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Tender

ID 4993870 AFBI – Provision of Temporary Workers, Fixed and Permanent Recruitment, Executive Search and Recruitment Advertising Services

Agri-Food and BioSciences Institute

F02: Contract notice

Notice identifier: 2024/S 000-035222

Procurement identifier (OCID): ocds-h6vhtk-04b2b2

Published 30 October 2024, 4:06pm

Section I: Contracting authority

I.1) Name and addresses

Agri-Food and BioSciences Institute

18a Newforge Lane

BELFAST

BT9 5PX

Email

StrategicDelivery.CPD@finance-ni.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ID 4993870 AFBI – Provision of Temporary Workers, Fixed and Permanent Recruitment, Executive Search and Recruitment Advertising Services

Reference number

4993870

II.1.2) Main CPV code

- 79600000 - Recruitment services

II.1.3) Type of contract

Services

II.1.4) Short description

The Agri-Food and Biosciences Institute (AFBI) has a requirement for a multi-supplier framework for the provision of skilled workers across a variety of specialisms using temporary agency workers, fixed term and permanent placement and executive search. There is also a requirement to appoint and advertising agency to advertise AFBI's recruitment competitions. This framework will provide the following services:- 1. Provision of temporary workers 2. Recruitment for fixed term workers 3. Recruitment of permanent workers 4. Provision of an executive search service 5. Provision of a recruitment advertising service

II.1.5) Estimated total value

Value excluding VAT: £45,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lot 1- Health and Safety, Waste Management and Estates Management

Lot No

1

II.2.2) Additional CPV code(s)

- 79610000 - Placement services of personnel
- 79620000 - Supply services of personnel including temporary staff
- 79341000 - Advertising services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Agri-Food and Biosciences Institute (AFBI) has a requirement for a multi-supplier framework for the provision of skilled workers across a variety of specialisms using temporary agency workers, fixed term and permanent placement and executive search. There is also a requirement to appoint and advertising agency to advertise AFBI's recruitment competitions. This framework will provide the following services:- 1. Provision of temporary workers 2. Recruitment for fixed term workers 3. Recruitment of permanent workers 4. Provision of an executive search service 5. Provision of a recruitment advertising service

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,602,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

There are two options to extend for any period up to and including 12 months each.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 2- Scientific

Lot No

2

II.2.2) Additional CPV code(s)

- 79610000 - Placement services of personnel
- 79620000 - Supply services of personnel including temporary staff
- 79341000 - Advertising services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Agri-Food and Biosciences Institute (AFBI) has a requirement for a multi-supplier framework for the provision of skilled workers across a variety of specialisms using temporary agency workers, fixed term and permanent placement and executive search. There is also a requirement to appoint and advertising agency to advertise AFBI's recruitment competitions. This framework will provide the following services:- 1. Provision of temporary workers 2. Recruitment for fixed term workers 3. Recruitment of permanent workers 4. Provision of an executive search service 5. Provision of a recruitment advertising service

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £22,027,500

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

There are two options to extend for any period up to and including 12 months each.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 3- Information Technology

Lot No

3

II.2.2) Additional CPV code(s)

- 79610000 - Placement services of personnel
- 79620000 - Supply services of personnel including temporary staff
- 79341000 - Advertising services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Agri-Food and Biosciences Institute (AFBI) has a requirement for a multi-supplier framework for the provision of skilled workers across a variety of specialisms using temporary agency workers, fixed term and permanent placement and executive search. There is also a requirement to appoint and advertising agency to advertise AFBI's recruitment competitions. This framework will provide the following services:- 1. Provision of temporary workers 2. Recruitment for fixed term workers 3. Recruitment of permanent workers 4. Provision of an executive search service 5. Provision of a recruitment advertising service

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £4,005,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

There are two options to extend for any period up to and including 12 months each.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 4- Business Support

Lot No

4

II.2.2) Additional CPV code(s)

- 79610000 - Placement services of personnel
- 79620000 - Supply services of personnel including temporary staff
- 79341000 - Advertising services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Agri-Food and Biosciences Institute (AFBI) has a requirement for a multi-supplier framework for the provision of skilled workers across a variety of specialisms using temporary agency workers, fixed term and permanent placement and executive search. There is also a requirement to appoint and advertising agency to advertise AFBI's recruitment competitions. This framework will provide the following services:- 1. Provision of temporary workers 2. Recruitment for fixed term workers 3. Recruitment of permanent workers 4. Provision of an executive search service 5. Provision of a recruitment advertising service

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £4,806,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

There are two options to extend for any period up to and including 12 months each.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union

funds: No

II.2) Description

II.2.1) Title

Lot 5- People and Culture and Legal services

Lot No

5

II.2.2) Additional CPV code(s)

- 79610000 - Placement services of personnel
- 79620000 - Supply services of personnel including temporary staff
- 79341000 - Advertising services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Agri-Food and Biosciences Institute (AFBI) has a requirement for a multi-supplier framework for the provision of skilled workers across a variety of specialisms using temporary agency workers, fixed term and permanent placement and executive search. There is also a requirement to appoint and advertising agency to advertise AFBI's recruitment competitions. This framework will provide the following services:- 1. Provision of temporary workers 2. Recruitment for fixed term workers 3. Recruitment of permanent workers 4. Provision of an executive search service 5. Provision of a recruitment advertising service

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,602,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

There are two options to extend for any period up to and including 12 months each.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 6- Financial Administrators and Qualified Accountants

Lot No

6

II.2.2) Additional CPV code(s)

- 79610000 - Placement services of personnel
- 79620000 - Supply services of personnel including temporary staff
- 79341000 - Advertising services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Agri-Food and Biosciences Institute (AFBI) has a requirement for a multi-supplier framework for the provision of skilled workers across a variety of specialisms using temporary agency workers, fixed term and permanent placement and executive search. There is also a requirement to appoint and advertising agency to advertise AFBI's recruitment competitions. This framework will provide the following services:- 1. Provision of temporary workers 2. Recruitment for fixed term workers 3. Recruitment of permanent workers 4. Provision of an executive search service 5. Provision of a recruitment advertising service

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £4,005,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

There are two options to extend for any period up to and including 12 months each.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 7- Industrial staff

Lot No

7

II.2.2) Additional CPV code(s)

- 79610000 - Placement services of personnel
- 79620000 - Supply services of personnel including temporary staff
- 79341000 - Advertising services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Agri-Food and Biosciences Institute (AFBI) has a requirement for a multi-supplier framework for the provision of skilled workers across a variety of specialisms using temporary agency workers, fixed term and permanent placement and executive search. There is also a requirement to appoint and advertising agency to advertise AFBI's recruitment competitions. This framework will provide the following services:- 1. Provision of temporary workers 2. Recruitment for fixed term workers 3. Recruitment of permanent workers 4. Provision of an executive search service 5. Provision of a recruitment advertising service

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,002,500

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

There are two options to extend for any period up to and including 12 months each.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 8- Executive Search

Lot No

8

II.2.2) Additional CPV code(s)

- 79610000 - Placement services of personnel
- 79620000 - Supply services of personnel including temporary staff
- 79341000 - Advertising services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Agri-Food and Biosciences Institute (AFBI) has a requirement for a multi-supplier framework for the provision of skilled workers across a variety of specialisms using temporary agency workers, fixed term and permanent placement and executive search. There is also a requirement to appoint and advertising agency to advertise AFBI's recruitment competitions. This framework will provide the following services:- 1. Provision of temporary workers 2. Recruitment for fixed term workers 3. Recruitment of permanent workers 4. Provision of an executive search service 5. Provision of a recruitment advertising service

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,700,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

There are two options to extend for any period up to and including 12 months each.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 9- Recruitment Advertising

Lot No

9

II.2.2) Additional CPV code(s)

- 79610000 - Placement services of personnel
- 79620000 - Supply services of personnel including temporary staff
- 79341000 - Advertising services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Agri-Food and Biosciences Institute (AFBI) has a requirement for a multi-supplier framework for the provision of skilled workers across a variety of specialisms using temporary agency workers, fixed term and permanent placement and executive search. There is also a requirement to appoint and advertising agency to advertise AFBI's recruitment competitions. This framework will provide the following services:- 1. Provision of temporary workers 2. Recruitment for fixed term workers 3. Recruitment of permanent workers 4. Provision of an executive search service 5. Provision of a recruitment advertising service

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,250,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

There are two options to extend for any period up to and including 12 months each.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 23

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 December 2024

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 5 March 2025

IV.2.7) Conditions for opening of tenders

Date

5 December 2024

Local time

3:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.3) Additional information

Lots 1-7 will be awarded to up to 3 ranked Suppliers and Lots 8 and 9 will be awarded to one Supplier each. The.. successful. contractor's. performance on the contract will be. regularly monitored in line with the tender documentation.. Contractors. not.. delivering on. contract requirements is a serious. matter. It means the public purse is not getting what it is paying. for. If a contractor.. fails. to reach. satisfactory levels of. contract performance they will be given a specified time to improve.. If, after the specified time,. they still.. fail to. reach. satisfactory levels of contract performance, the matter will be. escalated to senior management in CPD for. further action.. If.. this. occurs and their performance still does not improve to satisfactory. levels within the specified period, it may be. regarded as an.. act. of. grave professional misconduct and they may be issued with a. Notice of Unsatisfactory Performance and the. contract may be... terminated.. The issue of a Notice of Unsatisfactory Performance can. result in the Contractor being excluded from. all procurement... competitions being. undertaken by Centres of Procurement Expertise. on behalf of bodies covered by the Northern. Ireland Procurement... Policy for a period of. three years from the date of issue. The. Authority expressly reserves the rights; not to award. any contract. as a.. result of the procurement. process commenced by publication of. this notice; to make whatever changes it may see fit. to the content.. and. structure of the tendering. Competition; to award (a). contract(s) in respect of any part(s) of the services covered by.. this notice; and. to. award contract(s) in stages and. in no. circumstances will the Authority be liable for any costs incurred by. candidates

VI.4) Procedures for review

VI.4.1) Review body

The UK does not have any such bodies with responsibility for appeal/mediation procedures. Instead; any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged breaches of the PCR 2015 as amended.

Belfast

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts. Regulations 2015 and, where.... appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract.. is.. communicated to tenderers. That notification will provide full information on the award decision. This provides time for the.. unsuccessful.. tenderers. to challenge the award decision before the contract is entered into...