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Tender

## **Active Travel Behaviour Change Activity and Support**

West Yorkshire Combined Authority

F02: Contract notice

Notice identifier: 2023/S 000-035289

Procurement identifier (OCID): ocds-h6vhtk-0373e9

Published 29 November 2023, 11:20pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West Yorkshire Combined Authority

Wellington House, 40-50 Wellington Street

Leeds

LS1 2DE

#### **Contact**

Catherine Land

#### **Email**

[commercialteam@westyorks-ca.gov.uk](mailto:commercialteam@westyorks-ca.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKE4 - West Yorkshire

**National registration number**

8876556

**Internet address(es)**

Main address

<https://www.westyorks-ca.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/103257>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=53752&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=53752&B=UK)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=53752&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=53752&B=UK)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Active Travel Behaviour Change Activity and Support

Reference number

59879

#### **II.1.2) Main CPV code**

- 98330000 - Physical well-being services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

West Yorkshire Combined Authority have a requirement to procure the provision of services and goods related to engaging people in active travel activity and providing support for people to walk, cycle, wheel and scoot as part of everyday journeys. We are looking to procure the provision of cycling and walking engagement services and goods that will support the delivery of this programme across an initial period of 3 years. The projects included in the procurement include:

Lot 1 – Inclusive cycling

Lot 2 – Bikes and Accessories

Lot 3 – Walking engagement for businesses

Lot 4 – Walking engagement for schools

Lot 5 – Bike Friendly Schools

Lot 6 -Bike & Scooter Parking in Schools

Lot 7 - Early Years Active Travel

The overall budget for this programme is £2.637,000 across 4 years

### **II.1.5) Estimated total value**

Value excluding VAT: £2,637,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Any

## **II.2) Description**

### **II.2.1) Title**

Active Travel Behaviour Change Activity and Support

Lot No

0

### **II.2.2) Additional CPV code(s)**

- 34400000 - Motorcycles, bicycles and sidecars
- 34430000 - Bicycles
- 34431000 - Non-motorised bicycles
- 34432000 - Parts and accessories for bicycles
- 34432100 - Tyres for bicycles
- 80000000 - Education and training services
- 85147000 - Company health services
- 85322000 - Community action programme
- 85323000 - Community health services
- 98334000 - Wellness services

- 98336000 - Training, workout or aerobic services

### **II.2.3) Place of performance**

NUTS codes

- UKE4 - West Yorkshire

### **II.2.4) Description of the procurement**

Please ignore- this is an error in the form- there are only 7 Lots

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Please ignore- error in the form- 7 Lots only

## **II.2) Description**

### **II.2.1) Title**

Lot 1- Inclusive Cycling

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 34430000 - Bicycles
- 80000000 - Education and training services
- 85147000 - Company health services
- 85322000 - Community action programme
- 85323000 - Community health services
- 98334000 - Wellness services
- 98336000 - Training, workout or aerobic services

### **II.2.3) Place of performance**

NUTS codes

- UKE4 - West Yorkshire

### **II.2.4) Description of the procurement**

We are looking to commission an organisation to co-ordinate inclusive cycling provision across West Yorkshire, which covers the local authority areas of Bradford, Calderdale, Kirklees, Leeds and Wakefield, leading to a consistent and comprehensive regional inclusive cycling offer, that anyone can access regardless of ability, fitness, age, and physical or mental impairment.

This will be a 4 year long project, which will initially be awarded for a year, with 3 optional 12 month extensions

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £300,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Initial 12 month contract with 3 optional 12 month extensions

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2- Bikes and Accessories

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 34400000 - Motorcycles, bicycles and sidecars
- 34430000 - Bicycles
- 34431000 - Non-motorised bicycles

- 34432000 - Parts and accessories for bicycles
- 34432100 - Tyres for bicycles

### **II.2.3) Place of performance**

NUTS codes

- UKE4 - West Yorkshire

### **II.2.4) Description of the procurement**

We are looking for an organisation to supply, build and deliver bicycles and accessory packs to selected participants of our West Yorkshire Adult Cycle Training programme and our Cycle for Health programme.

The initial requirement is for a supplier to deliver a minimum of 100 bikes and accessory packs in Year 1. We also require indicative costs for supply, build and delivery of bikes and accessory packs (180 per year) for a further 3 years if the contract is extended

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £247,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Initial 12 month contract, with 3 optional 12 month extensions

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 3- Walking Support for Businesses

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services
- 85147000 - Company health services
- 85322000 - Community action programme
- 85323000 - Community health services
- 98334000 - Wellness services
- 98336000 - Training, workout or aerobic services

### **II.2.3) Place of performance**

NUTS codes

- UKE4 - West Yorkshire

### **II.2.4) Description of the procurement**

We are looking to commission an external organisation to engage with target employers across West Yorkshire to enable more journeys to be made on foot, either as part of a regular commute, or trips made during the working day.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £320,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Initial 12 month contract, with 3 optional 12 month extensions

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 4- Walking Support for Schools

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services
- 85147000 - Company health services
- 85322000 - Community action programme
- 85323000 - Community health services
- 98334000 - Wellness services
- 98336000 - Training, workout or aerobic services

### **II.2.3) Place of performance**

NUTS codes

- UKE4 - West Yorkshire

### **II.2.4) Description of the procurement**

We are looking to work with a delivery organisation who can support us to engage with target schools across West Yorkshire to enable more journeys to be made on foot.

The successful delivery organisation must be able to demonstrate a thorough understanding of the requirements and give confidence in their capability in working and engaging with young people, children or adults in an activity based setting to drive behaviour change.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £360,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Initial 12 month contract, with 3 optional 12 month extensions

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 5- Bike Friendly Schools

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 34400000 - Motorcycles, bicycles and sidecars
- 34430000 - Bicycles
- 34431000 - Non-motorised bicycles
- 34432000 - Parts and accessories for bicycles
- 80000000 - Education and training services
- 85147000 - Company health services
- 85322000 - Community action programme
- 85323000 - Community health services
- 98334000 - Wellness services

- 98336000 - Training, workout or aerobic services

### **II.2.3) Place of performance**

NUTS codes

- UKE4 - West Yorkshire

### **II.2.4) Description of the procurement**

We are looking to work with an external organisation who can build on existing, and develop new, relationships with target schools across West Yorkshire and Local Authority contacts to coordinate and deliver cycling activity to pupils early in their educational setting. This project will work in parallel with the national Bikeability training programme, functioning as a feeder into schools that are delivering the Bikeability training across West Yorkshire.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £290,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Initial 12 month contract, with 3 optional 12 month extensions

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 6- Bike & Scooter Parking in schools

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 34400000 - Motorcycles, bicycles and sidecars
- 34430000 - Bicycles
- 34431000 - Non-motorised bicycles
- 34432000 - Parts and accessories for bicycles
- 34432100 - Tyres for bicycles
- 80000000 - Education and training services
- 85147000 - Company health services
- 85322000 - Community action programme
- 85323000 - Community health services
- 98334000 - Wellness services
- 98336000 - Training, workout or aerobic services

### **II.2.3) Place of performance**

NUTS codes

- UKE4 - West Yorkshire

### **II.2.4) Description of the procurement**

We are looking to appoint a cycle and scooter storage provider to supply schools with secure cycle and scooter storage facilities. We may also require installations at other sites, such as (but not limited to) community centres, leisure centres, higher and further education sites etc. Whilst the primary focus is on pupil and student facilities, we may also require facilities that can accommodate staff bikes.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £795,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Initial 12 month contract with 3 optional 12 month extensions

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

## Lot 7- Early Years Active Travel

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 34430000 - Bicycles
- 80000000 - Education and training services
- 85147000 - Company health services
- 85322000 - Community action programme
- 85323000 - Community health services
- 98334000 - Wellness services
- 98336000 - Training, workout or aerobic services

### **II.2.3) Place of performance**

NUTS codes

- UKE4 - West Yorkshire

### **II.2.4) Description of the procurement**

The objective of the project is to deliver targeted engagement in an early years setting to enable people using this service (children of a pre-school age and accompanying parent or carer, as well as staff providing care) to make more journeys actively, with a particular focus on travel by foot. The ability to support more journeys by other modes, particularly scooting, would be advantageous.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £360,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Initial 12 month contract with 3 optional 12 month extensions

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

See tender documents for details

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 7

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-028253](#)

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 January 2024

Local time

2:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

16 January 2024

Local time

2:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 4 years

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court of England and Wales

London

Country

United Kingdom

### **VI.4.2) Body responsible for mediation procedures**

Public Regulator

London

Country

United Kingdom

### **VI.4.4) Service from which information about the review procedure may be obtained**

Public Regulator

London

Country

United Kingdom