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Tender

## **E-Cigarette Voucher Redemption Service**

Kent Community Health NHS Foundation Trust

F02: Contract notice

Notice identifier: 2023/S 000-035452

Procurement identifier (OCID): ocds-h6vhtk-041e41

Published 1 December 2023, 11:08am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Kent Community Health NHS Foundation Trust

110/120 Upper Pemberton, Eureka Park, Kennington

Ashford

TN25 4AZ

#### **Contact**

Mr Connor Hubbard

#### **Email**

[connor.hubbard@nhs.net](mailto:connor.hubbard@nhs.net)

#### **Country**

United Kingdom

**Region code**

UKJ - South East (England)

**Internet address(es)**

Main address

<http://www.kentcht.nhs.uk>

Buyer's address

<http://www.kentcht.nhs.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=35f197ff-988f-ee11-8125-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=35f197ff-988f-ee11-8125-005056b64545>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

E-Cigarette Voucher Redemption Service

Reference number

DN701751

#### **II.1.2) Main CPV code**

- 15990000 - Tobacco, tobacco goods and supplies

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

This tender is for the provision of an E-cigarette voucher redemption scheme, to support Kent Community Health Foundation Trust's smoking cessation programmes.

Kent Community Health NHS Foundation Trust (KCHFT) SmokeFree service is the only provider of smoking cessation services in Kent. In order to continue to offer E-Cigarettes to all clients accessing the service it is our intention to issue an invitation to tender for providers of E-cigarettes in Kent, to provide a mechanism for KCHFT Smoke free clients to redeem vouchers they have been issued through the KCHFT episode of care, and receive e-cigarette products.

Background to the requirement

The One YOU smoke free service provides an abrupt stop smoking programme via weekly group, one to one, telephone and virtual support sessions, as well as 1:1 drop in sessions, to anyone who would like to give up smoking, over a seven-week period (which can be extended where flexibility is required). The aim of the programme is for clients to set a quit date by week 3 of the programme, which then leaves 4 weeks to achieve that date and to quit smoking, which is then recorded at the final session in week 7, and verified by a CO reading (or self-verified by the client where sessions are virtual and or they are unable to complete a CO reading). This provides the service with a 4-week quit outcome. The delivery of the service is via a core team that work for KCHFT, and sub contracts are held with pharmacy and

primary care. Venues are sought across the County so that there is a targeted approach.

Since April 2022 the service has been piloting an e-cigarette offer through the Smoke free programme utilising additional funding from the Local Authority Tobacco Control budget, in agreement with Commissioners. This pilot has been really successful and a business decision was made to ensure that we had sustained funding within our service budget to continue to provide this as part of our substantive offer moving forwards.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKJ - South East (England)

Main site or place of performance

Across the county of Kent

### **II.2.4) Description of the procurement**

The requirement is to provide refillable e-cigarette starter kits which would include 4 weeks of e-liquid in varying nicotine strengths and a varied but restricted/limited choice of flavours delivered via a voucher scheme, which would allow clients to access 2 weeks e-liquid with e-cigarette starter kit at the beginning of the programme, and a further 2 weeks of e-liquid from week 3 of the programme. The supplier will give KCHFT a 'bundle' of vouchers, which KCHFT can then give to clients to redeem on the supplier website via the KCHFT landing page, or via the phone line. The supplier will then submit a monthly report along with their invoice detailing which vouchers have been redeemed, which shall provide supporting evidence for invoicing and show what payment is due to the supplier. In summary, clients will be provided with vouchers at two points throughout their episode of care, the first of which at week 1, which will be valid for a refillable e-cigarette kit (inclusive of charger), and 5 x 10ml bottles of e-liquid (2 weeks supply). The second voucher will be provided from week 3, for a further 5 x 10ml bottles of e-liquid (2 weeks supply). The successful bidder will develop, manage and maintain a specific KCHFT landing page on their website for KCHFT Smoke free clients to redeem voucher codes to order their starter pack and follow on liquids. Accessible customer services for clients who do not have access to the internet will also be required, via a phone line. The supplier will be required to ship starter packs and additional e-liquids directly to clients who order through the Supplier's website and or phone line. The initial term of this

contract will be for 24 months / 2 years, with a further extension option of 24 months, and then 12 months. The total contract term shall not exceed 5 years / 60 months from award.

If you would like to express your interest in this opportunity, please log in / register on the Proactis e-Tendering Portal here: <https://procontract.due-north.com/Login/> and register your interest against DN701751.

This expression of interest window closes on the 4th January 2024 @ 09:00am. Any bidder whom has expressed interest in this opportunity is able to download the selection questionnaire document attached, in addition to the supporting service specification. Bidders will be required to submit the completed selection questionnaire document by no later than 4th January 2024 @ 08:00am. Bidders whom have expressed interest will be added to the 'invitation to SQ' stage, which runs coterminous with this expression of interest stage, and this is where bidders will be able to submit their completed selection questionnaire document prior to the deadline.

The selection questionnaire document contains the proposed timetable for this tender process including ITT dates etc.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

11 March 2024

End date

10 March 2026

This contract is subject to renewal

Yes

Description of renewals

The initial term of this contract will be for 24 months / 2 years, with a further extension option of 24 months, and then 12 months. The total contract term shall not exceed 5 years / 60 months from award.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As detailed within the KPI and Contract Management sections of the service specification document available for download with the selection questionnaire form the Proactis portal.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 January 2024

Local time

8:00am

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

15 January 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Kent Community Health NHS Foundation Trust

110/120 Upper Pemberton, Eureka Park, Kennington

Ashford

TN25 4AZ

Email

[connor.hubbard@nhs.net](mailto:connor.hubbard@nhs.net)

Country

United Kingdom