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Tender

Howard Partnership Trust – Gas Fixed Supply Products Oct 2025

The Howard Partnership Trust

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-035443

Procurement identifier (OCID): ocds-h6vhtk-055443 ([view related notices](#))

Published 26 June 2025, 2:22pm

Scope

Description

The requirement is for the provision of fixed price natural gas supply in accordance with the specifications set out in the Invitation to Tender (ITT). The contract is due to commence on 1 October 2025 and may include the addition of further sites during the term. The initial contract period is 36 months, with the option to extend, up to a maximum duration of 4 years. The procurement will be conducted in line with the Procurement Act 2023, ensuring a fair, transparent, and competitive process to identify the most advantageous tender for our client.

Total value (estimated)

- £1,600,000 excluding VAT
- £1,920,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 October 2025 to 30 September 2028
- Possible extension to 30 September 2029
- 4 years

Description of possible extension:

Following the expiry of the initial fixed term, the Contracting Authority reserves the right, at its absolute discretion, to extend the contract. Any extension shall be subject to the Authority's requirements at the relevant time and may be structured in a manner deemed appropriate by the Authority. The decision to exercise this option, and the form it may take, rests solely with the Contracting Authority. Under no circumstances shall the total contract duration, including any extensions, exceed four (4) years from the initial commencement date. This extension provision is made in accordance with the principles of the Procurement Act 2023, ensuring transparency, fairness, and value throughout the contract lifecycle.

Options

The right to additional purchases while the contract is valid.

Site additions in line with Procurement act 2023

Main procurement category

Goods

CPV classifications

- 09123000 - Natural gas

Contract locations

- UK - United Kingdom
-

Participation

Legal and financial capacity conditions of participation

All parties wishing to tender must be registered with Ofgem and hold a valid GB Supply Licence.

The selection criteria are detailed within the procurement documents.

Technical ability conditions of participation

The selection criteria are detailed within the procurement documents.

Particular suitability

- Small and medium-sized enterprises (SME)
 - Voluntary, community and social enterprises (VCSE)
-

Submission

Enquiry deadline

14 July 2025, 4:00pm

Tender submission deadline

21 July 2025, 4:00pm

Submission address and any special instructions

www.mytenders.co.uk

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

1 August 2025

Recurring procurement

Publication date of next tender notice (estimated): 29 June 2029

Award criteria

Name	Description	Type	Weighting
Price	<p>Tenderers must submit a clear and comprehensive pricing proposal based on a fixed price structure, as specified within the Invitation to Tender (ITT). All prices must be fully inclusive of the scope of supply and reflect the total cost to the Contracting Authority for the duration of the contract. The pricing submission should include a detailed breakdown of all applicable charges, clearly identifying unit rates, standing charges, and any other relevant fees. Where applicable, tenderers should also set out how pricing will apply to any additional sites added during the contract term. Tenderers are expected to ensure that their pricing reflects value for money and supports the delivery of the most advantageous tender, in accordance with the principles of the Procurement Act 2023. All pricing must remain valid for the evaluation period and be capable of withstanding audit and verification.</p>	Price	40.00%

Name	Description	Type	Weighting
Service and Operation	Tenderers must provide a detailed overview of the service and operational arrangements that will support the delivery of the contract. All service and operational commitments must support the delivery of a reliable, responsive, and high-quality service that meets the needs of the Authority. Tenderers must show how their approach aligns with the principles of fairness, transparency, and value for money as set out in the Procurement Act 2023.	Quality	30.00%

Name	Description	Type	Weighting
Product and Operational Processes	Tenderers are required to provide a clear and comprehensive description of the product and operational processes that will underpin the delivery of the required services. All proposed processes must demonstrate reliability, efficiency, and scalability, and must be capable of supporting the full duration of the contract. Tenderers must also evidence how their processes ensure compliance with applicable regulations and contribute to delivering best value in accordance with the principles set out in the Procurement Act 2023.	Quality	30.00%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Special regime

Utilities

Justification for not publishing a preliminary market engagement notice

As an energy consultancy, our role involves continuous and direct engagement with the energy markets. This includes regular interaction with suppliers, monitoring of market trends, participation in industry forums, and ongoing analysis of commercial and regulatory developments. This sustained market presence provides us with up-to-date intelligence and supplier awareness, which informs our requirements and procurement approach. We consider this level of engagement to constitute sufficient and appropriate premarket engagement for the purposes of this tender, ensuring the process is compliant, market-aware, and proportionate.

Documents

Associated tender documents

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=604279

Letter of Authority

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=604279

[d.aspx?id=604282](#)

Invitation To Tender

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=604283

Site Information for pricing

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=604284

Questionnaire used to evaluate tenderers

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=604285

Questionnaire to ensure tenderers satisfy mandatory requirements.

Contracting authority

The Howard Partnership Trust

- Companies House: 07597068

Lower Road

Effingham

KT24 5JR

United Kingdom

Contact name: Derek Smith

Telephone: +447414607252

Email: Derek.Smith@thpt.org.uk

Website: <http://www.thehowardpartnership.org>

Region: UKJ25 - West Surrey

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

Ginger Energy Limited

Summary of their role in this procurement: We are an independent energy consultancy running this tender on behalf of our client. Our role is to manage a fair, transparent, and compliant process in line with the Procurement Act 2023, ensuring the selection of the most advantageous supplier to meet our client's needs.

- Companies House: 06889612

4 The Cloisters 12 George Road, Edgbaston,

Birmingham

B15 1NP

United Kingdom

Contact name: Becky Maipambe

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Website: <https://gingerenergy.co.uk/>

Region: UKG31 - Birmingham

Contact organisation

Contact [The Howard Partnership Trust](#) for any enquiries.