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Tender

## **Scottish Authorities Food Enforcement Rebuild (SAFER) Food Business Social Research**

Food Standards Scotland (FSS)

F02: Contract notice

Notice identifier: 2025/S 000-034821

Procurement identifier (OCID): ocds-h6vhtk-0552cd

Published 24 June 2025, 3:56pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Food Standards Scotland (FSS)

4th Floor, Pilgrim House, Old Ford Road

Aberdeen

AB11 5RL

#### **Contact**

Maxine Mullen

#### **Email**

[maxine.mullen@gov.scot](mailto:maxine.mullen@gov.scot)

#### **Telephone**

+44 1224285172

#### **Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.foodstandards.gov.scot>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA24524](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA24524)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Scottish Authorities Food Enforcement Rebuild (SAFER) Food Business Social Research

Reference number

CASE/792740

#### **II.1.2) Main CPV code**

- 73110000 - Research services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

FSS has a requirement for research to be conducted and evidence gathered from Food Business Operators to support both the development of the SAFER programme as well as FSS's statutory business-as-usual responsibilities to support businesses to comply with food law.

#### **II.1.5) Estimated total value**

Value excluding VAT: £120,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 73110000 - Research services

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

#### **II.2.4) Description of the procurement**

Requirement for research to be conducted and evidence gathered from Food Business Operators to support both the development of the SAFER programme as well as FSS's statutory business-as-usual responsibilities to support businesses to comply with food law.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 75

Price - Weighting: 25

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

8

This contract is subject to renewal

Yes

Description of renewals

Option to extend for additional 4 months at sole discretion of the Purchaser

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

As part of the contract agreement, A rate card will be obtained to provide fixed costing for any additional Ad-Hoc research required in connection to research subject matter and solely within specified contract period.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

#### **INSURANCE(s)**

Minimum level(s) of standards possibly required

It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

Employers (compulsory) Liability Insurance in accordance with any legal obligations at the time being in force.

Public Liability Insurance = 1 Million GBP

Professional Indemnity Insurance = 1 Million GBP

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Stated within tender documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 August 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

13 August 2025

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

## **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=799567](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=799567).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:799567)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=799567](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=799567)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court & Justice of the Peace Court

27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom