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Tender

## **Provision of Biomass Fuel and Boiler Maintenance**

UHI North,West and Hebrides  
Sabhal Mòr Ostaig  
Scottish Association for Marine Science ('SAMS')

F02: Contract notice

Notice identifier: 2024/S 000-035330

Procurement identifier (OCID): ocds-h6vhtk-04b2f0

Published 31 October 2024, 12:43pm

The closing date and time has been changed to:

**13 December 2024, 9:00am**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

UHI North,West and Hebrides

Ormlie Road

Thurso

KW14 7EE

#### **Email**

[ayoung@apuc-scot.ac.uk](mailto:ayoung@apuc-scot.ac.uk)

#### **Telephone**

+44 1847889000

**Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<https://www.nwh.uhi.ac.uk/en/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA30654](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30654)

**I.1) Name and addresses**

Sabhal Mòr Ostaig

Sabhal Mor Ostaig, Teangue

Isle of Skye

IV44 8RQ

**Email**

[ayoung@apuc-scot.ac.uk](mailto:ayoung@apuc-scot.ac.uk)

**Telephone**

+44 1471888000

**Fax**

+44 1471888001

**Country**

United Kingdom

**NUTS code**

UKM6 - Highlands and Islands

**Internet address(es)**

Main address

<http://www.smo.uhi.ac.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00467](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00467)

**I.1) Name and addresses**

Scottish Association for Marine Science ('SAMS')

Scottish Marine Institute, Oban

Argyll

PA37 1QA

**Email**

[ayoung@apuc-scot.ac.uk](mailto:ayoung@apuc-scot.ac.uk)

**Telephone**

+44 1631559000

**Fax**

+44 1631559001

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.sams.ac.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA14563](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA14563)

**I.2) Information about joint procurement**

The contract involves joint procurement

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Biomass Fuel and Boiler Maintenance

Reference number

CS-UHI-31582

#### **II.1.2) Main CPV code**

- 50531100 - Repair and maintenance services of boilers

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The named Academic Partners of the University of the Highlands and Islands have a requirement for the Provision of Biomass Fuel and Boiler Maintenance. For the avoidance of doubt, the named Academic Partners of the University of the Highlands and Islands are:

- UHI North, West and Hebrides
- Sabhal Mòr Ostaig
- Scottish Association for Marine Science

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 09111400 - Wood fuels
- 50531100 - Repair and maintenance services of boilers

#### **II.2.3) Place of performance**

NUTS codes

- UKM6 - Highlands and Islands

Main site or place of performance

Sleat

Oban

Thurso

Portree

Fort William

#### **II.2.4) Description of the procurement**

The scope of this procurement exercise includes the Provision of Biomass Fuel and Biomass Boiler Maintenance (including repairs).

Full detail regarding the scope of this requirement is contained in 'Appendix H - Specification'.

#### **II.2.5) Award criteria**

Quality criterion - Name: Contract Management / Weighting: 10%

Quality criterion - Name: Fuel Provision / Weighting: 15%

Quality criterion - Name: Operation and Maintenance / Weighting: 15%

Quality criterion - Name: Environmental Management / Weighting: 5%

Quality criterion - Name: Fair Work Practices / Weighting: 5%

Price - Weighting: 50%

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Authority reserves the right to extend the contract for two (2) x twelve (12) month periods, subject to satisfactory performance and continued requirement of the Authority.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

It is a mandatory requirement that the Contractor, or sub-contractor, are registered on the UK Government's 'Biomass Supplier List' (BSL). Please provide your supplier BSL Authorisation Number.

##### **III.1.2) Economic and financial standing**

Minimum level(s) of standards possibly required

Insurance

Bidders must confirm they can provide the following supporting evidence prior to award:

- Employer's (Compulsory) Liability Insurance = 5 000 000 GBP or as required by statute
- Product Liability Insurance = 5 000 000 GBP

- Public Liability Insurance = 5 000 000 GBP

Information provided will be assessed on a Pass/Fail basis, where:

Pass = meets requirements as stated in Contract Notice

Fail = does not meet requirements as stated in Contract Notice

#### Accounts

The following evidence will be requested with tender submissions in order to conduct analysis of organisation's financial standing.

- Contractors are required to submit 2 years audited accounts including profit and loss statements, or equivalent before the tender submission deadline.

Alternatively, if you are unable to provide the required accounting information – e.g., a new business without the required accounts, please provide a banker's letter demonstrating their willingness to support your organisation over the term of the Contract.

Information provided will be assessed on a Pass/Fail basis, where:

Pass = meets requirements as stated in Contract Notice

Fail = does not meet requirements as stated in Contract Notice

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

As per specification of requirements, the SPD and all tender documentation.

##### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

3 December 2024

Local time

9:00am

Changed to:

Date

13 December 2024

Local time

9:00am

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

3 December 2024

Local time

9:00am

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Unknown at this current moment

#### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.3) Additional information**

Summary of Documentation to be submitted as part of Tender Submission:

- Appendix A – Form of Tender
- Appendix B – Freedom of Information
- Appendix D – Supply Chain Code of Conduct
- Appendix E – Commercial Questionnaire
- Appendix F – Technical Questionnaire
- Appendix G – Conflict of Interest

Economic operators may be excluded from this competition if they are in any of the

situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=778102](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=778102).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:778102)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=778102](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=778102)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Wick Sheriff Court

Wick

KW1 4AJ

Country

United Kingdom