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Tender

## **INVITATION TO TENDER FOR THE MOVEMENT OF DECEASED BODIES DGMB/25/04**

Dumfries and Galloway Health Board

F02: Contract notice

Notice identifier: 2025/S 000-035191

Procurement identifier (OCID): ocids-h6vhtk-0553ad

Published 25 June 2025, 4:28pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Dumfries and Galloway Health Board

Mountainhall Treatment Centre, Bankend Road

Dumfries

DG1 4AP

#### **Email**

[marc.boyes@nhs.scot](mailto:marc.boyes@nhs.scot)

#### **Telephone**

+44 1387246246

#### **Country**

United Kingdom

#### **NUTS code**

UKM92 - Dumfries & Galloway

**Internet address(es)**

Main address

[www.nhsdg.co.uk](http://www.nhsdg.co.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00065](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00065)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

INVITATION TO TENDER FOR THE MOVEMENT OF DECEASED BODIES  
DGMB/25/04

Reference number

DGMB/25/04

#### **II.1.2) Main CPV code**

- 98370000 - Funeral and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Mortuary facilities for Dumfries hospitals are centralised at Dumfries and Galloway Royal Infirmary (DGRI). Because of this, it is necessary to arrange a contract with a supplier to transfer deceased bodies to DGRI.

There may also be requests put forward to transfer bodies from DGRI Mortuary to the Mountainhall Treatment Centre Mortuary, should there be reduced capacity within the DGRI mortuary.

Contract suppliers may also be asked to transfer bodies to Crosshouse Hospital in Ayrshire and return to DGRI, should there be issues with staffing capacity for post-mortem in Dumfries.

Also required within this service is for the transportation of still born babies to the Queen Elizabeth Hospital in Glasgow for post mortem and return to DGRI. Arrangements will also be required for the internment or cremation of still born babies, this is the most frequent requirement of this service.

This quotation is for a 3 year period with the possibility of a further 1 year extension.

#### **II.1.5) Estimated total value**

Value excluding VAT: £70,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 98370000 - Funeral and related services

### **II.2.3) Place of performance**

NUTS codes

- UKM92 - Dumfries & Galloway

Main site or place of performance

Dumfries

### **II.2.4) Description of the procurement**

Mortuary facilities for Dumfries hospitals are centralised at Dumfries and Galloway Royal Infirmary (DGRI). Because of this, it is necessary to arrange a contract with a supplier to transfer deceased bodies to DGRI.

There may also be requests put forward to transfer bodies from DGRI Mortuary to the Mountainhall Treatment Centre Mortuary, should there be reduced capacity within the DGRI mortuary.

Contract suppliers may also be asked to transfer bodies to Crosshouse Hospital in Ayrshire and return to DGRI, should there be issues with staffing capacity for post-mortem in Dumfries.

Also required within this service is for the transportation of still born babies to the Queen Elizabeth Hospital in Glasgow for post mortem and return to DGRI. Arrangements will also be required for the internment or cremation of still born babies, this is the most frequent requirement of this service.

This quotation is for a 3 year period with the possibility of a further 1 year extension.

### **II.2.5) Award criteria**

Cost criterion - Name: Cost / Weighting: 100

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Recurring Service

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 July 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31 October 2025

#### **IV.2.7) Conditions for opening of tenders**

Date

28 July 2025

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Recurring service need

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=802676](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=802676).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:802676)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=802676](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=802676)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Dumfries Sheriff Court

Buccleuch Street

Dumfries

Email

[dumfries@scotcourts.gov.uk](mailto:dumfries@scotcourts.gov.uk)

Telephone

+44 1387262334

Country

United Kingdom