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Tender

Provision of Legal Services

Scottish Futures Trust Limited

F02: Contract notice

Notice identifier: 2022/S 000-034737

Procurement identifier (OCID): ocds-h6vhtk-038bb4

Published 8 December 2022, 9:42am

Section I: Contracting authority

I.1) Name and addresses

Scottish Futures Trust Limited

1st Floor, 11-15 Thistle Street

Edinburgh

EH2 1DF

Contact

Michael McAdam

Email

michael.mcadam@scottishfuturestrust.org.uk

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.scottishfuturestrust.org.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA13383

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Legal Services

II.1.2) Main CPV code

- 79100000 - Legal services

II.1.3) Type of contract

Services

II.1.4) Short description

SFT wishes to award a single supplier framework agreement to appoint a legal adviser for a term of 4 years. The legal adviser is being appointed primarily to deliver the general legal advice that SFT and its subsidiary Scottish Futures Trust Investments Limited (SFTi) and any other associated entities require. While it is envisaged that specific advice for the projects and programmes falling under SFT's remit will be provided by other means, it is possible that from time to time such advice may also be required.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

SFT wishes to award a single supplier framework agreement to appoint a legal adviser for a term of 4 years. The legal adviser is being appointed primarily to deliver the general legal advice that SFT and its subsidiary Scottish Futures Trust Investments Limited (SFTi) and any other associated entities require. While it is envisaged that specific advice for the projects and programmes falling under SFT's remit will be provided by other means, it is possible that from time to time such advice may also be required.

II.2.5) Award criteria

Quality criterion - Name: Delivery Team / Weighting: 20

Quality criterion - Name: Understanding of the Services / Weighting: 20

Quality criterion - Name: Delivery of the Services / Weighting: 20

Quality criterion - Name: Working with SFT / Weighting: 10

Quality criterion - Name: Fair Work First / Weighting: 5

Cost criterion - Name: Quantitative / Weighting: 25

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

To follow Fair Work first principles as set out in ITT.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

25 January 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

25 January 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: In 4 years following completion of the contract

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=715143.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:715143)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=715143

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

27 Chambers St

Edinburgh

EH1 1LB

Country

United Kingdom