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Planning

## **Property & Asset Management Services**

Highlands and Islands Enterprise  
Inverness Campus Owners Association  
Wave Energy Scotland Limited  
Cairngorm Mountain (Scotland) Ltd  
Orkney Research and Innovation Campus LLP

F01: Prior information notice  
Prior information only  
Notice identifier: 2024/S 000-035172  
Procurement identifier (OCID): ocds-h6vhtk-04b294  
Published 30 October 2024, 1:42pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Highlands and Islands Enterprise  
An Lòchran, 10 Inverness Campus  
Inverness  
IV2 5NA

#### **Contact**

HIE Procurement

#### **Email**

[hieprocurement@hient.co.uk](mailto:hieprocurement@hient.co.uk)

#### **Telephone**

+44 1463245245

**Country**

United Kingdom

**NUTS code**

UKM6 - Highlands and Islands

**Internet address(es)**

Main address

<http://www.hie.co.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00313](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00313)

**I.1) Name and addresses**

Inverness Campus Owners Association

C/O Highlands and Islands Enterprise, An Lòchran,

Inverness Campus, Inverness

IV2 5NA

**Email**

[ICOA@hient.co.uk](mailto:ICOA@hient.co.uk)

**Telephone**

+44 1463245245

**Country**

United Kingdom

**NUTS code**

UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey

**Internet address(es)**

Main address

<https://www.invernesscampus.co.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA23323](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA23323)

**I.1) Name and addresses**

Wave Energy Scotland Limited

An Lòchran, 10 Inverness Campus

Inverness

IV2 5NA

**Email**

[wesprocurement@hient.co.uk](mailto:wesprocurement@hient.co.uk)

**Telephone**

+44 1463245245

**Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.waveenergyscotland.co.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA24283](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA24283)

### **I.1) Name and addresses**

Cairngorm Mountain (Scotland) Ltd

Cairngorm Mountain, Cairngorm Ski Area

Aviemore

PH22 1RB

#### **Email**

[info@caingormmountain.co.uk](mailto:info@caingormmountain.co.uk)

#### **Telephone**

+44 1479861261

#### **Country**

United Kingdom

#### **NUTS code**

UKM6 - Highlands and Islands

#### **Internet address(es)**

Main address

<https://www.cairngormmountain.co.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA30513](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30513)

### **I.1) Name and addresses**

Orkney Research and Innovation Campus LLP

The Robert Rendall Building, Franklin Road

Stromness

KW16 3AN

**Email**

[facilitiesmanagement@orkneycampus.co.uk](mailto:facilitiesmanagement@orkneycampus.co.uk)

**Telephone**

+44 7922426446

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.orkneycampus.co.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA30475](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30475)

**I.2) Information about joint procurement**

The contract involves joint procurement

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local Agency/Office

## **I.5) Main activity**

Economic and financial affairs

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Property & Asset Management Services

Reference number

FTS 035

#### **II.1.2) Main CPV code**

- 70332200 - Commercial property management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The purpose is to gauge interest as well as seek views and information from the market on how best to deliver Property and Asset Management services across the HIE portfolio.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 70332300 - Industrial property services
- 70332000 - Non-residential property services
- 70330000 - Property management services of real estate on a fee or contract basis

#### **II.2.3) Place of performance**

NUTS codes

- UKM6 - Highlands and Islands

#### **II.2.4) Description of the procurement**

Please note this Notice is not a Call for Competition. Any future contract opportunities related to this requirement may be published on Public Contracts Scotland (PCS). However, by issuing this Request for Information (RFI), HIE does not make any commitment to procure any of the stated services. Please note, the estimated date for the publication of the Contract Notice is indicative only and may be subject to change.

Please return your completed response by noon on Monday 18th November 2024 to [hieprocurement@hient.co.uk](mailto:hieprocurement@hient.co.uk) using the title “PIN for Property and Asset Management Services” in your email header.

#### **II.3) Estimated date of publication of contract notice**

18 February 2025

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

This is a request for information only to help develop a future tender opportunity. By issuing this Prior Information Notice (PIN), HIE does not make any commitment to procure any of the stated services.

Dates and other information contained in this notice are indicative only and may be subject to change. No other tender documentation is available at this time.

HIE may use information, comments etc. provided and/or future correspondence when compiling any final tender documents but reserves the right not to accept any such information, comments etc. from any respondent. This decision will be at the sole discretion of HIE. PCS is free to use and free to register and also gives access to an on line "Question & Answer" facility which must be used to raise all queries relating to this PIN.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=781813](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=781813).

(SC Ref:781813)