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Tender

Forensic Accountancy

Scottish Government

F02: Contract notice

Notice identifier: 2024/S 000-034638

Procurement identifier (OCID): ocds-h6vhtk-04b150

Published 25 October 2024, 11:43am

Section I: Contracting authority

I.1) Name and addresses

Scottish Government

4 Atlantic Quay, 70 York St

Glasgow

G2 8EA

Contact

Maxine Mullen

Email

maxine.mullen@gov.scot

Telephone

+44 412425466

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.scotland.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Forensic Accountancy

Reference number

CASE/740522

II.1.2) Main CPV code

- 79200000 - Accounting, auditing and fiscal services

II.1.3) Type of contract

Services

II.1.4) Short description

The Scottish Government has a requirement to place a contract with an external service provider for the provision of Forensic Accountant.

II.1.5) Estimated total value

Value excluding VAT: £100,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79200000 - Accounting, auditing and fiscal services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

The Scottish Government has a requirement to place a contract with an external service provider for the provision of Forensic Accountant.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £100,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

There may be additional assessments as part of this contract agreement.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

FINANCIAL RATIOS(S)

INSURANCE

Minimum level(s) of standards possibly required

Financial Ratio:

Bidders will be required to meet the following:

The acceptable range is a Failure Score no less than 50 subject to Dun and Bradstreet.

Insurances:

It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

Employers (compulsory) liability Insurance = in accordance with any legal obligation for the time being in force.

Public Liability Insurance = 1 Million GBP

Professional Indemnity Insurance = 1 Million GBP

III.1.3) Technical and professional ability

List and brief description of selection criteria

Supply Chain Management

****Please note within the Technical Envelope of PCS-T we will request information on Supply Chain Management/Prompt Payment tenderers must submit responses to this question contained in the SPD (Scotland) under section 4C.4 (Technical Envelope in PCS-T). A 'Pass/Fail' score will be awarded to the Supply Chain Management/Prompt Payment question (unless it is stipulated as NON-Applicable as they do not operate supply chain as part of their delivery. Only tenders that achieve a 'Pass' or stipulate as**

Non-Applicable) for this section in the SPD (Scotland) will proceed to having rest of their qualification submission evaluated.

Environmental Management Measure

**Please note within the Technical Envelope of PCS-T we will request information on Environmental Measurement Management, tenderers must submit responses to this question contained in the SPD (Scotland) under section 4C.7 (Technical Envelope in PCS-T). A 'Pass/Fail' score will be awarded to the Environmental Management Measures question. Only tenders that achieve a 'Pass' for this section in the SPD (Scotland) will proceed to having rest of their qualification submission evaluated.

Minimum level(s) of standards possibly required

Supply Chain Management

If tenders intend to use a supply chain to deliver the requirements, they should confirm they have (or have access to) the relevant supply management and tracking systems to ensure a resilient and sustainable supply chain. This will include confirmation that they have the systems in place to pay subcontractors through the supply chain promptly and effectively, and provide evidence when requested of:

- a) their standard payment terms
- b) ?95% of all supply chain invoices being paid on time (in accordance with the terms of contract) in the last financial year.

If the bidder is unable to confirm (b) they must provide an improvement plan, signed by their Director, which improves the payment performance.

Environmental Management Measure

Tenders will be required to provide evidence that their organisation has taken steps to build their awareness of the climate change emergency and how they will respond. Accepted evidence includes but is not limited to:

A completed copy of the tenders 'relevant contract' Climate Change Plan Template, including planned projects and actions to reduce the bidder's carbon emissions. This does not need to contain calculated carbon emissions.

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

****Please note within the Technical Envelope of PCS-T we will request information on Qualification. Tenderers must submit responses to this question contained in the SPD (Scotland) under section 4C.6 (Technical Envelope in PCS-T). A 'Pass/Fail' score will be awarded to the question, Only tenders that achieve a 'Pass' for this section in the SPD (Scotland) will proceed to having rest of their qualification submission evaluated.**

Bidders must have following qualifications:

Qualified Certified Public Accountant (CPA).

Consultative Committee of Accountancy Bodies (CCAB) qualified or equivalent.

selection criteria will be included in the SPD module on Public Contract Scotland Tender

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 November 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

14 November 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Services

Tenders will be required to provide two relevant examples of services carried out during the last three years.

(Examples from both public and/or private sector customers and clients may be provided)

****Please note within the Technical Envelope of PCS-T we will request information on Services, tenderers must submit responses to this question contained in the SPD (Scotland) under section 4C.1.2 (Technical Envelope in PCS-T). A 'Pass/Fail' score will be awarded to the Services question. Only tenders that achieve a 'Pass' for this section in the SPD (Scotland) will proceed to having rest of their qualification submission evaluated.**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Unforeseeable events and urgency of requirement has resulted in tendering period being reduced from 30 days to 20 days.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 27851. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

(SC Ref:781537)

VI.4) Procedures for review

VI.4.1) Review body

Sheriff Court House,

27 Chambers Street,

Edinburgh

EH1 1LB

Country

United Kingdom