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Tender

## **Housing with Care Meals Provision Concession Contract**

NORFOLK COUNTY COUNCIL

F24: Concession notice

Notice identifier: 2023/S 000-035147

Procurement identifier (OCID): ocds-h6vhtk-041d87

Published 29 November 2023, 10:03am

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

NORFOLK COUNTY COUNCIL

Martineau Lane

NORWICH

NR12DH

#### **Email**

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKH15 - Norwich and East Norfolk

#### **Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.norfolk.gov.uk/>

Buyer's address

<https://in-tendhost.co.uk/norfolkcc/asp/Home>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc/asp/Home>

Additional information can be obtained from the above-mentioned address

Applications or, where applicable, tenders must be submitted electronically via

<https://in-tendhost.co.uk/norfolkcc/asp/Home>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Housing with Care Meals Provision Concession Contract

Reference number

NCCT42854

#### **II.1.2) Main CPV code**

- 55520000 - Catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Norfolk County Council requires a service for the delivery of a hot meal to tenants living within 15 Housing with Care (HwC) settings situated within Norfolk effective from 1 April 2024.

Please note that the transition of the service from the current provider, also considering the impact of the Bank Holidays may require the new Provider to be operational during the week of the 25th March 2024.

The specification provides the locations for which the service is required.

This specification details the opportunity for a Provider(s) to enter a Concession Contract with the Council for 3 years, with appropriate break clauses this service.

The use of a Concession Contract to define this arrangement, arises from the Council identifying a defined cohort of potential customers but not directly purchasing a service, nor offering a committed volume of business nor subsidy. Subsidy for the purposes of this document is both direct financial support and use of on-site kitchens for the preparation and/or storage of food which will not form part of this Concession Contract.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,000,000

### **II.1.6) Information about lots**

This concession is divided into lots: Yes

Tenders may be submitted for maximum number of lots  
15

## **II.2) Description**

### **II.2.1) Title**

Barley Court

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 15894200 - Prepared meals

### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Norwich

### **II.2.4) Description of the procurement**

Concession contract for Barley Court for meal provision. There are 60 flats.

### **II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

### **II.2.7) Duration of the concession**

Duration in months

36

### **II.2.14) Additional information**

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

## **II.2) Description**

### **II.2.1) Title**

Grays Fair Court

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 15894200 - Prepared meals

### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Norwich

### **II.2.4) Description of the procurement**

This lot is for a concession contract for Grays Fair Court. There are 34 flats.

### **II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

### **II.2.7) Duration of the concession**

Duration in months

36

### **II.2.14) Additional information**

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values

in this notice are estimate only as it will depend on take up by residents.

## **II.2) Description**

### **II.2.1) Title**

Weavers Court

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 15894200 - Prepared meals

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk

Main site or place of performance

Diss

### **II.2.4) Description of the procurement**

This lot is for a concession contract for Weavers Court for meal provision. There are 48 flats.

### **II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

### **II.2.7) Duration of the concession**

Duration in months

36

### **II.2.14) Additional information**

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

## **II.2) Description**

### **II.2.1) Title**

Dell Rose Court

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 15894200 - Prepared meals

### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Norwich

### **II.2.4) Description of the procurement**

This lot is for a concession contract for Dell Rose Court for meal provision. There are 48 flats.

### **II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

### **II.2.7) Duration of the concession**

Duration in months

36

### **II.2.14) Additional information**

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

## **II.2) Description**

### **II.2.1) Title**

Harriet Court

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 15894200 - Prepared meals

### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Norwich

### **II.2.4) Description of the procurement**

This lot is for a concession contract for Harriet Court for meal provision. There are 40 flats.

### **II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

### **II.2.7) Duration of the concession**

Duration in months

36

### **II.2.14) Additional information**

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

## **II.2) Description**

### **II.2.1) Title**



St Augustine's Place

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 15894200 - Prepared meals

### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Great Yarmouth

### **II.2.4) Description of the procurement**

This lot is for a concession contract for St Augustine's Place for meal provision. There are 20 flats.

### **II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

### **II.2.7) Duration of the concession**

Duration in months

36

### **II.2.14) Additional information**

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

## **II.2) Description**

### **II.2.1) Title**

The Lawns

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 15894200 - Prepared meals

### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Great Yarmouth

### **II.2.4) Description of the procurement**

This lot is for a concession contract for The Lawns for meal provision. There are 30 flats.

### **II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

### **II.2.7) Duration of the concession**

Duration in months

36

### **II.2.14) Additional information**

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

## **II.2) Description**

### **II.2.1) Title**

Laburnum Grove

Lot No

8

### **II.2.2) Additional CPV code(s)**

- 15894200 - Prepared meals

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk

Main site or place of performance

Thetford.

### **II.2.4) Description of the procurement**

This lot is for a concession contract for Laburnum Grove for meal provision. There are 30 flats.

### **II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

### **II.2.7) Duration of the concession**

Duration in months

36

### **II.2.14) Additional information**

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

## **II.2) Description**

### **II.2.1) Title**

Oakes Court

Lot No

9

### **II.2.2) Additional CPV code(s)**

- 15894200 - Prepared meals

### **II.2.3) Place of performance**

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

Downham Market.

### **II.2.4) Description of the procurement**

This lot is for a concession contract for Oakes Court for meals provision. There are 40 flats.

### **II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

### **II.2.7) Duration of the concession**

Duration in months

36

### **II.2.14) Additional information**

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

## **II.2) Description**

### **II.2.1) Title**

Lisbon Court

Lot No

10

### **II.2.2) Additional CPV code(s)**

- 15894200 - Prepared meals

### **II.2.3) Place of performance**

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

Kings Lynn

### **II.2.4) Description of the procurement**

This lot is for a concession contract for Lisbon Court for meal provision. There are 30 flats.

### **II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

### **II.2.7) Duration of the concession**

Duration in months

36

### **II.2.14) Additional information**

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

## **II.2) Description**

### **II.2.1) Title**

Lloyd Court

Lot No

11

### **II.2.2) Additional CPV code(s)**

- 15894200 - Prepared meals

### **II.2.3) Place of performance**

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

Holt

#### **II.2.4) Description of the procurement**

This lot is for a concession contract for LLOYD Court for catering provision. There are 40 flats.

#### **II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

#### **II.2.7) Duration of the concession**

Duration in months

36

#### **II.2.14) Additional information**

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

### **II.2) Description**

#### **II.2.1) Title**

Benjamin Court

Lot No

12

#### **II.2.2) Additional CPV code(s)**

- 15894200 - Prepared meals

#### **II.2.3) Place of performance**

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

Cromer

#### **II.2.4) Description of the procurement**

This lot is for a concession contract for Benjamin Court for meal provision. There are 30 flats.

#### **II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

#### **II.2.7) Duration of the concession**

Duration in months

36

#### **II.2.14) Additional information**

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

### **II.2) Description**

#### **II.2.1) Title**

Robert Kett Court

Lot No

13

#### **II.2.2) Additional CPV code(s)**

- 15894200 - Prepared meals

#### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk

Main site or place of performance

Wymondham

#### **II.2.4) Description of the procurement**

This lot is for a concession contract for Robert Kett Court for catering. There are 40 flats.

#### **II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

#### **II.2.7) Duration of the concession**

Duration in months

36

#### **II.2.14) Additional information**

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

### **II.2) Description**

#### **II.2.1) Title**

Redmayne View

Lot No

14

#### **II.2.2) Additional CPV code(s)**

- 15894200 - Prepared meals

#### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk

Main site or place of performance

Sprowston



#### **II.2.4) Description of the procurement**

This lot is for a concession contract for Redmayne View for meal provision. There are 40 flats.

#### **II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

#### **II.2.7) Duration of the concession**

Duration in months

36

#### **II.2.14) Additional information**

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

### **II.2) Description**

#### **II.2.1) Title**

Green Lane View

Lot No

15

#### **II.2.2) Additional CPV code(s)**

- 15894200 - Prepared meals

#### **II.2.3) Place of performance**

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

Aylsham

#### **II.2.4) Description of the procurement**

This lot is for a concession contract for Green Lane View for meal provision. There are 30 flats.

**II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

**II.2.7) Duration of the concession**

Duration in months

36

**II.2.14) Additional information**

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

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**Section III. Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for submission of applications or receipt of tenders**

Date

18 December 2023

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

This procurement will be managed electronically using the Council's procurement system In-Tend. In order to access the specification and tender application form, you will first need to register on In-tend and then register an interest in this project. The link is

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

If you encounter any difficulties whilst using the system you can contact the In-Tend support team by phoning 0845 557 8079 or +44 (0) 114 407 0065 or by emailing [support@in-tend.co.uk](mailto:support@in-tend.co.uk).

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

nplaw

Norfolk County Council

Norwich

Country

United Kingdom