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Tender

Service Delivery of City Lions Core Projects

Westminster City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-035465

Procurement identifier (OCID): ocds-h6vhtk-055450

Published 26 June 2025, 3:00pm

Scope

Reference

P438

Description

City Lions is a youth enrichment programme aimed at young people between the ages of 13 - 16, predominately those from disadvantaged backgrounds, which has been running continuously since 2018. The City Lions programme focuses on developing young people's cultural capital, with all projects maintaining a creative emphasis.

The provider must demonstrate a comprehensive understanding of the numerous barriers faced by young people and possess a strong commitment to improving access to the creative sector, building transferable skills, and broadening young people's horizons. Experience in forging strong and sustainable relationships with young people, schools, and cultural organisations is essential.

Subcontracting any part of the contract is prohibited unless prior written approval is sought. Thus, a single-service provider is sought with extensive experience within youth work and delivering cultural enrichment projects to fulfil the Service Delivery of City Lions

Core Projects in partnership with Westminster City Lions.

Total value (estimated)

- £168,000 excluding VAT
- £201,600 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 September 2025 to 31 August 2026
- Possible extension to 31 August 2030
- 5 years

Description of possible extension:

This is a contract to deliver maximum outputs for a 5yr project on a (1+1+1+1) basis. The maximum budget will be disclosed testing bidders in terms of costs and technical ability to meet the scope of requirement. This will be a 5yr project on a (1+1+1+1) basis based on performance.

Main procurement category

Services

CPV classifications

- 80310000 - Youth education services

Contract locations

- UK - United Kingdom

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

7 July 2025, 5:00pm

Tender submission deadline

14 July 2025, 5:00pm

Submission address and any special instructions

<https://wcc.ukp.app.jaggaer.com/>

PRJ_30665

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type	Weighting
Technical Ability	The technical envelope of the ITT will have a weighting of 70% applied 8 Questions for Tenderers to justify their ability to delivery the requirement based on the scope of requirement. 1 Question will analyse the Tenders Social Value & Responsible Procurement abilities..	Quality	70%
Cost	Tenderers are required to complete the Price Sheet and upload this to the Commercial Envelope on the Jaggaer Portal. There is a fixed fee of £168,000 (£33,600 per annum) available for this contract. Costs submitted require to be fixed and will be evaluated for the full 5-year cost for the contract. A commercial schedule is included in the commercial envelope. All bidders are required to complete this including the breakdown of cost	Price	30%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Westminster City Council

- Public Procurement Organisation Number: PJVD-6261-BPPJ

64 Victoria Street

London

SW1E 6QP

United Kingdom

Email: procurementteammailbox@westminster.gov.uk

Website: <https://www.westminster.gov.uk/>

Region: UKI32 - Westminster

Organisation type: Public authority - sub-central government