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Tender

## **NHSDG Estates & Property - Building Security & CCTV Maintenance March 2025 - March 2028**

Dumfries and Galloway Health Board

F02: Contract notice

Notice identifier: 2024/S 000-034946

Procurement identifier (OCID): ocids-h6vhtk-04b20e

Published 29 October 2024, 9:24am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Dumfries and Galloway Health Board

Mountainhall Treatment Centre, Bankend Road

Dumfries

DG1 4AP

#### **Email**

[nicoll.milne@nhs.scot](mailto:nicoll.milne@nhs.scot)

#### **Telephone**

+44 138732777

#### **Country**

United Kingdom

#### **NUTS code**

UKM92 - Dumfries & Galloway

**Internet address(es)**

Main address

[www.nhsdg.co.uk](http://www.nhsdg.co.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00065](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00065)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

NHSDG Estates & Property - Building Security & CCTV Maintenance March 2025 - March 2028

Reference number

NHSDG0122024

#### **II.1.2) Main CPV code**

- 50610000 - Repair and maintenance services of security equipment

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Dumfries & Galloway Health Board requires a provider to undertake Building Security & CCTV Maintenance to NHSDG properties throughout Dumfries & Galloway.

#### **II.1.5) Estimated total value**

Value excluding VAT: £90,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 50610000 - Repair and maintenance services of security equipment

#### **II.2.3) Place of performance**

NUTS codes

- UKM92 - Dumfries & Galloway

#### **II.2.4) Description of the procurement**

All bidders responding to this opportunity are to complete the accompanying Single Procurement Document (SPD Scotland).

The basis for selection of those bidders to be invited to tender is fully described in the Contract Notice and the Scope of Works.

All SPD responses will be assessed according to the scores indicated against each question as set out in the SoW & SPD Evaluation Scoring Guide.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

#### **II.2.6) Estimated value**

Value excluding VAT: £90,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

NHSDG may extend (at its discretion) the contract for a further 12 months subject to mutual agreement

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 6

Objective criteria for choosing the limited number of candidates:

NHSDG intends to invite the 6 bidders achieving the highest SPD scores to submit tenders unless two (2) or more bidders score the same sixth (6th) highest score, in which case all such bidders shall be invited to tender.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

see Scope of Works and SPD electronic documentation for detailed requirements

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

It is a mandatory requirement that the Contractor must be a member a National Security Inspectorate (NSI) Design, Installation and Maintenance of CCTV Systems approved, and/or member of the Security Industry Authority (SIA) Public space Surveillance (CCTV) licence.

It is a mandatory requirement of NHSDG that all contractors must be registered as CHAS Advanced members proof of registration will be required prior to acceptance of any contractor. If not CHAS Advanced registered at the time of submission of the SPD, then a stated undertaking that if successful at the ITT stage this will be achieved within six months of contract award is acceptable at this stage.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

The form of Contract will be the NEC4 Term Service Short Contract June 2017 (with amendments October 2020).

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 November 2024

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

16 December 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Four Years

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=780904](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=780904).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:780904)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=780904](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=780904)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sherrif Court

Buccleuch Street

Dumfries

DG1 2AN

Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

Royal Institution of Chartered Surveyors

3rd Floor Princess Street

Edinburgh

EH2 4AD

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

NHS Dumfries & Galloway

Mountainhall Treatment Centre Bankend Road

Dumfries

DG1 4AP

Country

United Kingdom