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Tender

## **The Wrekin Housing Group - Employee Car Services 2024**

Wrekin Housing Group Ltd

F02: Contract notice

Notice identifier: 2024/S 000-035412

Procurement identifier (OCID): ocds-h6vhtk-04b321

Published 1 November 2024, 8:43am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Wrekin Housing Group Ltd

Colliers Way, Old Park

Telford

TF3 4AW

#### **Email**

[joe.scurr@wrekin.com](mailto:joe.scurr@wrekin.com)

#### **Telephone**

+44 1952217006

#### **Country**

United Kingdom

#### **NUTS code**

UKG2 - Shropshire and Staffordshire

**Internet address(es)**

Main address

[www.wrekin.com](http://www.wrekin.com)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA0904](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA0904)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.mytenders.co.uk](http://www.mytenders.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.mytenders.co.uk](http://www.mytenders.co.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Wrekin Housing Group - Employee Car Services 2024

#### **II.1.2) Main CPV code**

- 34100000 - Motor vehicles

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The procurement of a contract for Employee Car Services for The Wrekin Housing Group.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Lot 1 - Traditional car leasing

Lot 2 - Salary sacrifice scheme

### **II.2) Description**

#### **II.2.1) Title**

Lot 2 - Salary sacrifice scheme

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 34100000 - Motor vehicles
- 66114000 - Financial leasing services

### **II.2.3) Place of performance**

NUTS codes

- UKG2 - Shropshire and Staffordshire

Main site or place of performance

Telford

### **II.2.4) Description of the procurement**

The procurement of a contract for salary sacrifice services for employees at The Wrekin Housing Group.

### **II.2.5) Award criteria**

Quality criterion - Name: Written tender responses / Weighting: 60

Cost criterion - Name: Cost submission / Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Traditional car leasing

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 34110000 - Passenger cars

### **II.2.3) Place of performance**

NUTS codes

- UKG2 - Shropshire and Staffordshire

Main site or place of performance

Telford

### **II.2.4) Description of the procurement**

The procurement of a contract for traditional car leasing services for employees at The Wrekin Housing Group.

### **II.2.5) Award criteria**

Quality criterion - Name: Written tender responses / Weighting: 60

Cost criterion - Name: Cost submission / Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 December 2024

Local time

1:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

2 December 2024

Local time

1:30pm

Information about authorised persons and opening procedure

Company Secretary

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=233127](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=233127).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:233127)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)



Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>