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Contract

## **For the Provision of Translation & Interpreting Services**

DERBY CITY COUNCIL

F03: Contract award notice

Notice identifier: 2024/S 000-035129

Procurement identifier (OCID): ocds-h6vhtk-047ae1

Published 30 October 2024, 10:17am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

DERBY CITY COUNCIL

Corporation Street

Derby

DE1 2FS

#### **Contact**

Paul Hallsworth

#### **Email**

[procurement@derby.gov.uk](mailto:procurement@derby.gov.uk)

#### **Telephone**

+44 1332640768

#### **Country**

United Kingdom

**Region code**

UKF11 - Derby

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.derby.gov.uk](http://www.derby.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

For the Provision of Translation & Interpreting Services

Reference number

TD2120

**II.1.2) Main CPV code**

- 79530000 - Translation services

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council is seeking to procure providers to carry out translation services to effectively communicate with clients where English is not their first language.

Multiple channels for Interpreting will be used in order to enable individuals who have limited spoken English to communicate with members of the council through the use of an interpreter; including telephone (mobile and land-line), face-to-face, virtual meetings and written translations.

Awarded parties will provide a reliable pathway for service users and a system that reduces spend for the organisation and maximises opportunities.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £888,000

### **II.2) Description**

#### **II.2.1) Title**

Face to Face Interpretation

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 79530000 - Translation services

#### **II.2.3) Place of performance**

NUTS codes

- UKF11 - Derby

#### **II.2.4) Description of the procurement**

Face to Face Interpretation

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.11) Information about options**

Options: Yes

Description of options

The initial contract period is three years, with options to extend for two further years in annual increments. Maximum contract period is, therefore, five years. Potential dates for advertising renewals if options are not taken are August 2027 and August 2028.

## **II.2) Description**

### **II.2.1) Title**

Telephone Interpretation

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79530000 - Translation services

### **II.2.3) Place of performance**

NUTS codes

- UKF11 - Derby

### **II.2.4) Description of the procurement**

Telephone Interpretation

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.11) Information about options**

Options: Yes

Description of options

The initial contract period is three years, with options to extend for two further years in annual increments. Maximum contract period is, therefore, five years. Potential dates for advertising renewals if options are not taken are August 2027 and August 2028.

## **II.2) Description**

### **II.2.1) Title**

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 79530000 - Translation services

### **II.2.3) Place of performance**

NUTS codes

- UKF11 - Derby

### **II.2.4) Description of the procurement**

Written Translation

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.11) Information about options**

Options: Yes

Description of options

The initial contract period is three years, with options to extend for two further years in annual increments. Maximum contract period is, therefore, five years. Potential dates for advertising renewals if options are not taken are August 2027 and August 2028.

## **II.2) Description**

### **II.2.1) Title**

Video/Online Interpreting

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 79530000 - Translation services

### **II.2.3) Place of performance**

NUTS codes

- UKF11 - Derby

### **II.2.4) Description of the procurement**

Video/Online Interpreting

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.11) Information about options**

Options: Yes

Description of options

The initial contract period is three years, with options to extend for two further years in annual increments. Maximum contract period is, therefore, five years. Potential dates for advertising renewals if options are not taken are August 2027 and August 2028.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-020517](#)

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## **Section V. Award of contract**

### **Lot No**

1, 2 and 4

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

29 October 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 28

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

D A Languages Ltd

Manchester

Country

United Kingdom

NUTS code

- UKF11 - Derby

Companies House

06207784

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £666,000

Total value of the contract/lot: £666,000

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## **Section V. Award of contract**

### **Lot No**

1 and 4

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

29 October 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 28

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Absolute Interpreting and Translations Ltd

Birmingham

Country

United Kingdom

NUTS code

- UKF11 - Derby

Companies House

06044167

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £444,000

Total value of the contract/lot: £444,000

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## **Section V. Award of contract**

### **Lot No**

3

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

29 October 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 28

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Supreme Linguistic Services

Birmingham

Country

United Kingdom

NUTS code

- UKF11 - Derby

Companies House

9340464

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £222,000

Total value of the contract/lot: £222,000

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**Section VI. Complementary information**

**VI.4) Procedures for review**

**VI.4.1) Review body**

Derby City Council

Derby

Country

United Kingdom

