computer accessories
- 33141623 - First-aid boxes
- 37800000 - Handicraft and art supplies
- 38112100 - Global navigation and positioning systems (GPS or equivalent)
- 38650000 - Photographic equipment
- 39113700 - Footrests
- 39130000 - Office furniture
- 39162000 - Educational equipment
- 39162110 - Teaching supplies
- 39220000 - Kitchen equipment, household and domestic items and catering supplies
- 39800000 - Cleaning and polishing products

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

All office solutions products, including stationery and EOS.

This is a single Supplier Lot.

Lot 1 would have been awarded to a single supplier as a result of the eAuction as documented in the ITT.

This lot was for direct award.

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Office Stationery and Electronic Office Supplies (EOS)

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 22111000 - School books
- 22600000 - Ink
- 22610000 - Printing ink
- 22830000 - Exercise books

- 22832000 - Exercise papers
- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages
- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture
- 30125000 - Parts and accessories of photocopying apparatus
- 30125100 - Toner cartridges
- 30125110 - Toner for laser printers/fax machines
- 30125120 - Toner for photocopiers
- 30125130 - Toner for data-processing and research and documentation centres
- 30190000 - Various office equipment and supplies
- 30192000 - Office supplies
- 30192113 - Ink cartridges
- 30192700 - Stationery
- 30197000 - Small office equipment
- 30197600 - Processed paper and paperboard
- 30197642 - Photocopier paper and xerographic paper
- 30197643 - Photocopier paper
- 30199000 - Paper stationery and other items
- 30199230 - Envelopes
- 30199710 - Printed envelopes
- 30230000 - Computer-related equipment
- 30234000 - Storage media
- 30237200 - Computer accessories
- 33141623 - First-aid boxes
- 37800000 - Handicraft and art supplies
- 38112100 - Global navigation and positioning systems (GPS or equivalent)

- 38650000 - Photographic equipment
- 39113700 - Footrests
- 39130000 - Office furniture
- 39162000 - Educational equipment
- 39162110 - Teaching supplies
- 39220000 - Kitchen equipment, household and domestic items and catering supplies
- 39800000 - Cleaning and polishing products

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

All office solutions products, including stationery and EOS. This would have been multi Supplier Lot.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Electronic Office Supplies (EOS)

Lot No

## **II.2.2) Additional CPV code(s)**

- 22600000 - Ink
- 22610000 - Printing ink
- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages
- 30125000 - Parts and accessories of photocopying apparatus
- 30125100 - Toner cartridges
- 30125110 - Toner for laser printers/fax machines
- 30125120 - Toner for photocopiers
- 30125130 - Toner for data-processing and research and documentation centres
- 30192113 - Ink cartridges

## **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

## **II.2.4) Description of the procurement**

EOS only. This was a single supplier Lot.

## **II.2.5) Award criteria**

Price

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.6) Information about electronic auction

An electronic auction will be used

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-003879](#)

#### IV.2.9) Information about termination of call for competition in the form of a prior information notice

The contracting authority will not award any further contracts based on the above prior information notice

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## **Section V. Award of contract**

### **Contract No**

0

### **Lot No**

1

### **Title**

Office Stationery and Electronic Office Supplies (EOS) (Single Supplier)

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

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## **Section V. Award of contract**

### **Contract No**

0

### **Lot No**

2

### **Title**

Office Stationery and Electronic Office Supplies (EOS)

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

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## **Section V. Award of contract**

### **Contract No**

0

### **Lot No**

3

### **Title**

Electronic Office Supplies (EOS)

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

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## **Section VI. Complementary information**

### **VI.3) Additional information**

As part of this notice the following documents can be accessed at

<https://www.contractsfinder.service.gov.uk/Notice/8a84deae-e60e-4124-8f78-a98673c29bfa>

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Minister for the Cabinet Office acting through Crown Commercial Service

9th Floor, The Capital, Old Hall Street

Liverpool

L3 9PP

Email

[supplier@crowncommercial.gov.uk](mailto:supplier@crowncommercial.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

The Minister for the Cabinet Office acting through Crown Commercial Service

9th Floor, The Capital, Old Hall Street

Liverpool

L3 9PP

Email

[supplier@crowncommercial.gov.uk](mailto:supplier@crowncommercial.gov.uk)

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