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Tender

## **F016-25 - Coffee Machine Associated Products Supply & Service**

NHS Fife

F02: Contract notice

Notice identifier: 2025/S 000-034674

Procurement identifier (OCID): ocds-h6vhtk-055275

Published 24 June 2025, 11:49am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Fife

Queen Margaret Hospital, Whitefield Road

Dunfermline

KY12 0SU

#### **Email**

[colin.munro@nhs.scot](mailto:colin.munro@nhs.scot)

#### **Telephone**

+44 1592657320

#### **Country**

United Kingdom

#### **NUTS code**

UKM72 - Clackmannanshire and Fife

**Internet address(es)**

Main address

<http://www.nhsfife.org>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00185](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00185)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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**Section II: Object**

**II.1) Scope of the procurement**

### **II.1.1) Title**

F016-25 - Coffee Machine Associated Products Supply & Service

Reference number

F016-25

### **II.1.2) Main CPV code**

- 03131100 - Coffee beans

### **II.1.3) Type of contract**

Supplies

### **II.1.4) Short description**

NHS Fife Health Board, a statutory body constituted pursuant to the National Health Service (Scotland) Act 1978 (“the Board”), seek proposal of rental of Ceffee Machines and purchasing of Coffee Beans and related products.

### **II.1.5) Estimated total value**

Value excluding VAT: £190,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 03131100 - Coffee beans

### **II.2.3) Place of performance**

NUTS codes

- UKM72 - Clackmannanshire and Fife

### **II.2.4) Description of the procurement**

NHS Fife Health Board, a statutory body constituted pursuant to the National Health Service (Scotland) Act 1978 (“the Board”), seek proposal of rental of Ceffee Machines

and purchasing of Coffee Beans and related products.

#### **II.2.5) Award criteria**

Quality criterion - Name: Added Value Service / Weighting: 30

Quality criterion - Name: Account Management and Communication / Weighting: 20

Quality criterion - Name: KPI's / Weighting: 15

Quality criterion - Name: Training and Support / Weighting: 20

Quality criterion - Name: Sustainability & Social Value / Weighting: 15

Price - Weighting: 60

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 July 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

24 July 2025

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 29521.  
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:  
<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Please provide details of community benefits you can provide for NHS Fife.

(SC Ref:802276)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sheriff Court House

Whytescauseway

Kirkcaldy

KY1 1XQ

Telephone

+44 1592260171

Country

United Kingdom