

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/034893-2025>

Contract

## **Civil Parking Enforcement Back Office System**

Sheffield City Council

F03: Contract award notice

Notice identifier: 2025/S 000-034893

Procurement identifier (OCID): ocds-h6vhtk-04d5d9

Published 25 June 2025, 8:17am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sheffield City Council

Town Hall, Pinstone Street,

Sheffield

S1 2HH

#### **Contact**

Lucy Matthews

#### **Email**

[Lucy.Matthews@sheffield.gov.uk](mailto:Lucy.Matthews@sheffield.gov.uk)

#### **Telephone**

+44 1142053657

#### **Country**

United Kingdom

**Region code**

UKE32 - Sheffield

**National registration number**

(GB) 173 5488 38

**Internet address(es)**

Main address

<http://sheffield.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104130>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Civil Parking Enforcement Back Office System

Reference number

95169

#### **II.1.2) Main CPV code**

- 98351110 - Parking enforcement services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This tender is for the Council to procure a new back office system for the current PCN enforcement and permits / ANPR exemptions, but options for additional enforcement areas could be considered. The main elements of the new system will need to be able to process / utilise the following activities: Issuing of parking, bus lane, CAZ and moving traffic Penalty Charge Notices, Issuing of different types of residential, visitor and business parking permits (virtual and physical), Geolocation for Civil Enforcement Officers Interactive letter writing software with policy rules built in Customer portals for self serve permit applications and PCNs (appeals, payments, evidence and advice), The ability to take charge payments via Sheffield City Council website.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 63712400 - Parking services
- 72000000 - IT services: consulting, software development, Internet and support

#### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

#### **II.2.4) Description of the procurement**

This tender is for the Council to procure a new back office system for the current PCN enforcement and permits / ANPR exemptions, but options for additional enforcement areas could be considered. The main elements of the new system will need to be able to process / utilise the following activities: Issuing of parking, bus lane, CAZ and moving traffic Penalty Charge Notices Issuing of different types of residential, visitor and business parking permits (virtual and physical) Geolocation for Civil Enforcement Officers Interactive letter writing software with policy rules built in Customer portals for self serve permit applications and PCNs (appeals, payments, evidence and advice) The ability to take charge payments via Sheffield City Council website.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 50

Quality criterion - Name: Social Value / Weighting: 15

Price - Weighting: 35

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: [2025/S 000-002435](#)

---

## Section V. Award of contract

### Contract No

1

### Title

Civil Parking Enforcement Back Office System

A contract/lot is awarded: No

### V.1) Information on non-award

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

---

## Section VI. Complementary information

### VI.4) Procedures for review

#### VI.4.1) Review body

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>

**VI.4.2) Body responsible for mediation procedures**

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>

**VI.4.4) Service from which information about the review procedure may be obtained**

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>

