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Tender

JP/2024/Security

Chelmsford City Council
Uttlesford District Council

F02: Contract notice

Notice identifier: 2024/S 000-035221

Procurement identifier (OCID): ocds-h6vhtk-04b2b1

Published 30 October 2024, 4:05pm

The closing date and time has been changed to:

6 December 2024, 12:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Chelmsford City Council

Civic Centre, Duke Street

Chelmsford

CM1 1JE

Contact

Ben Glasson

Email

ben.glasson@chelmsford.gov.uk

Telephone

+44 1245606776

Country

United Kingdom

Region code

UKH3 - Essex

Internet address(es)

Main address

<https://www.chelmsford.gov.uk/>

Buyer's address

<https://www.chelmsford.gov.uk/>

I.1) Name and addresses

Uttlesford District Council

London Road

Saffron Walden

CB11 4ER

Email

ben.glasson@chelmsford.gov.uk

Telephone

+44 1245606776

Country

United Kingdom

Region code

UKH3 - Essex

Internet address(es)

Main address

<https://www.uttlesford.gov.uk/>

I.2) Information about joint procurement

The contract involves joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Chelmsford:-Security-services./6A3UVQVJ78>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.delta-esourcing.com

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

JP/2024/Security

II.1.2) Main CPV code

- 79710000 - Security services

II.1.3) Type of contract

Services

II.1.4) Short description

Joint Procurement - Chelmsford City Council & Uttlesford District Council

This will be an open procedure and all documents are available via Delta eSourcing. The Contract period will initially be for 3 years with an optional extra 2, 12 month extension periods.

Both Councils are looking to procure security services for different services and events within the council. This will also include ad hoc call outs and parking stewards for events.

The procurement will be split into 2 lots, separating services and requirements for each council.

II.1.5) Estimated total value

Value excluding VAT: £900,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

II.2) Description

II.2.1) Title

Chelmsford City Council Security Services

Lot No

1

II.2.2) Additional CPV code(s)

- 79710000 - Security services

II.2.3) Place of performance

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

II.2.4) Description of the procurement

Security Services will be required for Chelmsford City council for the following services:

- Adhoc Services
- Hylands Estate
- Chelmsford Theatres
- Riverside Ice Rink

II.2.5) Award criteria

Quality criterion - Name: Technical Specification / Weighting: 25

Quality criterion - Name: Experience / Weighting: 10

Quality criterion - Name: Availability / Weighting: 5

Quality criterion - Name: Provider Assessment / Weighting: Pass/Fail

Price - Weighting: 60

II.2.6) Estimated value

Value excluding VAT: £200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

6 January 2025

End date

5 January 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/6A3UVQVJ78>

II.2) Description

II.2.1) Title

Uttlesford District Council – Security Services

Lot No

2

II.2.2) Additional CPV code(s)

- 79710000 - Security services

II.2.3) Place of performance

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

II.2.4) Description of the procurement

Uttlesford District Council is looking to procure security services for their London Road Council Offices, Little Canfield building and other adhoc security services if needed at short notice.

II.2.5) Award criteria

Quality criterion - Name: Technical Specification / Weighting: 25

Quality criterion - Name: Experience / Weighting: 10

Quality criterion - Name: Availability / Weighting: 10

Quality criterion - Name: Provider Assessment / Weighting: Pass/Fail

Price - Weighting: 60

II.2.6) Estimated value

Value excluding VAT: £700,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

6 January 2025

End date

5 January 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

29 November 2024

Local time

5:00pm

Changed to:

Date

6 December 2024

Local time

12:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

2 December 2024

Local time

9:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Chelmsford:-Security-services./6A3UVQVJ78>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/6A3UVQVJ78>

GO Reference: GO-20241030-PRO-28342192

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

7 Rolls Building, Fetter Lane

London

EC4A 1NL

Country

United Kingdom