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Tender

Inclusive Childcare Support Service 2022

The City of Edinburgh Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2022/S 000-035034

Procurement identifier (OCID): ocds-h6vhtk-038c8d

Published 12 December 2022, 10:55am

Section I: Contracting authority

I.1) Name and addresses

The City of Edinburgh Council

4 East Market Street

Edinburgh

EH8 8BG

Contact

Paula Deegan

Email

paula.deegan@edinburgh.gov.uk

Telephone

+44 1315294723

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.edinburgh.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00290

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Inclusive Childcare Support Service 2022

Reference number

CT1011

II.1.2) Main CPV code

- 85312110 - Child daycare services

II.1.3) Type of contract

Services

II.1.4) Short description

The City of Edinburgh Council (the Council) recognises the importance of supporting the inclusion of children and young people, from 0-18 years, with additional support needs in Care Inspectorate registered mainstream childcare settings which enables their parents/carers to continue or return to employment, training or education. The Inclusive Childcare Support Service has been established for over 10 years and is based on a 'reducing dependency increasing capacity' model. The service works closely with a provider to build staff skills, knowledge and confidence to include children and young people with additional support needs in their setting. The service can provide direct support to a child and young person through the deployment of support workers who work alongside staff to create an inclusive environment within normal staff ratios (as appropriate) or allocate funding to a setting that has been assessed by the service as requiring additional staff to support a child and young person.

II.1.5) Estimated total value

Value excluding VAT: £980,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85312110 - Child daycare services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

II.2.4) Description of the procurement

This is an open tender procedure with the Light Touch Regime applied. The City of Edinburgh Council requires a Service Provider to support the building of capacity of partner provider childcare settings. The service delivery is based on a 'reducing dependency increasing capacity' model. Support is provided to childcare settings to build staff skills, knowledge, and confidence to include children and young people with additional support needs. Where individual children need additional 1-1 adult time, the Service Provider will assess applications and offer funding for additional staffing support as appropriate.

II.2.6) Estimated value

Value excluding VAT: £980,000

II.2.7) Duration of the contract or the framework agreement

Duration in months

60

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

All additional information is contained within the documents supplied.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

Providers must hold or commit to obtaining the following

- Employer's (Compulsory) Liability: 5 million GBP
- Public Liability: 10 million GBP
- Health and Safety Policy
- PVG Clearance for all relevant staff
- In addition, providers must satisfy the Council's financial probity assessment, with regards to ratios.

Further information is included within the SPD and the Invitation to Tender.

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.10) Identification of the national rules applicable to the procedure

Information about national procedures is available at: <https://www.gov.scot/policies/public-sector-procurement/>

IV.1.11) Main features of the award procedure

70% quality 30% cost

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 January 2023

Local time

10:30am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please see additional information in the attached documentation and utilise the Q&A function if you have any questions.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=715593.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives.

Accordingly, contract performance conditions may relate to social and environmental considerations and the nature of works covered in the contract. The Community Benefits included in this contract could cover areas such as:

Community Engagement

- Third sector mentoring / supporting small community group or awareness sessions in schools.

- Suppliers paying to use community venues for meetings or functions or other uses.

Employment and training opportunities-

- Advertising and recruitment to posts promoted within the local communities
- Work experience for priority groups – homelessness, and long-term unemployment
- Employability

These areas could include the donation of materials, training, and staff resources.

Potential suppliers will be encouraged to come forward with suggestions for potential community benefits as opposed to this being prescriptive within the contract.

(SC Ref:715593)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=715593

VI.4) Procedures for review

VI.4.1) Review body

Sheriff Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

A tenderer that suffers loss as a result of a breach of duty under the Public Contracts (Scotland) Regulations 2015 may bring proceedings in the Sheriff Court or the Court of Session. The City of Edinburgh Council (the Council) will have a minimum standstill period of 10 days before awarding the contract. The communication of the award decision notice will

be sent by fax or e-mail to all tenderers with the standstill period commencing on the next day. If proceedings are started in the Sheriff Court or the Court of Session against the Council in respect of the decision to award the contract within the standstill period then the Council is prevented from awarding the contract. Post contract award the Sheriff Court or the Court of Session may (1) award damages provided proceedings are brought within 3 months from the date when the grounds for the bringing of the proceedings first arose (2) be entitled to issue an ineffectiveness order or impose a financial penalty on the Council. A claim for an ineffectiveness order must be made within 30 days of the Contract Award Notice being published in the FTS or within 30 days of the date those who expressed an interest in or otherwise bid for the contract were informed of the conclusion of the contract or in any other case within 6 months from the date on which the contract was entered into.