

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/035068-2024>

Tender

The de Ferrers Trust ~ Cleaning Tender

The de Ferrers Trust
The de Ferrers Academy
Horninglow Primary
Lansdowne Infant
Eton Park Junior
The Pingle Academy
Granville Academy
Richard Wakefield CE Primary Academy

F02: Contract notice

Notice identifier: 2024/S 000-035068

Procurement identifier (OCID): ocds-h6vhtk-04b253

Published 29 October 2024, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

The de Ferrers Trust

Trent Campus, St Mary's Drive

Burton upon Trent

DE13 0LL

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKG24 - Staffordshire CC

Internet address(es)

Main address

<https://www.deferrerstrust.com/>

I.1) Name and addresses

The de Ferrers Academy

Dove Campus, Harehedge Lane

Burton upon Trent

DE13 0AS

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKG24 - Staffordshire CC

Internet address(es)

Main address

<https://www.deferrers.com/>

I.1) Name and addresses

Horninglow Primary

Horninglow Road North

Burton upon Trent

DE13 0SW

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKG24 - Staffordshire CC

Internet address(es)

Main address

<https://www.horninglowprimary.com/>

I.1) Name and addresses

Lansdowne Infant

Goodman Street

Burton-on-Trent

DE14 2RE

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKG24 - Staffordshire CC

Internet address(es)

Main address

<https://www.lansdowneinfants.com/>

I.1) Name and addresses

Eton Park Junior

Masefield Crescent

Burton upon Trent

DE14 2SG

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKG24 - Staffordshire CC

Internet address(es)

Main address

<https://www.etonparkjuniors.com/>

I.1) Name and addresses

The Pingle Academy

Coronation Street

Swadlincote

DE11 0QA

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKF1 - Derbyshire and Nottinghamshire

Internet address(es)

Main address

<https://www.pingleacademy.com/>

I.1) Name and addresses

Granville Academy

Burton Road, Woodville

Swadlincote

DE11 7JR

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKF1 - Derbyshire and Nottinghamshire

Internet address(es)

Main address

<https://www.granvilleacademy.co.uk/>

I.1) Name and addresses

Richard Wakefield CE Primary Academy

Burton Street, Tutbury

Burton upon Trent

DE13 9NR

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKG24 - Staffordshire CC

Internet address(es)

Main address

<https://www.richardwakefieldprimary.com/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of

charge, at

<https://litmustms.co.uk/respond/RPZCTMPHV9>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The de Ferrers Trust ~ Cleaning Tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide cleaning services for the seven schools within The de Ferrers Trust. The Trust consists of three Secondary, two Primary, one Infant and one Junior school in and around Burton-Upon-Trent.

II.1.5) Estimated total value

Value excluding VAT: £6,050,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG24 - Staffordshire CC

Main site or place of performance

Staffordshire CC

II.2.4) Description of the procurement

The annual value of the contract in total is approximately £1,210,000.

The trust believes that all children and young people in their care should have the opportunity to fulfil their potential through achieving highly, regardless of their ability or background.

The de Ferrers Trust comprises of the following schools: -

The de Ferrers Academy

Horninglow Primary

Lansdowne Infant

Eton Park Junior

The Pingle Academy

Granville Academy

Richard Wakefield CE Primary Academy

The duration of the contract being offered is three years commencing on 1st September 2025 and concluding on 31st August 2028 and will be on a guaranteed performance basis offering a fixed annual return and or subsidy to the Trust. There will be the option to extend the contract for a further term excluding the right to further extend for a further term of two years.

This contract will be fixed price in nature with the successful supplier also guaranteeing the number of input hours to the contract as well as the quality of cleaning provision.

Whilst the monthly charge will represent one-twelfth of the contract cost, a reconciliation will take place monthly to reconcile the actual hours worked within the school contract. If the hours worked are less than those budgeted for a credit will be required by the schools. This credit will be calculated by dividing the annual contract cost (fixed cost) by the number of annual input hours to arrive at a contractual cost per hour, this will then be multiplied by the number of hours due to arrive at the fiscal credit.

The Trust is seeking a suitably experienced supplier who has current experience of working within the Primary or Secondary school marketplace, ideally with a strong operational base within the area, thus allowing for both adequate contract support and operational flexibility that is to be delivered to support the contract as and when needed during the contract term.

A robust level of management support must be provided by the successful contractor to ensure that the detailed specification is delivered within the contract on a consistent basis within the contract period. A good working relationship with the Trust is essential but also with the individual schools.

The Trust is looking for a supplier who is flexible in their approach and will work closely with all schools to ensure that standards of cleanliness are kept high. They would also like to look at the efficiency of the cleaning contracts particularly with staffing levels and the introduction of new equipment.

As part of the new contract, the Trust also has the following key objectives: -

1. To maintain a safe and hygienic environment
2. Minimise disruption to school activities
3. Promote environmental sustainability
4. Responsive and adaptive cleaning services
5. Effective communication and reporting

For further information, see SQ document.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £6,050,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2025

End date

31 August 2030

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 December 2024

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

20 January 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Burton-upon-Trent:-School-cleaning-services./RPZCTMPHV9>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/RPZCTMPHV9>

GO Reference: GO-20241029-PRO-28325369

VI.4) Procedures for review

VI.4.1) Review body

The de Ferrers Trust

Trent Campus, St Mary's Drive

Burton upon Trent

DE13 0LL

Country

United Kingdom