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Tender

A Multi-Provider Framework Agreement for the Provision of Additional Voluntary Contribution Services and Consultancy Services Associated with Additional Voluntary Contributions Primarily in Support of the Local Government Pension Scheme (LGPS)

NORFOLK COUNTY COUNCIL

Cheshire West and Chester Council (as Administering Authority of the Cheshire Pension Fund)

Dumfries and Galloway Council (as Administering Authority of the Dumfries and Galloway Pension Fund)

Glasgow City Council (as Administering Authority of the Strathclyde Pension Fund)

Leicestershire County Council (as Administering Authority of Leicestershire Pension Fund)

F02: Contract notice

Notice identifier: 2023/S 000-034703

Procurement identifier (OCID): ocds-h6vhtk-03e120

Published 23 November 2023, 2:42pm

Section I: Contracting authority

I.1) Name and addresses

NORFOLK COUNTY COUNCIL

Martineau Lane

NORWICH

NR12DH

Contact

Julie Ward

Email

sourcingteam@norfolk.gov.uk

Telephone

+44 1603224320

Country

United Kingdom

Region code

UKH15 - Norwich and East Norfolk

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.norfolk.gov.uk

Buyer's address

<https://in-tendhost.co.uk/norfolkcc/asp/Home>

I.1) Name and addresses

Cheshire West and Chester Council (as Administering Authority of the Cheshire Pension Fund)

Ellesmere Port

CH65 0BE

Email

pensions@cheshirewestandchester.gov.uk

Country

United Kingdom

Region code

UKD63 - Cheshire West and Chester

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.cheshirepensionfund.org

I.1) Name and addresses

Dumfries and Galloway Council (as Administering Authority of the Dumfries and Galloway Pension Fund)

Dumfries

Email

contact@dungal.gov.uk

Country

United Kingdom

Region code

UKM92 - Dumfries & Galloway

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.dumgal.gov.uk/pensions>

I.1) Name and addresses

Glasgow City Council (as Administering Authority of the Strathclyde Pension Fund)

Glasgow

Email

spfo@glasgow.gov.uk

Country

United Kingdom

Region code

UKM82 - Glasgow City

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.spfo.org.uk>

I.1) Name and addresses

Leicestershire County Council (as Administering Authority of Leicestershire Pension Fund)

Leicester

Email

pensions@leics.gov.uk

Country

United Kingdom

Region code

UKF21 - Leicester

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://leicsmss.pensiondetails.co.uk/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/norfolkcc/asp/Home>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

A Multi-Provider Framework Agreement for the Provision of Additional Voluntary Contribution Services and Consultancy Services Associated with Additional Voluntary Contributions Primarily in Support of the Local Government Pension Scheme (LGPS)

Reference number

NCCT42660

II.1.2) Main CPV code

- 66520000 - Pension services

II.1.3) Type of contract

Services

II.1.4) Short description

Norfolk County Council (as Administering Authority for the Norfolk Pension Fund), on its own behalf and on behalf of Cheshire West and Chester Council (as Administering Authority of the Cheshire Pension Fund, Dumfries and Galloway Council (as Administering Authority of the Dumfries and Galloway Pension Fund), Glasgow City Council (as Administering Authority of the Strathclyde Pension Fund) and Leicestershire County Council (as Administering Authority of Leicestershire Pension Fund) wish to let a multi-lot, multi-provider framework agreement for the provision of Additional Voluntary Contribution Services and Consultancy Services Associated with Additional Voluntary Contributions primarily in support of the Local Government Pension Scheme (LGPS).

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Additional Voluntary Contribution Services

Lot No

1

II.2.2) Additional CPV code(s)

- 66520000 - Pension services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The LGPS has a regulatory responsibility to offer an AVC facility for its scheme members. Each fund administers the LGPS for significant numbers of employers and multiple payroll providers. This lot is to provide a replacement or an additional AVC facility for LGPS funds

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

Contracts awarded under Lot 1 of the framework may have a maximum total duration of 20 years. No contract awarded from the framework will be permitted to extend beyond 21 March 2048.

II.2) Description

II.2.1) Title

Consultancy Services associated with Additional Voluntary Contributions

Lot No

2

II.2.2) Additional CPV code(s)

- 66523000 - Pension fund consultancy services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

To provide a wide range of advisory services in relation to Additional Voluntary Contribution Services.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

Contracts awarded under Lot 2 of the framework may have a maximum total duration of 4 years. No contract awarded from the framework will be permitted to extend beyond 21 March 2032.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-019949](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 January 2024

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

8 January 2024

Local time

2:05pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

In addition to those listed in this notice, the framework may also be used by:

- any LGPS administering authorities as defined in the Local Government Pension Scheme Regulations 2013 (SI 2013/2356) (as amended) including the firefighters' pension scheme and police pension schemes and any of their participating employing authorities, or in relation to the LGPS in Scotland, any administering authority and any of

their scheme employers as defined in the Local Government Pension Scheme (Scotland) Regulations 2018 (SSI 2018/141) (as amended);

- NILGOSC in Northern Ireland and employing authorities as defined in the Local Government Pension Scheme Regulations (Northern Ireland) 2014 SRNI/188 (as amended)
- the Board of the Pension Protection Fund (<http://www.pensionprotectionfund.org.uk>)
- any other administering authority or organisation of a public sector pension scheme or any public sector body or that requires pension related services;
- any common asset pool or collective investment vehicle established by or on behalf of an administering authority or group of administering authorities; or
- any bodies, organisations or companies established by them for the purpose of operating on a collective basis.

VI.4) Procedures for review

VI.4.1) Review body

Nplaw

Norwich

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Council has decided to incorporate a standstill period at the point when information on the proposed award of the contract is communicated to tenderers. The standstill period, which will be for a minimum of ten calendar days, provides time for unsuccessful tenderers to challenge the award decision before the Contract is entered into. Aggrieved parties who have been harmed or are at risk of harm by any breach of the Council's obligations may take action in the High Court (England, Wales and Northern Ireland). Proceedings must be brought within 30 days from the date of knowledge (the date on which the economic operator first knew or ought to have known that grounds for starting the proceedings had arisen) unless the Court considers that there is good reason for extending the period within which proceedings may be brought, in which case the Court may extend that period up to a maximum of 3 months from the date of knowledge.

