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Tender

## **JP/2024/Security**

Chelmsford City Council  
Uttlesford District Council

F02: Contract notice

Notice identifier: 2024/S 000-035221

Procurement identifier (OCID): ocds-h6vhtk-04b2b1

Published 30 October 2024, 4:05pm

The closing date and time has been changed to:

**6 December 2024, 12:00pm**

See the [change notice](#).

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Chelmsford City Council

Civic Centre, Duke Street

Chelmsford

CM1 1JE

#### **Contact**

Ben Glasson

#### **Email**

[ben.glasson@chelmsford.gov.uk](mailto:ben.glasson@chelmsford.gov.uk)

**Telephone**

+44 1245606776

**Country**

United Kingdom

**Region code**

UKH3 - Essex

**Internet address(es)**

Main address

<https://www.chelmsford.gov.uk/>

Buyer's address

<https://www.chelmsford.gov.uk/>

**I.1) Name and addresses**

Uttlesford District Council

London Road

Saffron Walden

CB11 4ER

**Email**

[ben.glasson@chelmsford.gov.uk](mailto:ben.glasson@chelmsford.gov.uk)

**Telephone**

+44 1245606776

**Country**

United Kingdom

**Region code**

UKH3 - Essex

**Internet address(es)**

Main address

<https://www.uttlesford.gov.uk/>

**I.2) Information about joint procurement**

The contract involves joint procurement

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Chelmsford:-Security-services./6A3UVQVJ78>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.delta-esourcing.com](http://www.delta-esourcing.com)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

JP/2024/Security

#### **II.1.2) Main CPV code**

- 79710000 - Security services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Joint Procurement - Chelmsford City Council & Uttlesford District Council

This will be an open procedure and all documents are available via Delta eSourcing. The Contract period will initially be for 3 years with an optional extra 2, 12 month extension periods.

Both Councils are looking to procure security services for different services and events within the council. This will also include ad hoc call outs and parking stewards for events.

The procurement will be split into 2 lots, separating services and requirements for each council.

#### **II.1.5) Estimated total value**

Value excluding VAT: £900,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

### **II.2) Description**

#### **II.2.1) Title**

## Chelmsford City Council Security Services

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79710000 - Security services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

### **II.2.4) Description of the procurement**

Security Services will be required for Chelmsford City council for the following services:

- Adhoc Services
- Hylands Estate
- Chelmsford Theatres
- Riverside Ice Rink

### **II.2.5) Award criteria**

Quality criterion - Name: Technical Specification / Weighting: 25

Quality criterion - Name: Experience / Weighting: 10

Quality criterion - Name: Availability / Weighting: 5

Quality criterion - Name: Provider Assessment / Weighting: Pass/Fail

Price - Weighting: 60

### **II.2.6) Estimated value**

Value excluding VAT: £200,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

6 January 2025

End date

5 January 2028

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/6A3UVQVJ78>

**II.2) Description**

**II.2.1) Title**

Uttlesford District Council – Security Services

Lot No

2

**II.2.2) Additional CPV code(s)**

- 79710000 - Security services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

### **II.2.4) Description of the procurement**

Uttlesford District Council is looking to procure security services for their London Road Council Offices, Little Canfield building and other adhoc security services if needed at short notice.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical Specification / Weighting: 25

Quality criterion - Name: Experience / Weighting: 10

Quality criterion - Name: Availability / Weighting: 10

Quality criterion - Name: Provider Assessment / Weighting: Pass/Fail

Price - Weighting: 60

### **II.2.6) Estimated value**

Value excluding VAT: £700,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

6 January 2025

End date

5 January 2028

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

29 November 2024

Local time

5:00pm

Changed to:

Date

6 December 2024

Local time

12:00pm

See the [change notice](#).

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

2 December 2024

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Chelmsford:-Security-services./6A3UVQVJ78>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/6A3UVQVJ78>

GO Reference: GO-20241030-PRO-28342192

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

7 Rolls Building, Fetter Lane

London

EC4A 1NL

Country

United Kingdom