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Tender

## **HR and Payroll System**

HR and Payroll System

F02: Contract notice

Notice identifier: 2024/S 000-034751

Procurement identifier (OCID): ocds-h6vhtk-04b197

Published 25 October 2024, 4:47pm

The closing date and time has been changed to:

**31 January 2025, 1:00pm**

See the [change notice](#).

## **Section I: Contracting authority**

### **I.1) Name and addresses**

HR and Payroll System

Priory Road

Dudley

DY1 1HF

#### **Contact**

John Bailey

#### **Email**

[John.Bailey@dudley.gov.uk](mailto:John.Bailey@dudley.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKG36 - Dudley

**Internet address(es)**

Main address

<https://dudley.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/blackcountryportal.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/blackcountryportal.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/blackcountryportal.aspx/Home>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

HR and Payroll System

Reference number

24067

#### **II.1.2) Main CPV code**

- 48450000 - Time accounting or human resources software package

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Dudley Metropolitan Borough Council have a requirement for a Payroll and HR Management System to achieve better outcomes with an automated HR/Payroll system.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,520,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48450000 - Time accounting or human resources software package

#### **II.2.3) Place of performance**

NUTS codes

- UKG36 - Dudley

#### **II.2.4) Description of the procurement**

Dudley Metropolitan Borough Council have a requirement for a Payroll and HR Management System to achieve a=better outcomes with an automated HR/Payroll System.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality 55% and Social Value 5% / Weighting: 60

Cost criterion - Name: Cost / Weighting: 40

#### **II.2.6) Estimated value**

Value excluding VAT: £2,520,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

This contract will be subject to renewal

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As stated in the procurement documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

29 November 2024

Local time

1:00pm

Changed to:

Date

31 January 2025

Local time

1:00pm

See the [change notice](#).

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

29 November 2024

Local time

1:00pm

Place

The opening ceremony will be conducted by a member of the procurement team

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England & Wales

The Strand, London. WC2A 2LL

London

Country

United Kingdom

Internet address

<https://www.judiciary.co.uk>

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Public Procurement Review Service (PPRS)