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Planning

Basic PAYE Tool and Paper Capture Tool

H M Revenue & Customs

F01: Prior information notice
Prior information only
Notice identifier: 2024/S 000-034669
Procurement identifier (OCID): ocds-h6vhtk-04b162
Published 25 October 2024, 1:26pm

Section I: Contracting authority

I.1) Name and addresses

H M Revenue & Customs

100 PARLIAMENT STREET

LONDON

SW1A2BQ

Contact

Joe Stelling

Email

joseph.stelling@hmrc.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

https://www.gov.uk/government/organisations/hm-revenue-customs

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

http://hmrc.sourcing-eu.ariba.com/ad/selfRegistration

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Basic PAYE Tool and Paper Capture Tool

Reference number

SR2196298844

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

HMRC are seeking a supplier to build, run and maintain our Basic PAYE Tool and Paper Capture Tool, these are services that support employers with 9 or fewer employees to manage their payroll and calculate tax.

We hold the intellectual property which would be made available to the appointed supplier.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

This is not a call for competition.

Real Time Information Basic PAYE Tools (BPT) downloadable desktop application

BPT is a software product with English and Welsh text that provides the ability for small employers to create their own Employer Database to support and streamline many of the basic day-to-day requirements of maintaining a payroll system. BPT provides for employers to operate their payroll digitally and submit their payroll information to HMRC in the following employer submissions:

-RTI Full Payment Submission (FPS)

-RTI Employer Payment Summary (EPS)

-NINO Verification Request (NVR)

-Earlier Year Update (EYU) (support only)

BPT is an end-to-end payroll system, compatible with current supported desktop operating systems, which is provided by HMRC to employers (with 9 live or fewer employees) to ensure legal compliance and enables businesses to accurately calculate, record and report PAYE tax, National Insurance, Student and Postgraduate Loans, statutory payments, and employer records, correct digital submission mistakes, produce payslips and much more.

As we retain the Intellectual Property, we expect the selected supplier to potentially rebuild and/or modernize the tool throughout the duration of the contract.

BPT can be downloaded and guidance found at the following links:

https://www.gov.uk/basic-paye-tools

https://www.gov.uk/government/collections/guidance-for-employers-on-using-basic-paye-tools-bpt

Paper Capture Tool (PCT) desktop application

A software product that provides the ability for HMRC Operators to capture information from paper submissions, plus supports the Operators ability to submit the following employer paper submissions:

-RTI Full Payment Submission (FPS)

-RTI Employer Payment Summary (EPS)

-Construction Industry Scheme (CIS) Updates

As we retain the Intellectual Property, we expect the selected supplier to update the application annually and modernise throughout the duration of the contract.

Register Interest

To register your interest in this opportunity through our HMRC Ariba system, please contact Joe Stelling, joseph.stelling@hmrc.gov.uk. If you are already registered on the Ariba system, please provide your ANID number to the contact and you will be added to the RFI event.

II.2.14) Additional information

The deadline for responding to this RFI is 8th November 2024 5pm.

II.3) Estimated date of publication of contract notice

6 January 2025

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes