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Tender

## **The de Ferrers Trust ~ Cleaning Tender**

The de Ferrers Trust  
The de Ferrers Academy  
Horninglow Primary  
Lansdowne Infant  
Eton Park Junior  
The Pingle Academy  
Granville Academy  
Richard Wakefield CE Primary Academy

F02: Contract notice

Notice identifier: 2024/S 000-035068

Procurement identifier (OCID): ocds-h6vhtk-04b253

Published 29 October 2024, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The de Ferrers Trust

Trent Campus, St Mary's Drive

Burton upon Trent

DE13 0LL

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

**Country**

United Kingdom

**Region code**

UKG24 - Staffordshire CC

**Internet address(es)**

Main address

<https://www.deferrerstrust.com/>

**I.1) Name and addresses**

The de Ferrers Academy

Dove Campus, Harehedge Lane

Burton upon Trent

DE13 0AS

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKG24 - Staffordshire CC

**Internet address(es)**

Main address

<https://www.deferrers.com/>

**I.1) Name and addresses**

Horninglow Primary

Horninglow Road North

Burton upon Trent

DE13 0SW

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKG24 - Staffordshire CC

**Internet address(es)**

Main address

<https://www.horninglowprimary.com/>

**I.1) Name and addresses**

Lansdowne Infant

Goodman Street

Burton-on-Trent

DE14 2RE

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKG24 - Staffordshire CC

**Internet address(es)**

Main address

<https://www.lansdowneinfants.com/>

**I.1) Name and addresses**

Eton Park Junior

Masefield Crescent

Burton upon Trent

DE14 2SG

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKG24 - Staffordshire CC

**Internet address(es)**

Main address

<https://www.etonparkjuniors.com/>

**I.1) Name and addresses**

The Pingle Academy

Coronation Street

Swadlincote

DE11 0QA

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKF1 - Derbyshire and Nottinghamshire

**Internet address(es)**

Main address

<https://www.pingleacademy.com/>

**I.1) Name and addresses**

Granville Academy

Burton Road, Woodville

Swadlincote

DE11 7JR

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKF1 - Derbyshire and Nottinghamshire

**Internet address(es)**

Main address

<https://www.granvilleacademy.co.uk/>

### **I.1) Name and addresses**

Richard Wakefield CE Primary Academy

Burton Street, Tutbury

Burton upon Trent

DE13 9NR

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Country**

United Kingdom

#### **Region code**

UKG24 - Staffordshire CC

#### **Internet address(es)**

Main address

<https://www.richardwakefieldprimary.com/>

### **I.2) Information about joint procurement**

The contract involves joint procurement

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/RPZCTMPHV9>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

#### **I.4) Type of the contracting authority**

Body governed by public law

#### **I.5) Main activity**

Education

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### **Section II: Object**

#### **II.1) Scope of the procurement**

##### **II.1.1) Title**

The de Ferrers Trust ~ Cleaning Tender

##### **II.1.2) Main CPV code**

- 90919300 - School cleaning services

##### **II.1.3) Type of contract**

Services

##### **II.1.4) Short description**

The successful Supplier will be required to provide cleaning services for the seven schools within The de Ferrers Trust. The Trust consists of three Secondary, two Primary, one Infant and one Junior school in and around Burton-Upon-Trent.

##### **II.1.5) Estimated total value**

Value excluding VAT: £6,050,000

##### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.2) Description**

##### **II.2.3) Place of performance**

NUTS codes

- UKG24 - Staffordshire CC

Main site or place of performance

Staffordshire CC

#### **II.2.4) Description of the procurement**

The annual value of the contract in total is approximately £1,210,000.

The trust believes that all children and young people in their care should have the opportunity to fulfil their potential through achieving highly, regardless of their ability or background.

The de Ferrers Trust comprises of the following schools: -

The de Ferrers Academy

Horninglow Primary

Lansdowne Infant

Eton Park Junior

The Pingle Academy

Granville Academy

Richard Wakefield CE Primary Academy

The duration of the contract being offered is three years commencing on 1st September 2025 and concluding on 31st August 2028 and will be on a guaranteed performance basis offering a fixed annual return and or subsidy to the Trust. There will be the option to extend the contract for a further term excluding the right to further extend for a further term of two years.

This contract will be fixed price in nature with the successful supplier also guaranteeing the number of input hours to the contract as well as the quality of cleaning provision.

Whilst the monthly charge will represent one-twelfth of the contract cost, a reconciliation will take place monthly to reconcile the actual hours worked within the school contract. If the hours worked are less than those budgeted for a credit will be required by the schools. This credit will be calculated by dividing the annual contract cost (fixed cost) by the number of annual input hours to arrive at a contractual cost per hour, this will then be

multiplied by the number of hours due to arrive at the fiscal credit.

The Trust is seeking a suitably experienced supplier who has current experience of working within the Primary or Secondary school marketplace, ideally with a strong operational base within the area, thus allowing for both adequate contract support and operational flexibility that is to be delivered to support the contract as and when needed during the contract term.

A robust level of management support must be provided by the successful contractor to ensure that the detailed specification is delivered within the contract on a consistent basis within the contract period. A good working relationship with the Trust is essential but also with the individual schools.

The Trust is looking for a supplier who is flexible in their approach and will work closely with all schools to ensure that standards of cleanliness are kept high. They would also like to look at the efficiency of the cleaning contracts particularly with staffing levels and the introduction of new equipment.

As part of the new contract, the Trust also has the following key objectives: -

1. To maintain a safe and hygienic environment
2. Minimise disruption to school activities
3. Promote environmental sustainability
4. Responsive and adaptive cleaning services
5. Effective communication and reporting

For further information, see SQ document.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £6,050,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2025

End date

31 August 2030

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 December 2024

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

20 January 2025

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Burton-upon-Trent:-School-cleaning-services./RPZCTMPHV9>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/RPZCTMPHV9>

GO Reference: GO-20241029-PRO-28325369

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

The de Ferrers Trust

Trent Campus, St Mary's Drive

Burton upon Trent

DE13 0LL

Country

United Kingdom