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Contract

ID 4976073 - NIO - External Relations - Chauffeur Driven Services

Northern Ireland Office

F03: Contract award notice

Notice identifier: 2024/S 000-035271

Procurement identifier (OCID): ocds-h6vhtk-04710d

Published 31 October 2024, 9:52am

Section I: Contracting authority

I.1) Name and addresses

Northern Ireland Office

Erskine House, 20-32 Chichester Street

BELFAST

BT1 4GF

Email

justice.cpd@finance-ni.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ID 4976073 - NIO - External Relations - Chauffeur Driven Services

II.1.2) Main CPV code

- 60130000 - Special-purpose road passenger-transport services

II.1.3) Type of contract

Services

II.1.4) Short description

The Northern Ireland Office (NIO) represents Northern Ireland interests at a UK Government level and UK Government interests in Northern Ireland. This tendering exercise is being carried out by the NIO's Communications and External Relations Directorate based in Belfast. The Communications and External Relations Directorate has a broad range of responsibilities which include the strategic planning and delivery of Ministerial engagements, visit programmes for visiting VIPs, and major public events. The NIO has a requirement for the provision of a private vehicle hire service (chauffeur driven vehicles). The service will entail the collection and delivery of persons, documents and other items as directed by the NIO nominated Authorising Officers, to and from various locations throughout Northern Ireland and the Republic of Ireland. The service can be required 24 hours a day, 365 days per year, and drivers and vehicles must be available accordingly. Please see the specification document for more information.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £120,000

II.2) Description

II.2.2) Additional CPV code(s)

- 60170000 - Hire of passenger transport vehicles with driver
- 60100000 - Road transport services
- 60120000 - Taxi services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Northern Ireland Office (NIO) represents Northern Ireland interests at a UK Government level and UK Government interests in Northern Ireland. This tendering exercise is being carried out by the NIO's Communications and External Relations Directorate based in Belfast. The Communications and External Relations Directorate has a broad range of responsibilities which include the strategic planning and delivery of Ministerial engagements, visit programmes for visiting VIPs, and major public events. The NIO has a requirement for the provision of a private vehicle hire service (chauffeur driven vehicles). The service will entail the collection and delivery of persons, documents and other items as directed by the NIO nominated Authorising Officers, to and from various locations throughout Northern Ireland and the Republic of Ireland. The service can be required 24 hours a day, 365 days per year, and drivers and vehicles must be available accordingly. Please see the specification document for more information.

II.2.5) Award criteria

Quality criterion - Name: AC1 - Proposed Approach to Delivery of Services / Weighting: 36

Quality criterion - Name: AC2 - Contract Management / Weighting: 13.8

Quality criterion - Name: AC3 - Social Value / Weighting: 10.2

Cost criterion - Name: AC4 - Price / Weighting: 40

II.2.11) Information about options

Options: Yes

Description of options

Optional extension comprising of up to 12 months.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The figure indicated in Section II 1.5 represents an estimated contract value. This value reflects the potential scale of the contract and takes into account potential optional extension periods and the uptake of potential optional services as detailed in the tender documents. This figure does not however take into account the application of indexation or increases to charges due to increases in the Real Living Wage. Neither CPD nor the Authority can provide any guarantee as to the level of business under this contract. The Contracting Authority does not bind itself to accept the lowest or any tender. Economic Operators remain responsible for all costs and expenses incurred by them or by any third party acting under instructions from the Economic Operator in connection with taking part in this procurement process regardless of whether such costs arise as a consequence, directly or indirectly of any amendments made to the procurement documents by the Contracting Authority at any time. No legally binding contract shall arise and an Economic Operator shall have no legitimate expectation that a contract will be entered into until such time as entry into the Contract has been confirmed by the Contracting Authority. Economic Operators should note that all dates, time periods and figures in relation to values and volumes specified in this notice and the procurement documents are approximate only and the Contracting Authority reserves the right to change any or all of them.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-018875](#)

IV.2.9) Information about termination of call for competition in the form of a prior information notice

The contracting authority will not award any further contracts based on the above prior information notice

Section V. Award of contract

Contract No

1

Title

Contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

15 October 2024

V.2.2) Information about tenders

Number of tenders received: 4

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Withheld for security reasons

Withheld for security reasons

Withheld for security reasons

Email

justice.cpd@finance-ni.gov.uk

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://etendersni.gov.uk/epps>

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £120,000

Total value of the contract/lot: £120,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

The UK does not have any such bodies with responsibility for appeal/mediation procedures. Instead; any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged breaches of the PCR 2015 as amended.

Belfast

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

CPD complied with the Public Contracts Regulations 2015 and incorporated a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract was communicated to tenderers. That notification provided full information on the award decision. This provided time for the unsuccessful tenderers to challenge the award decision before the contract was entered into.