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Tender

## **Provision of Coaching Services**

Pension Protection Fund

F02: Contract notice

Notice identifier: 2024/S 000-035358

Procurement identifier (OCID): ocds-h6vhtk-04b301

Published 31 October 2024, 3:00pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Pension Protection Fund

Renaissance, 12 Dingwall Road

Croydon

CR0 2NA

#### **Email**

[katharine.blake@ppf.co.uk](mailto:katharine.blake@ppf.co.uk)

#### **Telephone**

+44 8456002541

#### **Country**

United Kingdom

#### **Region code**

UKI62 - Croydon

**Internet address(es)**

Main address

<https://www.ppf.co.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://ppf.bravosolution.co.uk/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://ppf.bravosolution.co.uk/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Economic and financial affairs

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Coaching Services

#### **II.1.2) Main CPV code**

- 79998000 - Coaching services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Pension Protection Fund ("The PPF") is tendering a contract for the provision of coaching services ("The Services") in accordance with the Public Contracts Regulations 2015 under the Restricted Procedure.

If you are interested in participating in the competition for this requirement, please complete the Standard Questionnaire (SQ) linked to this notice by the SQ return date.

Full details of the requirements and how to respond are available in the Information and Guidance document which can be found at:

<https://ppf.bravosolution.co.uk>

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKI62 - Croydon

#### **II.2.4) Description of the procurement**

The PPF is looking to partner with a number of providers that can become part of a preferred supplier framework for coaching services at the PPF. We are looking to

strengthen the current programme of development activity to increase capability across all areas.

To include one to one coaching, coaching days, executive coaching and group coaching.

Further detail provided in the procurement documents.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Selection criteria as stated in the procurement documents

<https://ppf.bravosolution.co.uk/web/login.html>

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Accredited coaching professional qualification such as, but not limited to, Coaching Diploma, CIPD Coaching Qualification, University Degree or Masters in Coaching or recognised equivalent

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 4

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 December 2024

Local time

12:00pm

**IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

6 January 2025

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Full details of the PPF's requirements are set out in the procurement documents

Please visit our tendering portal to access the procurement documents. You will need to create an account on the PPF tendering portal if you have not used it before.

Closing date for SQ responses - 2 December 2024

Closing date for ITT responses - 31 January 2025

<https://ppf.bravosolution.co.uk/web/login.html>

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Board of the Pension Protection Fund

Renaissance, 12 Dingwall Road

Croydon

CR0 2NA

Email

[commercialservices@ppf.co.uk](mailto:commercialservices@ppf.co.uk)

Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

The Board of the Pension Protection Fund

Renaissance, 12 Dingwall Road

Croydon

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

The Board of the Pension Protection Fund

Croydon

Country

United Kingdom

Internet address

<http://www.ppf.co.uk/>