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Tender

## **R&M and Voids**

Manor Estates Housing Association Limited

F02: Contract notice

Notice identifier: 2022/S 000-034947

Procurement identifier (OCID): ocids-h6vhtk-0364f2

Published 9 December 2022, 2:40pm

The closing date and time has been changed to:

**20 January 2023, 12:00pm**

See the [change notice](#).

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Manor Estates Housing Association Limited

5 New Mart Place

Edinburgh

EH14 1RW

#### **Email**

[info@manorestates.org.uk](mailto:info@manorestates.org.uk)

#### **Telephone**

+44 08000938823

**Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.manorestates.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA15383](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA15383)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

R&M and Voids

#### **II.1.2) Main CPV code**

- 50000000 - Repair and maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

To carry out All-Trades reactive repairs including out of hours emergencies covering 365 days per year and 24/7 in-day and out of hours reactive repairs to properties and common areas at various sites within The Association stock as may be required from time to time during the Contract Period by the Contract Administrator or his representatives All trades works including but not exclusively Joiner, Plumber, Electrical, Builder, Plastering, Painting, Tiler, etc.

To carry out void repairs to properties at various sites and locations within The Association stock. The works are as may be required from time to time during the Contract Period by the Contract Administrator or his representatives. All-Trades works including but not exclusively Joiner, Plumber, Electrical, Builder, Plastering, Painting, Tiler and house clearance/cleaning, etc

#### **II.1.5) Estimated total value**

Value excluding VAT: £3,600,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 50000000 - Repair and maintenance services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of
- UKM72 - Clackmannanshire and Fife

### **II.2.4) Description of the procurement**

Manor Estates Housing Association (MEHA) are seeking bids from contractors to service the R&M and Voids service. MEHA strives to achieve value for money in all its activities including reactive and void repairs, out of hours (OOH) service and may include Medical Adaptations, Kitchen and Bathroom Renewals.

The Contract will be for a period of 5 years; it will initially run for 3 years and then will have the option to extend for a further 2 single 12-month periods at The Association discretion.

Work will be to the approximate number of units as listed below and in the attached address lists and any other properties that come under The Association management or ownership.

1094 properties in total 1078 in the City of Edinburgh and 16 in Fife

185 Common Area Block, 458 owners, 3 Community Buildings and 1 Office.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60%

Quality criterion - Name: Interview (if selected) / Weighting: 20%

Cost criterion - Name: Cost of Service / Weighting: 40%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Contract will be for a period of 5 years; it will initially run for 3 years and then will have the option to extend for a further 2 single 12-month periods at The Association discretion.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Please see attached ITT for all information.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

All as stated in the ITT

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

All as stated in the ITT

#### **III.2.2) Contract performance conditions**

All as stated in the ITT and KPIs

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-024513](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

16 January 2023

Local time

12:00pm

Changed to:

Date

20 January 2023

Local time

12:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

16 January 2023

Local time

12:00pm

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: All as stated in the ITT

#### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.3) Additional information**

Please ensure that you fully read and comprehensively understand the requirements of the submission and the associated attached documents.

The ITT, SPD, Quality and pricing schedules must be completed and returned along with the other associated forms as outlined in the documents.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=716441](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=716441).

The buyer has indicated that it will accept electronic responses to this notice via the

Postbox facility. A user guide is available at  
[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:  
<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

All as stated in the ITT and Community Benefit Requirements Form

(SC Ref:716441)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom