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Tender

HO - Manned Security Services

The Coal Authority

F02: Contract notice

Notice identifier: 2023/S 000-035432

Procurement identifier (OCID): ocds-h6vhtk-040244

Published 1 December 2023, 9:29am

Section I: Contracting authority

I.1) Name and addresses

The Coal Authority

200 Lichfield Lane

MANSFIELD

NG184RG

Contact

Joe Keir

Email

joekeir@coal.gov.uk

Telephone

+44 1623637410

Country

United Kingdom

Region code

UKF15 - North Nottinghamshire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/the-coal-authority>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.inbye.coal.gov.uk/s2c/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://inbye.coal.gov.uk/s2c/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Environment

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HO - Manned Security Services

II.1.2) Main CPV code

- 79710000 - Security services

II.1.3) Type of contract

Services

II.1.4) Short description

The invitation is to provide comprehensive security services at the Coal Authority headquarters in Mansfield which comprises of 3 main buildings and the associated grounds for an initial 3 year period with an option to extend for a further 1 year period.

The service required under this contract shall be;

- Services will be required 52 weeks a year including bank holidays with the following shift patterns likely to be:

o 16:30pm - 08:45am Monday to Thursday

o 16:00pm - 08:00am Friday to Saturday AM.

o 24 hours at weekends and bank holidays

- Permanent pool of suitably SIA licenced / DBS checked guards with a bank of relief guards that can step-in as and when required.

- Use of relief guards will need to be agreed and there should be no disruption to the service with immediate relief cover to be provided within 1 hour.

Anticipated duties of the guards will include but not limited to:

1. General Manned Guarding and Security Service
2. Patrols (Fixed or static guarding)

3. CCTV / Alarm Monitoring
4. Control of Access / Security Passes
5. Key Holding
6. Emergency Response
7. Reactive Guarding
8. Enhanced Security Requirements
9. Support Service
10. Risk Assessments

The full services required is detailed within the HO - Manned Security Specification and associated documents which can be found on the event.

The aim of the documents is to outline the minimum requirements needed by the Authority should your organisation be awarded the contract.

All documents are freely accessible on our procurement portal which can be found at this address - <https://inbye.coal.gov.uk/s2c/>

Please contact Joe Keir - Procurement Business Partner - joekeir@coal.gov.uk if there are any queries.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

200 Lichfield Lane, Mansfield, Nottinghamshire, NG18 4RG

II.2.4) Description of the procurement

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2024

End date

30 March 2027

This contract is subject to renewal

Yes

Description of renewals

There is one option to extend by a further 12 months. The service will likely be re-tendered ahead of its expiry.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-027756](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 January 2024

Local time

4:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

15 January 2024

Local time

9:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Coal Authority

Mansfield

NG184RG

Country

United Kingdom