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Tender

Evaluation of the Archives Revealed Funding Programme 2024 - 2029

The National Archives

F02: Contract notice

Notice identifier: 2024/S 000-034639

Procurement identifier (OCID): ocds-h6vhtk-04b151

Published 25 October 2024, 11:43am

Section I: Contracting authority

I.1) Name and addresses

The National Archives

RUSKIN AVENUE

RICHMOND

TW94DU

Email

procurement@nationalarchives.gov.uk

Country

United Kingdom

Region code

UKI75 - Hounslow and Richmond upon Thames

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.nationalarchives.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.contractsfinder.service.gov.uk/Notice/61e81a20-5c85-474e-bb09-5866329c3fdd>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.contractsfinder.service.gov.uk/Notice/61e81a20-5c85-474e-bb09-5866329c3fdd>

I.4) Type of the contracting authority

National or federal Agency/Office

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Evaluation of the Archives Revealed Funding Programme 2024 - 2029

II.1.2) Main CPV code

- 92500000 - Library, archives, museums and other cultural services

II.1.3) Type of contract

Services

II.1.4) Short description

The purpose of this procurement process is to select a supplier to evaluate the Archives Revealed funding programme between 2024 and 2029. The attached invitation to tender document outlines the requirements for potential suppliers.

The Archives Revealed programme is seeking an evaluation partner to help us understand the (direct and indirect) impacts of the fund, explore the process of funding, and the contribution that the fund makes to defined outcomes and goals for its stakeholders.

This summative evaluation should gather learning about the programme as a whole, including both the grants awarded and the associated sector development activity. We want to develop our understanding of our grantees and applicants' experience with the programme; consult with the sector and key stakeholders, generating quantitative and qualitative data to support its evolution and refinement; and create advocacy and knowledge products for the sector, and for existing and potentially future funders.

The evaluation supplier should propose methods, measures and outcomes that relate to the aims of stakeholder groups, and that are realistic and proportionate to the size of the grants offered and to the capacity of the archives sector. These should be shaped into an ambitious but viable evaluation plan.

We require the successful supplier to develop the programme's existing aims and deliverables, and other stakeholder perspectives, into a logic model and/ or Theory of Change to help guide the programme's delivery and explain its purpose and design.

The evaluation will be used to:

1. produce reliable and useful information to inform decision-making
2. iteratively improve the programme's delivery during implementation
3. inform future funding provision and
4. support advocacy for the fund and sector

II.1.5) Estimated total value

Value excluding VAT: £161,719

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI7 - Outer London – West and North West

II.2.4) Description of the procurement

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The evaluation supplier should propose methods, measures and outcomes that relate to the aims of stakeholder groups, and that are realistic and proportionate to the size of the grants offered and to the capacity of the archives sector. These should be shaped into an ambitious but viable evaluation plan.

We require the successful supplier to develop the programme's existing aims and deliverables, and other stakeholder perspectives, into a logic model and/ or Theory of Change to help guide the programme's delivery and explain its purpose and design.

The evaluation will be used to:

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2. iteratively improve the programme's delivery during implementation

3. inform future funding provision and
4. support advocacy for the fund and sector

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

31 January 2025

End date

30 June 2029

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 3

Objective criteria for choosing the limited number of candidates:

As specified in procurement documents

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

29 November 2024

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The National Archives

Kew

TW9 4DU

Country

United Kingdom