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Tender

Housing with Care Meals Provision Concession Contract

NORFOLK COUNTY COUNCIL

F24: Concession notice

Notice identifier: 2023/S 000-035147

Procurement identifier (OCID): ocds-h6vhtk-041d87

Published 29 November 2023, 10:03am

Section I: Contracting authority/entity

I.1) Name and addresses

NORFOLK COUNTY COUNCIL

Martineau Lane

NORWICH

NR12DH

Email

sourcingteam@norfolk.gov.uk

Country

United Kingdom

Region code

UKH15 - Norwich and East Norfolk

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.norfolk.gov.uk/>

Buyer's address

<https://in-tendhost.co.uk/norfolkcc/asp/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc/asp/Home>

Additional information can be obtained from the above-mentioned address

Applications or, where applicable, tenders must be submitted electronically via

<https://in-tendhost.co.uk/norfolkcc/asp/Home>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Housing with Care Meals Provision Concession Contract

Reference number

NCCT42854

II.1.2) Main CPV code

- 55520000 - Catering services

II.1.3) Type of contract

Services

II.1.4) Short description

Norfolk County Council requires a service for the delivery of a hot meal to tenants living within 15 Housing with Care (HwC) settings situated within Norfolk effective from 1 April 2024.

Please note that the transition of the service from the current provider, also considering the impact of the Bank Holidays may require the new Provider to be operational during the week of the 25th March 2024.

The specification provides the locations for which the service is required.

This specification details the opportunity for a Provider(s) to enter a Concession Contract with the Council for 3 years, with appropriate break clauses this service.

The use of a Concession Contract to define this arrangement, arises from the Council identifying a defined cohort of potential customers but not directly purchasing a service, nor offering a committed volume of business nor subsidy. Subsidy for the purposes of this document is both direct financial support and use of on-site kitchens for the preparation and/or storage of food which will not form part of this Concession Contract.

II.1.5) Estimated total value

Value excluding VAT: £2,000,000

II.1.6) Information about lots

This concession is divided into lots: Yes

Tenders may be submitted for maximum number of lots
15

II.2) Description

II.2.1) Title

Barley Court

Lot No

1

II.2.2) Additional CPV code(s)

- 15894200 - Prepared meals

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Norwich

II.2.4) Description of the procurement

Concession contract for Barley Court for meal provision. There are 60 flats.

II.2.5) Award criteria

Concession is awarded on the basis of the criteria stated in the procurement documents

II.2.7) Duration of the concession

Duration in months

36

II.2.14) Additional information

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

II.2) Description

II.2.1) Title

Grays Fair Court

Lot No

2

II.2.2) Additional CPV code(s)

- 15894200 - Prepared meals

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Norwich

II.2.4) Description of the procurement

This lot is for a concession contract for Grays Fair Court. There are 34 flats.

II.2.5) Award criteria

Concession is awarded on the basis of the criteria stated in the procurement documents

II.2.7) Duration of the concession

Duration in months

36

II.2.14) Additional information

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values

in this notice are estimate only as it will depend on take up by residents.

II.2) Description

II.2.1) Title

Weavers Court

Lot No

3

II.2.2) Additional CPV code(s)

- 15894200 - Prepared meals

II.2.3) Place of performance

NUTS codes

- UKH17 - Breckland and South Norfolk

Main site or place of performance

Diss

II.2.4) Description of the procurement

This lot is for a concession contract for Weavers Court for meal provision. There are 48 flats.

II.2.5) Award criteria

Concession is awarded on the basis of the criteria stated in the procurement documents

II.2.7) Duration of the concession

Duration in months

36

II.2.14) Additional information

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

II.2) Description

II.2.1) Title

Dell Rose Court

Lot No

4

II.2.2) Additional CPV code(s)

- 15894200 - Prepared meals

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Norwich

II.2.4) Description of the procurement

This lot is for a concession contract for Dell Rose Court for meal provision. There are 48 flats.

II.2.5) Award criteria

Concession is awarded on the basis of the criteria stated in the procurement documents

II.2.7) Duration of the concession

Duration in months

36

II.2.14) Additional information

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

II.2) Description

II.2.1) Title

Harriet Court

Lot No

5

II.2.2) Additional CPV code(s)

- 15894200 - Prepared meals

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Norwich

II.2.4) Description of the procurement

This lot is for a concession contract for Harriet Court for meal provision. There are 40 flats.

II.2.5) Award criteria

Concession is awarded on the basis of the criteria stated in the procurement documents

II.2.7) Duration of the concession

Duration in months

36

II.2.14) Additional information

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

II.2) Description

II.2.1) Title

St Augustine's Place

Lot No

6

II.2.2) Additional CPV code(s)

- 15894200 - Prepared meals

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Great Yarmouth

II.2.4) Description of the procurement

This lot is for a concession contract for St Augustine's Place for meal provision. There are 20 flats.

II.2.5) Award criteria

Concession is awarded on the basis of the criteria stated in the procurement documents

II.2.7) Duration of the concession

Duration in months

36

II.2.14) Additional information

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

II.2) Description

II.2.1) Title

The Lawns

Lot No

7

II.2.2) Additional CPV code(s)

- 15894200 - Prepared meals

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Great Yarmouth

II.2.4) Description of the procurement

This lot is for a concession contract for The Lawns for meal provision. There are 30 flats.

II.2.5) Award criteria

Concession is awarded on the basis of the criteria stated in the procurement documents

II.2.7) Duration of the concession

Duration in months

36

II.2.14) Additional information

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

II.2) Description

II.2.1) Title

Laburnum Grove

Lot No

8

II.2.2) Additional CPV code(s)

- 15894200 - Prepared meals

II.2.3) Place of performance

NUTS codes

- UKH17 - Breckland and South Norfolk

Main site or place of performance

Thetford.

II.2.4) Description of the procurement

This lot is for a concession contract for Laburnum Grove for meal provision. There are 30 flats.

II.2.5) Award criteria

Concession is awarded on the basis of the criteria stated in the procurement documents

II.2.7) Duration of the concession

Duration in months

36

II.2.14) Additional information

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

II.2) Description

II.2.1) Title

Oakes Court

Lot No

9

II.2.2) Additional CPV code(s)

- 15894200 - Prepared meals

II.2.3) Place of performance

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

Downham Market.

II.2.4) Description of the procurement

This lot is for a concession contract for Oakes Court for meals provision. There are 40 flats.

II.2.5) Award criteria

Concession is awarded on the basis of the criteria stated in the procurement documents

II.2.7) Duration of the concession

Duration in months

36

II.2.14) Additional information

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

II.2) Description

II.2.1) Title

Lisbon Court

Lot No

10

II.2.2) Additional CPV code(s)

- 15894200 - Prepared meals

II.2.3) Place of performance

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

Kings Lynn

II.2.4) Description of the procurement

This lot is for a concession contract for Lisbon Court for meal provision. There are 30 flats.

II.2.5) Award criteria

Concession is awarded on the basis of the criteria stated in the procurement documents

II.2.7) Duration of the concession

Duration in months

36

II.2.14) Additional information

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

II.2) Description

II.2.1) Title

Lloyd Court

Lot No

11

II.2.2) Additional CPV code(s)

- 15894200 - Prepared meals

II.2.3) Place of performance

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

Holt

II.2.4) Description of the procurement

This lot is for a concession contract for LLOYD COURT for catering provision. There are 40 flats.

II.2.5) Award criteria

Concession is awarded on the basis of the criteria stated in the procurement documents

II.2.7) Duration of the concession

Duration in months

36

II.2.14) Additional information

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

II.2) Description

II.2.1) Title

Benjamin Court

Lot No

12

II.2.2) Additional CPV code(s)

- 15894200 - Prepared meals

II.2.3) Place of performance

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

Cromer

II.2.4) Description of the procurement

This lot is for a concession contract for Benjamin Court for meal provision. There are 30 flats.

II.2.5) Award criteria

Concession is awarded on the basis of the criteria stated in the procurement documents

II.2.7) Duration of the concession

Duration in months

36

II.2.14) Additional information

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

II.2) Description

II.2.1) Title

Robert Kett Court

Lot No

13

II.2.2) Additional CPV code(s)

- 15894200 - Prepared meals

II.2.3) Place of performance

NUTS codes

- UKH17 - Breckland and South Norfolk

Main site or place of performance

Wymondham

II.2.4) Description of the procurement

This lot is for a concession contract for Robert Kett Court for catering. There are 40 flats.

II.2.5) Award criteria

Concession is awarded on the basis of the criteria stated in the procurement documents

II.2.7) Duration of the concession

Duration in months

36

II.2.14) Additional information

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

II.2) Description

II.2.1) Title

Redmayne View

Lot No

14

II.2.2) Additional CPV code(s)

- 15894200 - Prepared meals

II.2.3) Place of performance

NUTS codes

- UKH17 - Breckland and South Norfolk

Main site or place of performance

Sprowston

II.2.4) Description of the procurement

This lot is for a concession contract for Redmayne View for meal provision. There are 40 flats.

II.2.5) Award criteria

Concession is awarded on the basis of the criteria stated in the procurement documents

II.2.7) Duration of the concession

Duration in months

36

II.2.14) Additional information

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

II.2) Description

II.2.1) Title

Green Lane View

Lot No

15

II.2.2) Additional CPV code(s)

- 15894200 - Prepared meals

II.2.3) Place of performance

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

Aylsham

II.2.4) Description of the procurement

This lot is for a concession contract for Green Lane View for meal provision. There are 30 flats.

II.2.5) Award criteria

Concession is awarded on the basis of the criteria stated in the procurement documents

II.2.7) Duration of the concession

Duration in months

36

II.2.14) Additional information

There is the right to extend the concession contract by a period or periods totalling no more than 24 months. Bidders should note this is a below threshold procurement. Values in this notice are estimate only as it will depend on take up by residents.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.2) Administrative information

IV.2.2) Time limit for submission of applications or receipt of tenders

Date

18 December 2023

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

This procurement will be managed electronically using the Council's procurement system In-Tend. In order to access the specification and tender application form, you will first need to register on In-tend and then register an interest in this project. The link is

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

If you encounter any difficulties whilst using the system you can contact the In-Tend support team by phoning 0845 557 8079 or +44 (0) 114 407 0065 or by emailing support@in-tend.co.uk.

VI.4) Procedures for review

VI.4.1) Review body

nplaw

Norfolk County Council

Norwich

Country

United Kingdom