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Tender

Voluntary and Community Sector Infrastructure Support Advice and Information Service

Slough Borough Council,

F02: Contract notice

Notice identifier: 2022/S 000-034924

Procurement identifier (OCID): ocds-h6vhtk-038c3b

Published 9 December 2022, 12:42pm

Section I: Contracting authority

I.1) Name and addresses

Slough Borough Council,

Observatory House, 25 Windsor Road

Slough

SL1 2EL

Contact

Archie Seth

Email

archie.seth@slough.gov.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

www.slough.gov.uk

Buyer's address

<https://www.sesharedservices.org.uk/esourcing/opportunities>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.sesharedservices.org.uk/esourcing/opportunities>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Voluntary and Community Sector Infrastructure Support Advice and Information Service

Reference number

SBC - 035688

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

The provision of preventative services supporting Slough's diverse population, through supporting community groups to respond to local needs, and supporting people to make informed choices about their wellbeing split into 2 Lots LOT 1. Voluntary and Community Sector Infrastructure Support. The service will facilitate the further development of local voluntary and community groups in Slough. The provider will work collaboratively with Slough's front line services, residents and community leaders to develop and promote a market of voluntary organisations and cohort of volunteers that will support the needs of the area. A three years contract (subject to performance and funding) with the option to increase for a further one plus one year so potentially five years in total. LOT 2. Advise and Information Service. The service will ensure the people of Slough have easy access to accurate advice in a range of settings, both online and in person, covering a range of issues

II.1.5) Estimated total value

Value excluding VAT: £2,641,255

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

2

Maximum number of lots that may be awarded to one tenderer: 1

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

The tender seeks to procure two separate contracts with 2 different providers for the 2 lots

The preference is for two separate providers to hold these contracts. Tenders may be submitted for both lots but the provider must state their lot preference. This will be applied should the provider submit winning tenders for both lots.

II.2) Description

II.2.1) Title

Lot No 2 Advice and Information service

Lot No

2

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services
- 85312300 - Guidance and counselling services
- 85312320 - Counselling services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

For more information on how to apply for this contract please visit [`https://www.sesharedservices.org.uk/esourcing`](https://www.sesharedservices.org.uk/esourcing) and search for `SBC - 035688` in the opportunities section Or Voluntary and Commun

II.2.4) Description of the procurement

Lot 2 Advice and Information serviceThe provisional scope includes:• Income maximisation and benefit information• Cost of living • Housing advice• Adult Social Care• Signposting to the VCS and/or other support agencies

II.2.5) Award criteria

Quality criterion - Name: Schedule 3 (Lot 2) / Weighting: 80%

Cost criterion - Name: Schedule 4 (Lot 2) / Weighting: 20

II.2.6) Estimated value

Value excluding VAT: £600,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

A 3 year contract with annual options to extend for a further 2 years (3+1+1) so 5 Years in total for Both Lots

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Council's full requirements and details of how to tender for this opportunity are available by clicking the Express Interest button. The deadline for tender submission is (12 noon) on Wednesday 11th January 2023. How to obtain the Tender Documents Interested parties should register their interest in the project via the In-Tend website <https://in-tendhost.co.uk/sesharedservices.aspx/Tenders/Current>. The Tender documents can be accessed when logged into In-Tend by selecting 'View Details' on the relevant tender advert and clicking the 'Express Interest' tab. Once in the tender there are five tabs, namely 'Tender', 'ITT – documents', 'Correspondence', 'Clarifications' and 'History'. Select the 2nd tab (ITT - documents) where you will find useful information under 'Tender Details'. Continue to scroll down to the heading 'Tender Documents Received' where you will be able to view / download the documents. Please download all the documents and read very carefully.

Opting In and Opting Out Please note you are required to 'Opt In' before you can access the 'My tender Return' to start populating your response. The 'Opt Out' functionality will also be available throughout the duration of the tender process. Opting out will give you the option of declaring you no longer want to receive any further communication in relation to this tender along with the opportunity of providing comments and feedback for this decision. You can choose to 'Opt In' at any time during the tender process if you initially decided to 'Opt Out'. Further Guidance In addition, guidance on how to participate in a tender, download and upload documents / returns and if required, register your company (free of charge) can be found on the In-tend site under the 'Help' or 'Information for Suppliers' buttons. Receiving Notification Emails To ensure you receive email alerts and notifications from our system, please add the email domain '@in-tendorganiser.co.uk' to your Safe Senders list.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 1 Voluntary and Community Sector Infrastructure support service

Lot No

1

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services
- 85312300 - Guidance and counselling services
- 85312320 - Counselling services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The provisional scope includes:• The development of a universally accessible Directory of Services• The development of an up-to-date and well -promoted volunteer matching service• Oversight and administration of the Slough Community fund• Co-location of staff within statutory services to prevent people entering services unnecessarily

II.2.5) Award criteria

Quality criterion - Name: Schedule 1 (Lot 1) / Weighting: 80%

Cost criterion - Name: Schedule 2 (Lot 1) / Weighting: 20%

II.2.6) Estimated value

Value excluding VAT: £2,041,255

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

A 3 year contract with 2 options to extend for a further 1 year (3+1+1) 5 Years in total

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 January 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

Spanish

IV.2.7) Conditions for opening of tenders

Date

11 January 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

This Procurement is about the provision of preventative services supporting Slough's diverse population, through supporting community groups to respond to local needs, and supporting people to make informed choices about their wellbeing.

VI.4) Procedures for review

VI.4.1) Review body

High Court of England

London

Country

United Kingdom