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Tender

Almond Housing Association - Gas Servicing and Maintenance Contract

Almond Housing Association Ltd.

F02: Contract notice

Notice identifier: 2024/S 000-034713

Procurement identifier (OCID): ocids-h6vhtk-04b17b

Published 25 October 2024, 3:22pm

Section I: Contracting authority

I.1) Name and addresses

Almond Housing Association Ltd.

44 Etive Walk

Livingston

EH54 5AB

Email

info@ewing-somerville.com

Telephone

+44 1506439291

Country

United Kingdom

NUTS code

UKM78 - West Lothian

Internet address(es)

Main address

<http://www.almondha.org.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA13703

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from another address:

Ewing Somerville Partnership (Scotland) Ltd.

40 Speirs Wharf

Glasgow

G4 9TH

Email

info@ewing-somerville.com

Telephone

+44 1413533531

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

www.ewingsomerville.co.uk

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Almond Housing Association - Gas Servicing and Maintenance Contract

Reference number

ESP 4824

II.1.2) Main CPV code

- 50000000 - Repair and maintenance services

II.1.3) Type of contract

Services

II.1.4) Short description

Periodic servicing and inspection and responsive maintenance of individual heating appliances and heating installations, including out of hours emergency call outs and

inspection and maintenance of carbon monoxide, smoke and heat detectors, envirovents, unvented cylinders, and thermostatic mixing valves.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 50531200 - Gas appliance maintenance services

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

Main site or place of performance

Livingston.

II.2.4) Description of the procurement

The works comprise the annual service and maintenance to all Association owned appliances of gas heating systems and appliances following manufacturer's requirements and shall include everything necessary for this check, including but not restricted to all labour, parts etc., of all gas installations, including appliances and flues that the tenant cannot legally remove.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend the contract by a variable period not exceeding 24 months.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

The SPD will be assessed to ensure all bidders pass the threshold criteria for working with a public body and questions 4C1.1/4C1.2 and 4C.10 scored. The five highest bidders who have passed all other sections will be invited to go through to the tender stage of the procurement procedure. If less than five bidders pass all sections of the SPD only the bidders who pass all sections will be allowed to proceed to tender stage. If Almond Housing Association decide there is insufficient acceptable bidders the procurement may be cancelled.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The relevant requirement is set out in the SPD, Part IV Selection Criteria [4A1a] Enrolment in a relevant professional register. The following statement clarifies the requirement:

If required by the member state, bidders are required to be enrolled in the relevant professional or trade registers within the country in which they are established.

The relevant trade register in the UK is the Companies House Register - [://www.gov.uk/government/organisations/companies-house](http://www.gov.uk/government/organisations/companies-house) or equivalent in

other countries.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

25 November 2024

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

6 January 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Between 3 and 5 years from this procurement, dependent on extension options being taken up.

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=780853.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Almond Housing Association is committed to contribute to the social, economical and enviromental wellbeing of their residents in West Lothian.

The Community Benefit requirement is a PASS or FAIL scoring criteria for this tender competition. Almond HA's expectation is that 80 Community Benefit Points or more will be delivered under the Contract. Bidders should review Appendix 1 in the Supporting Information before completing the SPD and ensure they can provide the minimum benefit

if selected to go through to tender stage.

(SC Ref:780853)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=780853

VI.4) Procedures for review

VI.4.1) Review body

Livingston Sheriff Court

Civic Centre, Howden South Road

Livingston

EH54 6FF

Country

United Kingdom