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Tender

## **Storage and Distribution of Seasonal Influenza Vaccines & Other Products**

The Common Services Agency (more commonly known as NHS National Services Scotland) ("NSS")

F02: Contract notice

Notice identifier: 2023/S 000-035243

Procurement identifier (OCID): ocds-h6vhtk-041dc3

Published 29 November 2023, 3:40pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Common Services Agency (more commonly known as NHS National Services Scotland) ("NSS")

Gyle Square (NSS Head Office), 1 South Gyle Crescent

Edinburgh

EH12 9EB

#### **Contact**

Laura Ferguson

#### **Email**

[laura.ferguson7@nhs.scot](mailto:laura.ferguson7@nhs.scot)

#### **Telephone**

+44 773663347

## **Country**

United Kingdom

## **NUTS code**

UKM - Scotland

## **Internet address(es)**

Main address

<http://www.nss.nhs.scot/browse/procurement-and-logistics>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11883](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11883)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/web/login.html>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Storage and Distribution of Seasonal Influenza Vaccines & Other Products

Reference number

NP45724

#### **II.1.2) Main CPV code**

- 63120000 - Storage and warehousing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This Public Contract is for the storage and distribution of seasonal influenza vaccines and other products to sites across NHS Scotland.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 63120000 - Storage and warehousing services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

Distribution of seasonal influenza vaccines and other products to sites across Scotland.

Full details of delivery sites are listed in the ITT documents.

### **II.2.4) Description of the procurement**

The Authority seeks to award a Public Contract to a single supplier to provide storage and distribution services for seasonal influenza vaccines and other products to all noted Participating Authorities.

Full detail of the Contract requirements can be found within the ITT documents.

### **II.2.5) Award criteria**

Quality criterion - Name: Customer Service & Ordering / Weighting: 10

Quality criterion - Name: Responsiveness - Delivery Schedule / Weighting: 10

Quality criterion - Name: Responsiveness - Adaptability / Weighting: 5

Quality criterion - Name: Implementation / Weighting: 10

Quality criterion - Name: Reporting Capabilities / Weighting: 5

Quality criterion - Name: Sustainability / Weighting: 5

Price - Weighting: 55

### **II.2.6) Estimated value**

Value excluding VAT: £2,500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The Contract may be extended at the sole discretion of the Authority for period(s) of up to a total period of twenty four (24) months, giving not less than three (3) months written notice, such notice to expire no later than the date the Contract is due to expire.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Economic operators may be excluded from this competition if they are in breach of any situation referred to in regulation 58 of the Public Contract (Scotland) Regulations 2015.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

The economic operator must confirm they already have or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover indicated below:

Minimum level(s) of standards possibly required

Product Loss, Theft, Damage and Destruction - 300000000GBP

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

(a) Potential Contractors must possess a current valid Wholesale Distribution

Authorisation Human (WDA(H)) issued by the Medicines and Healthcare products Regulatory Agency (MHRA).

The licensed activities that are required within the WDA(H) are:

Medicinal Products

1.1 With “an authorisation” (a UK, Great Britain or Northern Ireland Marketing Authorisation, an Article 126a authorisation, a certificate of registration or traditional herbal registration)

1.2 Without “an authorisation” (a UK, Great Britain or Northern Ireland Marketing

Authorisation, an Article 126a authorisation, a certificate of registration or traditional herbal registration) in GB or EEA and intended for the UK market

Authorised Wholesale Distribution Operations

2.2 Holding

2.3 Supply

Medicinal products with additional requirements

3.1.3 Immunological Medicinal Products

3.3 Cold Chain Products (requiring low temperature handling)

Categories of products handled at this site

4.1 Prescription Only Medicines

#### 4.4 Pharmacy

(b) Potential Contractors and any sub-contractor(s) must possess valid certification of BS EN ISO9001 or equivalent.

(c) Potential Contractors must have a minimum temperature controlled (2-8 degrees C) storage capacity of 235 pallets and minimum ambient temperature controlled storage capacity of 33 pallets.

(d) Potential Contractors are required to provide evidence that their organisation has taken steps to build their awareness of the climate change emergency and how they will respond.

Minimum level(s) of standards possibly required

(a) Confirmation of the existence of a current and valid WDA(H) (including cold chain) including POM, P and GSL medicines. Confirmation of such certification should be included in the Qualification Envelope of the ITT under Quality Control.

(b) Confirmation of the existence of valid certification of BS EN ISO9001 or equivalent. Confirmation of such certification should be included in the Qualification Envelope of the ITT under the Quality Assurance Schemes.

(c) Confirmation of the existence of a minimum temperature controlled (2-8degrees C) storage capacity of 235 pallets and minimum ambient temperature controlled storage capacity of 33 pallets. Evidence at the date of submission of the tender should be included in the Qualification Envelope of the ITT under Technical and Professional ability: Quality Control.

(d) A completed copy of the Bidder Climate Change Plan template, including planned projects and actions to reduce the bidder's carbon emissions must be provided in the Qualification Envelope of the ITT under Environmental Management. This does not need to contain calculated carbon emissions.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 January 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

19 January 2024

Local time

12:00pm



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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3) Additional information

The estimated value referred to in Section II.1.5 and II.2.6 cover(s) the forty eight (48) month Contract duration and the total twenty-four (24) month extension option of the Contract.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 25200. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

It is a mandatory requirement that Potential Contractors agree to support the concept, provision and ongoing development of community benefits provision in relation to this Contract.

Potential Contractors are required to agree to this mandatory requirement. They are also requested to provide a brief summary of the community benefits that have recently been delivered within Scotland, if at all, and also what impact and outcomes these have achieved.

Potential Contractors are required to summarise any proposed community benefits that will be developed and delivered as part of this contract if successful or, alternatively, Potential Contractors confirm that they will engage with the NHS Scotland's Community Benefits Gateway (CBG). This gateway, developed through requests from suppliers seeking opportunities to support the delivery of community benefits within the contracting region, provides information on community benefit opportunities. The CBG is a free and easy to use online service that connects NHS Scotland suppliers with third sector community organisations within Scotland and will be used for tracking and reporting and is an approved compliant route to the realisation of community benefits.

For further information please visit [www.nss.nhs.scot/procurement-and-logistics/sustainability/access-our-community-benefit-gateway](http://www.nss.nhs.scot/procurement-and-logistics/sustainability/access-our-community-benefit-gateway)

(SC Ref:751282)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sheriff Court House

27 Chambers Street

Edinburgh

EH1 1LB

Email

[edinburgh@scotcourts.gov.uk](mailto:edinburgh@scotcourts.gov.uk)

Telephone

+44 1312252525

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/edinburgh-sheriff-court-and-justice-of-the-peace-court>

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Authority will notify economic operators who submitted a tender or (where no deselection notification has previously been made) applied to be selected to tender, of its decision to award the contract which notification will contain among other information, a summary of the reasons why the economic operators was unsuccessful. The notification will incorporate a 'standstill period' of a minimum of 10 clear calendar days (or a minimum of 15 if the communication method used is not electronic) between the date on which the Authority dispatches the notice(s) and the date on which the Authority proposes to conclude the relevant contract. The bringing of court proceedings against the Authority during the standstill period will automatically continue the prohibition on entering into the contract until the court proceedings are determined, discontinued or disposed of, or the court, by interim order, brings to an end the prohibition. The remedies that may be awarded by the courts before the contract has been entered into include the setting aside of the decision to award the contract to the winning tenderer(s). The bringing of court proceedings against the Authority after the contract has been entered into will not affect the contract unless grounds for the imposition of special penalties under the Public Contracts (Scotland) Regulations 2015 can be established. Otherwise, the remedies that may be awarded by the courts where the contract has been entered into are limited to the award of damages.