

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/035237-2022>

Tender

SENDIASS (Special Education Needs and Disability (SEND) Information, Advice and Support Service)

Sandwell Metropolitan Borough Council

F02: Contract notice

Notice identifier: 2022/S 000-035237

Procurement identifier (OCID): ocids-h6vhtk-038d0b

Published 13 December 2022, 2:15pm

Section I: Contracting authority

I.1) Name and addresses

Sandwell Metropolitan Borough Council

Sandwell Council House, Freeth Street

Oldbury

B69 3DB

Contact

Michelle Hackwood

Email

michelle_hackwood@sandwell.gov.uk

Country

United Kingdom

NUTS code

UKG37 - Sandwell

Internet address(es)

Main address

www.sandwell.gov.uk

Buyer's address

www.sandwell.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sandwellmbc>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sandwellmbc>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

SENDIASS (Special Education Needs and Disability (SEND) Information, Advice and Support Service)

Reference number

SMBC 22139

II.1.2) Main CPV code

- 85311300 - Welfare services for children and young people

II.1.3) Type of contract

Services

II.1.4) Short description

The purpose of this document is to set out the Council and the Integrated Care Board(ICB)'s requirements of an Information, Advice and Support Service for parents and carers of children and young people with a Special Educational Need or Disability (SEND) and young people who have a SEND. The Council and the ICB's vision is that parents and carers of children and young people with SEND have access to a high-quality information, advice and support service, which is widely respected as an impartial source of support. Sandwell Council approved the establishment of a SENDIASS service originally in October 2014. A service duly commenced in April 2015. Joint commissioning of the SENDIASS service between the Council and the Black Country ICB has been agreed from April 2023. The Council proposes to enter into a Contract for an initial term of Three (3) years with a possible extension of a further year subject to provision of budget. Anticipated commencement date 1st April 2023 to 31 March 2023

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85311300 - Welfare services for children and young people
- 80340000 - Special education services

II.2.3) Place of performance

NUTS codes

- UKG37 - Sandwell

II.2.4) Description of the procurement

The purpose of this document is to set out the Council and the Integrated Care Board(ICB)'s requirements of an Information, Advice and Support Service for parents and carers of children and young people with a Special Educational Need or Disability (SEND) and young people who have a SEND. The Council and the ICB's vision is that parents and carers of children and young people with SEND have access to a high-quality information, advice and support service, which is widely respected as an impartial source of support. Sandwell Council approved the establishment of a SENDIASS service originally in October 2014. A service duly commenced in April 2015. Joint commissioning of the SENDIASS service between the Council and the Black Country ICB has been agreed from April 2023. The Council proposes to enter into a Contract for an initial term of Three (3) years with a possible extension of a further year subject to provision of budget. Anticipated commencement date 1st April 2023 to 31 March 2023

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2023

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

The contract will be retendered in 4 years time subject to funding

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The Council proposes to enter into a Contract for an initial term of Three (3) years with a possible extension of a further year, subject to provision of budget and funding.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please refer to ITT Documents

III.1.2) Economic and financial standing

List and brief description of selection criteria

Please refer to ITT Documents

Minimum level(s) of standards possibly required

Please refer to ITT Documents

III.1.3) Technical and professional ability

List and brief description of selection criteria

Please refer to ITT Documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Not Applicable

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 January 2023

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

16 January 2023

Local time

3:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.3) Additional information

The Council will be using the In-tend e-Tendering System for this Procurement exercise, please visit <https://in-tendhost.co.uk/sandwellmbc> to access the Sandwell MBC In-tend Supplier Portal. From here you will be able to register your company, express an interest in the opportunity, and gain immediate access to the ITT and other related documents. In Order to View the On-Line Questionnaire and Submit a Tender, you will be required to `Opt-In`. For a Step by Step user guide to the Sandwell MBC In-tend Supplier Portal please click on the `Guidance for Suppliers` section of the website. All procurement responses must be carried out via the Sandwell MBC In-tend Supplier Portal. If you require further assistance in respect of the system, please contact the In-tend support team on 0844 272 8810.

VI.4) Procedures for review

VI.4.1) Review body

The High Court of England

Royal Court of Justice the Strand

London

WC2A 2LL

Country

United Kingdom