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Tender

## **Town Farm Primary School Catering Tender**

Town Farm Primary School (RM&C)

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-035194

Procurement identifier (OCID): ocds-h6vhtk-0553af

Published 25 June 2025, 4:32pm

### **Scope**

### **Reference**

RMandC/2025/TFPS/492

### **Description**

Town Farm Primary School is putting its catering contract out to tender with a contract start date of 1st January 2026.

### **Total value (estimated)**

- £1 excluding VAT
- £1 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 January 2026 to 31 December 2028
- Possible extension to 31 December 2030
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

### **Main procurement category**

Services

### **CPV classifications**

- 55524000 - School catering services

### **Contract locations**

- UKJ25 - West Surrey

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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

## **Submission**

### **Enquiry deadline**

1 August 2025, 1:00pm

### **Submission type**

Requests to participate

### **Deadline for requests to participate**

1 August 2025, 1:00pm

### **Submission address and any special instructions**

You can submit your completed SQ Part 2 response via the mytenders portal <https://www.mytenders.co.uk>. Or to be emailed to the school and RM&C Consultants Ltd as detailed in the Part 1 Document. Please do not embed your documents into the Part 2 document, provide your additional documents / policies as attachments.

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

**Award decision date (estimated)**

24 November 2025

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**Award criteria**

<b>Name</b>	<b>Description</b>	<b>Type</b>
Scoring Example	The Selection Questionnaire response will be scored using the scoring example attached.	Quality

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**Weighting description**

The Selection Question response will be scored using the scoring example attached.

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**Other information****Conflicts assessment prepared/revised**

Yes

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**Procedure****Procedure type**

Competitive flexible procedure

## **Competitive flexible procedure description**

The first stage is the SQ's will be scored against the advertised template and the School will invite up to five companies achieving the pass mark for interview (you may achieve the pass mark but not be selected for the ITT stage), provided at least five suitable companies achieve the pass mark.

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## **Documents**

### **Associated tender documents**

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=604203](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=604203)

1) TFPS SQ Document Part 1

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=604204](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=604204)

2) TFPS SQ Document Part 2

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=604205](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=604205)

3) TFPS SQ Scoring Example

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## **Contracting authority**

### **Town Farm Primary School (RM&C)**

- Public Procurement Organisation Number: PMWQ-5457-HQCX

St Mary's Crescent

Stanwell

TW19 7HQ

United Kingdom

Contact name: Vicki Prince

Email: [sbm@town-farm.surrey.sch.uk](mailto:sbm@town-farm.surrey.sch.uk)

Region: UKJ25 - West Surrey

Organisation type: Public authority - sub-central government

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## **Other organisation**

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

### **RM&C Consultants Ltd**

Summary of their role in this procurement: Management Consultants in providing tender management to schools/trusts.

- Companies House: 04208069

Suthernwood View, Woodcote Road

South Stoke, Reading

RG8 0JJ

United Kingdom

Contact name: Sue Allen

Telephone: +44 7939599571

Email: [Sue.allen@rmandcconsultants.co.uk](mailto:Sue.allen@rmandcconsultants.co.uk)

Website: <http://www.rmandcconsultants.co.uk>

Region: UKJ14 - Oxfordshire

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## Contact organisation

Contact [Town Farm Primary School \(RM&C\)](#) for any enquiries.