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Tender

## **A Multi-Provider Framework Agreement for the Provision of Additional Voluntary Contribution Services and Consultancy Services Associated with Additional Voluntary Contributions Primarily in Support of the Local Government Pension Scheme (LGPS)**

NORFOLK COUNTY COUNCIL

Cheshire West and Chester Council (as Administering Authority of the Cheshire Pension Fund)

Dumfries and Galloway Council (as Administering Authority of the Dumfries and Galloway Pension Fund)

Glasgow City Council (as Administering Authority of the Strathclyde Pension Fund)

Leicestershire County Council (as Administering Authority of Leicestershire Pension Fund)

F02: Contract notice

Notice identifier: 2023/S 000-034703

Procurement identifier (OCID): ocids-h6vhtk-03e120

Published 23 November 2023, 2:42pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NORFOLK COUNTY COUNCIL

Martineau Lane

NORWICH

NR12DH

**Contact**

Julie Ward

**Email**

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

**Telephone**

+44 1603224320

**Country**

United Kingdom

**Region code**

UKH15 - Norwich and East Norfolk

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.norfolk.gov.uk](http://www.norfolk.gov.uk)

Buyer's address

<https://in-tendhost.co.uk/norfolkcc/asp/Home>

**I.1) Name and addresses**

Cheshire West and Chester Council (as Administering Authority of the Cheshire Pension Fund)

Ellesmere Port

CH65 0BE

**Email**

[pensions@cheshirewestandchester.gov.uk](mailto:pensions@cheshirewestandchester.gov.uk)

**Country**

United Kingdom

**Region code**

UKD63 - Cheshire West and Chester

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.cheshirepensionfund.org](http://www.cheshirepensionfund.org)

**I.1) Name and addresses**

Dumfries and Galloway Council (as Administering Authority of the Dumfries and Galloway Pension Fund)

Dumfries

**Email**

[contact@dungal.gov.uk](mailto:contact@dungal.gov.uk)

**Country**

United Kingdom

**Region code**

UKM92 - Dumfries & Galloway

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.dumgal.gov.uk/pensions>

**I.1) Name and addresses**

Glasgow City Council (as Administering Authority of the Strathclyde Pension Fund)

Glasgow

**Email**

[spfo@glasgow.gov.uk](mailto:spfo@glasgow.gov.uk)

**Country**

United Kingdom

**Region code**

UKM82 - Glasgow City

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.spfo.org.uk>

**I.1) Name and addresses**

Leicestershire County Council (as Administering Authority of Leicestershire Pension Fund)

Leicester

**Email**

[pensions@leics.gov.uk](mailto:pensions@leics.gov.uk)

## **Country**

United Kingdom

## **Region code**

UKF21 - Leicester

## **Justification for not providing organisation identifier**

Not on any register

## **Internet address(es)**

Main address

<https://leicsmss.pensiondetails.co.uk/>

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

A Multi-Provider Framework Agreement for the Provision of Additional Voluntary Contribution Services and Consultancy Services Associated with Additional Voluntary Contributions Primarily in Support of the Local Government Pension Scheme (LGPS)

Reference number

NCCT42660

#### **II.1.2) Main CPV code**

- 66520000 - Pension services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Norfolk County Council (as Administering Authority for the Norfolk Pension Fund), on its own behalf and on behalf of Cheshire West and Chester Council (as Administering Authority of the Cheshire Pension Fund, Dumfries and Galloway Council (as Administering Authority of the Dumfries and Galloway Pension Fund), Glasgow City Council (as Administering Authority of the Strathclyde Pension Fund) and Leicestershire County Council (as Administering Authority of Leicestershire Pension Fund) wish to let a multi-lot, multi-provider framework agreement for the provision of Additional Voluntary Contribution Services and Consultancy Services Associated with Additional Voluntary Contributions primarily in support of the Local Government Pension Scheme (LGPS).

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Additional Voluntary Contribution Services

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 66520000 - Pension services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The LGPS has a regulatory responsibility to offer an AVC facility for its scheme members. Each fund administers the LGPS for significant numbers of employers and multiple payroll providers. This lot is to provide a replacement or an additional AVC facility for LGPS funds .

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.14) Additional information**

Contracts awarded under Lot 1 of the framework may have a maximum total duration of 20 years. No contract awarded from the framework will be permitted to extend beyond 21 March 2048.

## **II.2) Description**

### **II.2.1) Title**

Consultancy Services associated with Additional Voluntary Contributions

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 66523000 - Pension fund consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

To provide a wide range of advisory services in relation to Additional Voluntary Contribution Services.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing**



## **system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.14) Additional information**

Contracts awarded under Lot 2 of the framework may have a maximum total duration of 4 years. No contract awarded from the framework will be permitted to extend beyond 21 March 2032.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-019949](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 January 2024

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

8 January 2024

Local time

2:05pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

In addition to those listed in this notice, the framework may also be used by:

- any LGPS administering authorities as defined in the Local Government Pension Scheme Regulations 2013 (SI 2013/2356) (as amended) including the firefighters' pension scheme and police pension schemes and any of their participating employing authorities, or in relation to the LGPS in Scotland, any administering authority and any of their scheme employers as defined in the Local Government Pension Scheme (Scotland) Regulations 2018 (SSI 2018/141) (as amended);
- NILGOSC in Northern Ireland and employing authorities as defined in the Local Government Pension Scheme Regulations (Northern Ireland) 2014 SRNI/188 (as amended)
- the Board of the Pension Protection Fund (<http://www.pensionprotectionfund.org.uk>)
- any other administering authority or organisation of a public sector pension scheme or any public sector body or that requires pension related services;
- any common asset pool or collective investment vehicle established by or on behalf of an administering authority or group of administering authorities; or
- any bodies, organisations or companies established by them for the purpose of operating on a collective basis.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Nplaw

Norwich

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Council has decided to incorporate a standstill period at the point when information on the proposed award of the contract is communicated to tenderers. The standstill period, which will be for a minimum of ten calendar days, provides time for unsuccessful tenderers to challenge the award decision before the Contract is entered into. Aggrieved parties who have been harmed or are at risk of harm by any breach of the Council's obligations may take action in the High Court (England, Wales and Northern Ireland). Proceedings must be brought within 30 days from the date of knowledge (the date on which the economic operator first knew or ought to have known that grounds for starting the proceedings had arisen) unless the Court considers that there is good reason for extending the period within which proceedings may be brought, in which case the Court may extend that period up to a maximum of 3 months from the date of knowledge.