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Tender

Communications & Policy Advisory Services

ETZ Ltd

F02: Contract notice

Notice identifier: 2022/S 000-034724

Procurement identifier (OCID): ocds-h6vhtk-038ba9

Published 8 December 2022, 8:51am

Section I: Contracting authority

I.1) Name and addresses

ETZ Ltd

26 Laurel View

ABERDEEN

AB22 8XZ

Contact

David Beattie

Email

David.Beattie@etzltd.com

Country

United Kingdom

NUTS code

UKM50 - Aberdeen City and Aberdeenshire

Internet address(es)

Main address

<http://etzltd.com>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30521

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Other type

Private not for profit company

I.5) Main activity

Other activity

Energy Transition

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Communications & Policy Advisory Services

Reference number

ITT - COR -032

II.1.2) Main CPV code

- 79416200 - Public relations consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

ETZ Ltd has a requirement to appoint an experienced firm who can provide Communications and Policy Advisory services to support the ETZ Ltd senior management team in delivering the strategic aims of the business.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79416200 - Public relations consultancy services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeen

II.2.4) Description of the procurement

ETZ Ltd has a requirement to appoint an experienced firm who can provide Communications and Policy Advisory services to support the ETZ Ltd senior management team in delivering the strategic aims of the business.

II.2.5) Award criteria

Quality criterion - Name: Sector specialist knowledge / Weighting: 15

Quality criterion - Name: Understanding of NE Economy / Weighting: 15

Quality criterion - Name: Sustainable Procurement / Weighting: 10

Quality criterion - Name: Proven Track Record / Weighting: 30

Price - Weighting: 30

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Options for 2 year extension

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 January 2023

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31 March 2023

IV.2.7) Conditions for opening of tenders

Date

23 January 2023

Local time

8:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractscotland.gov.uk/Search/Search_Switch.aspx?ID=716090.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:716090)

VI.4) Procedures for review

VI.4.1) Review body

Aberdeen Sherriff Court

Aberdeen

Country

United Kingdom

