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Tender

## **2023 UCI Cycling World Championships Overlay Supplier Glasgow Activities**

Glasgow Life (Culture & Sport Glasgow)

F02: Contract notice

Notice identifier: 2022/S 000-035478

Procurement identifier (OCID): ocds-h6vhtk-038dae

Published 15 December 2022, 11:28am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Glasgow Life (Culture & Sport Glasgow)

38 Albion Street

Glasgow

G1 1LH

#### **Contact**

Sandra Maclennan

#### **Email**

[sandra.maclennan@glasgowlife.org.uk](mailto:sandra.maclennan@glasgowlife.org.uk)

#### **Telephone**

+44 7387909822

#### **Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

[www.glasgowlife.org.uk](http://www.glasgowlife.org.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10287](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10287)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

2023 UCI Cycling World Championships Overlay Supplier Glasgow Activities

Reference number

GLUCI001

#### **II.1.2) Main CPV code**

- 79952000 - Event services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Glasgow Life are seeking to appoint a supplier that can deliver the temporary overlay services including Principal Contractor services for Competitive and Non Competitive venues that Glasgow are responsible for at the 2023 UCI Cycling World Championships that will take place from the 03 -13 August 2023

#### **II.1.5) Estimated total value**

Value excluding VAT: £3,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79952000 - Event services
- 79952100 - Cultural event organisation services

#### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

Main site or place of performance

Glasgow

#### **II.2.4) Description of the procurement**

Glasgow Life are seeking to appoint a supplier that can deliver the temporary overlay services including Principal Contractor services for the Competitive and Non Competitive venues that Glasgow are responsible for at the 2023 UCI Cycling World Championships that will take place from the 03 -13 August 2023

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 60

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

7

This contract is subject to renewal

Yes

Description of renewals

Glasgow Life may extend the period of the contract at its discretion in the event of any postponement of the Championships

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Bidders must comply with the undernoted financial requirements in order to participate in the tendering process:-

There is a minimum financial requirement that affects trading performance, balance sheet strength and current liquidity. Financial requirement for trading performance and balance sheet strength should be calculated on the latest filed accounts with Companies House.

#### Trading Performance

An overall positive outcome on earnings before interest, taxes, depreciation and amortization (EBITDA) over a 3 year period. Exceptional items can be excluded from the calculation.

The above would be expressed in the ratio EBITDA/Turnover.

#### Balance Sheet Strength

Net worth of the organisation must be positive at the time of evaluation and the organisation must not be subject to an insolvency process. Intangibles can be included for purposes of the Total Assets figure.

The above would be expressed in the ratio Total Assets/Total Liabilities.

If an applicant is only required to file abbreviated accounts with Companies House, then in the event of the Company being successful in the procurement process, a full set of accounts will be required in order to verify the above ratios have been complied with.

An applicant should have no issues, with regard to statutory filing requirements with Companies House.

Applicants who have been trading for less than the 3 years noted above must provide evidence that they are complying with the above minimum financial requirements for the period in which they have been trading.

Applicants who do not comply with the above financial requirements but are part of a Group, can provide a Parent Guarantee if the Parent Company satisfies the financial requirements stipulated above.

Due to the potential negative financial consequences of the pandemic on Company finances, Glasgow Life also requires assurance regarding current liquidity of the bidding Company. The preferred bidder will be asked to provide a Letter of Comfort from its own bank to satisfy the above financial requirement.

If the pandemic has had an adverse affect on the latest set of accounts filed with Companies House, Glasgow Life will take into account in determining financial suitability for the contract.

The above however, should not impinge on the financial viability of the Company, as defined by the ratios set out in the above financial requirements.

Glasgow Life reserves the right, at its own discretion, to seek such other information from the bidder in accordance with Regulation 61 (7) or Regulation 61(8) of the Public Contracts (Scotland) Regulations 2015 to prove the bidder's economic and financial standing.

Minimum level(s) of standards possibly required

Employer's (Compulsory) Liability Insurance - 10 Million GDP

Public Liability Insurance at least - 5 Million GDP

Product Liability at least - 5 Million GDP

Professional Indemnity Insurance at least - 5 Million GDP

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Tenderers must complete Question 4C1.2 (Main Overlay Supplier Technical & Professional Ability Document) of the Single Procurement Document (SPD).

The bidders response to this question will be evaluated in accordance of scoring methodology set out within the procurement documents (See section 8 Evaluation Criteria of the Invitation to Tender).

Please note that the Invitation to Tender can be found in the supplier's attachment area of the Public Contracts Scotland Tender website (PCS-T).

The section has a total available score of 100, with an available score of 33.33 attributed to each example. Glasgow Life expects that bidders should attain a total score of at least 64 of the available 100 points. Any bidder failing to achieve the minimum score may (at Glasgow Life's discretion) be excluded and the bidder will be notified accordingly. Please note that where a bidder is excluded at this selection criteria stage, the bidder will not be evaluated under the evaluation criteria stage.

Minimum level(s) of standards possibly required

Bidders are required to provide 3 examples of a similar size or value within the last FIVE years, from either the public or private sector where your organisation has the relevant experience to deliver the scope of service. Your examples must include multi-venue environments; should outline your record of accomplishment in delivering solutions within tight budgets and timeframes, similar in scale and complexity to that outlined in the Scope of Services and should include but is not limited to all the following:

Relevant examples should indicate project value, brief description and contact details. Relevant examples should also demonstrate the experience that your company, and the skills and experience of the proposed team, have on projects of a similar scale and nature that is described in the Scope of Requirements.

Your response should address as a minimum, but is not limited to the following areas:-

- The scope, size and setting of the project.
- The team's role in the delivery.
- In describing your experience, tell us how delivery was achieved on time and to cost and how you resolved problems.
- How you managed Sub-Contractors and identifying their role. Please provide details of the supply chain management tracking system to ensure performance of the contract.
- Lessons Learned
- Please include where your organisation has designed and delivered Grandstand Seating, Scaffolding Structures, Structural Designs and Structural Approval.

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 January 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

24 January 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The buyer is using Public Contracts Scotland Tenders (PCS-T) Website to conduct this Invitation to Tender exercise. The Project Code is 22944.

Bidders can access the tender documents on Public Contracts Scotland Tender at <https://www.publiccontractsscotlandtenders.gov.uk>

Clarification and Responses - Bidders must submit any clarification questions through the PCS-T website. Please ensure that you allow sufficient time for uploading your responses to avoid any last minute problem.

For more information see:

<https://www.publiccontractsscotland.gov.uk/info/infocentre.aspx?ID=1361&Type=1403&Path=1403>.

Right to Extend - Glasgow Life currently anticipates that the Contract will be awarded for an initial period of 7 months, with a right to extend that period at its discretion in the event of any postponement of the Championships.

Community benefits are included in this requirement. For more information see: <https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Community Benefits will be contained within the Procurement Documents.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 37790.

For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:715653)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Glasgow Sheriff Court and Justice of Peace Court

1 Carlton Place

Glasgow

G5 9DA

Email

[glasgow@scotscourt.gov.uk](mailto:glasgow@scotscourt.gov.uk)

Country

United Kingdom

Internet address

[www.scotscourts.gov.uk](http://www.scotscourts.gov.uk)