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Tender

Sherborne Area Schools' Trust ~ Catering Tender

Sherborne Area Schools' Trust
The Gryphon School
King Arthur's School
Shaftesbury School
Shaftesbury CE Primary School
Thornford CE Primary School
St Mary's CE Primary School
St Andrew's Yetminster CE Primary School
Shillingstone CE Primary School
Motcombe CE Primary School
St Andrew's CE Primary School
Buckland Newton CE Primary School
Charlton Horethorne CE Primary School
St Nicholas CE Primary School

F02: Contract notice

Notice identifier: 2023/S 000-035284

Procurement identifier (OCID): ocds-h6vhtk-041dda

Published 29 November 2023, 7:05pm

Section I: Contracting authority

I.1) Name and addresses

Sherborne Area Schools' Trust

St Aldhelm's House, Bristol Road, Sherborne

Dorset

DT9 4EQ

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKK25 - Dorset

Internet address(es)

Main address

<https://www.sast.org.uk/>

I.1) Name and addresses

The Gryphon School

Bristol Road, Sherborne

Dorset

DT9 4EQ

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK25 - Dorset

Internet address(es)

Main address

www.gryphon.dorset.sch.uk

I.1) Name and addresses

King Arthur's School

West Hill, Wincanton

Somerset

BA9 9BX

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK23 - Somerset

Internet address(es)

Main address

www.kingarthurs.org.uk/

I.1) Name and addresses

Shaftesbury School

Salisbury Road, Shaftesbury

Dorset

SP7 8ER

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK25 - Dorset

Internet address(es)

Main address

<https://shaftesburyschool.co.uk>

I.1) Name and addresses

Shaftesbury CE Primary School

Wincombe Lane, Shaftesbury

Dorset

SP7 8PZ

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK25 - Dorset

Internet address(es)

Main address

www.shaftesburyprimary.co.uk

I.1) Name and addresses

Thornford CE Primary School

Boot Lane, Thornford, Sherborne

Dorset

DT9 6QY

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK25 - Dorset

Internet address(es)

Main address

www.thornford.dorset.sch.uk

I.1) Name and addresses

St Mary's CE Primary School

Mill Lane, Bradford Abbas, Sherborne

Dorset

DT9 6RH

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK25 - Dorset

Internet address(es)

Main address

www.bradfordabbasprimary.co.uk

I.1) Name and addresses

St Andrew's Yetminster CE Primary School

Stonyacres, Yetminster, Sherborne

Dorset

DT9 6LS

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK25 - Dorset

Internet address(es)

Main address

www.yetminster.dorset.sch.uk

I.1) Name and addresses

Shillingstone CE Primary School

20 Augustan Avenue, Shillingstone, Blandford Forum

Dorset

DT11 0TX

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK25 - Dorset

Internet address(es)

Main address

<http://www.shillingstone.dorset.sch.uk>

I.1) Name and addresses

Motcombe CE Primary School

Church Road, Motcombe, Shaftesbury

Dorset

SP7 9NT

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK25 - Dorset

Internet address(es)

Main address

www.motcombeprimary.co.uk

I.1) Name and addresses

St Andrew's CE Primary School

56 West Street, Fontmell Magna, Shaftesbury

Dorset

SP7 0PF

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK25 - Dorset

Internet address(es)

Main address

<https://standrewsfontmell.co.uk>

I.1) Name and addresses

Buckland Newton CE Primary School

Buckland Newton, Dorchester

Dorset

DT2 7BY

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK25 - Dorset

Internet address(es)

Main address

<https://bucklandnewton.dorset.sch.uk/>

I.1) Name and addresses

Charlton Horethorne CE Primary School

Charlton Horethorne, Sherborne

Dorset

DT9 4NL

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK25 - Dorset

Internet address(es)

Main address

www.charltonhorethorne.somerset.sch.uk

I.1) Name and addresses

St Nicholas CE Primary School

Station Road, Child Okeford, Blandford Forum

Dorset

DT11 8EL

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK25 - Dorset

Internet address(es)

Main address

www.childokeford.dorset.sch.uk

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of

charge, at

<https://litmustms.co.uk/respond/3XHV28P6D9>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Sherborne Area Schools' Trust ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

SAST is a family of 18 Primary and Secondary schools across Dorset and Somerset, working together to deliver educational excellence for all of the children within these communities. More information with regards to the Trust can be found here: <https://www.sast.org.uk/>

The Trust is seeking to ensure best value from the catering provision at its' schools. Across the schools at present, there are some in house catering solutions, some contracted solutions, some schools that are hub kitchens and some that have their meals delivered in. This tender provides the opportunity to consolidate, streamline and improve the catering provision across the Trust, under one contracted provider.

II.1.5) Estimated total value

Value excluding VAT: £3,675,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKK25 - Dorset

Main site or place of performance

Dorset

II.2.4) Description of the procurement

SAST is a family of 18 Primary and Secondary schools across Dorset and Somerset, working together to deliver educational excellence for all of the children within these communities. More information with regards to the Trust can be found here: <https://www.sast.org.uk/>

The Trust is seeking to ensure best value from the catering provision at its' schools. Across the schools at present, there are some in house catering solutions, some contracted solutions, some schools that are hub kitchens and some that have their meals delivered in. This tender provides the opportunity to consolidate, streamline and improve the catering provision across the Trust, under one contracted provider.

Contract value:

Sales performance per annum for all schools is circa £735,000

The value of the new contract is therefore circa £3,675,000 (Total annual sales at all schools, multiplied by 5 as the maximum term of the contract is 5 years)

The tender

The tender project is seeking to appoint a Contractor whose initiative and innovation will be welcomed for the provision of service within the existing facilities of all schools, with a focus on exciting new food concepts to satisfy a wide range of pupil tastes and dietary requirements. The Schools would wish the successful contractor to review the current range of services offered and make recommendations accordingly.

The contract being tendered is for three years in duration from 1st September 2024 to 31st August 2027 with the option to extend for up to a further 2 years at the discretion of the client. This contract will operate as a Guaranteed Performance Contract, with the successful Contractor offering the Schools a guaranteed return / cost per annum or cost per meal, for the provision of catering services. Sovereignty of the cash tariff is to remain with the Trust for the duration of this contract.

The School year at all schools, is based on a calendar of 195 days. Five days are to be used for staff professional development which means that Schools will be open to receive students for the legal minimum of 190 days.

The contract offered covers the scope for the provision of all catering services within the Schools, which currently includes (where applicable); morning break, lunch, all hospitality

and free issue requirements. Free School meals are to be charged per pupil on uptake with a margin attached, and hospitality will be charged based on consumption and at net food cost.

Whilst the Trust prioritises value for money as a key objective of the Competitive Tender Process, it is not obliged to accept the lowest price.

The Trust expects the successful contractor to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal, locally sourced ingredients being prepared. The Trust expects the successful tenderer to evidence, through their bid, how they shall support and complement its values and support the principles of Every Child Matters.

The Trust believes that success should be celebrated and that pupils should enjoy their time at school; if lessons are stimulating and challenging then students will love learning.

As schools who are continually seeking ways to improve and develop the ethos and environment for students and staff, to give them the facilities they deserve and need to meet the challenges of the 21st Century, any consideration regarding funding improvements as part of the Contractor's tender submission would be welcomed.

Please see SQ Document for more information

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £3,675,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2024

End date

31 August 2029

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 January 2024

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

1 March 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Dorset:-School-catering-services./3XHV28P6D9>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/3XHV28P6D9>

GO Reference: GO-20231129-PRO-24634093

VI.4) Procedures for review

VI.4.1) Review body

Sherborne Area Schools' Trust

St Aldhelm's House, Bristol Road, Sherborne

Dorset

DT9 4EQ

Country

United Kingdom