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Tender

## **Berkshire Coroner's Removal Contract**

Reading Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-034605

Procurement identifier (OCID): ocds-h6vhtk-041c23

Published 22 November 2023, 4:44pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Reading Borough Council

Civic Offices, Bridge Street

Reading

RG1 2LU

#### **Contact**

Matthew Golledge

#### **Email**

[pchub@reading.gov.uk](mailto:pchub@reading.gov.uk)

#### **Country**

United Kingdom

## **NUTS code**

UKJ11 - Berkshire

## **Internet address(es)**

Main address

[www.reading.gov.uk](http://www.reading.gov.uk)

Buyer's address

<https://in-tendhost.co.uk/readingbc.aspx/Tenders/Current>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/readingbc.aspx/Tenders/Current>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Berkshire Coroner's Removal Contract

Reference number

RBC P 00001780

#### **II.1.2) Main CPV code**

- 98000000 - Other community, social and personal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council seeks to appoint contractor(s) for the removal of bodies where a death has been referred to HM Senior Coroner for Berkshire and you are invited to submit your quotation for this requirement. It is intended to appoint contractor(s) sufficient to provide an adequate service to the areas detailed below. Bodies are to be removed to a mortuary detailed under each area but may be taken to the mortuary designated by the Coroner's Service (this may not be the nearest mortuary geographically). It will also be necessary to transport a deceased from another funeral director or from outside the contract area to the mortuary, see clause 3.20. A map showing the extent of the areas is attached (Appendix 1). There are three zones covering the Berkshire area. Operational requirements may determine that precise District boundaries are not followed, the areas are summarised below:- Zone 1 is that covered by the area from Newbury and Theale to the boundary of West Berkshire Zone 2 is that co

#### **II.1.5) Estimated total value**

Value excluding VAT: £990,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 98000000 - Other community, social and personal services

### **II.2.3) Place of performance**

NUTS codes

- UKJ11 - Berkshire

### **II.2.4) Description of the procurement**

The Council seeks to appoint contractor(s) for the removal of bodies where a death has been referred to HM Senior Coroner for Berkshire and you are invited to submit your quotation for this requirement. It is intended to appoint contractor(s) sufficient to provide an adequate service to the areas detailed below. Bodies are to be removed to a mortuary detailed under each area but may be taken to the mortuary designated by the Coroner's Service (this may not be the nearest mortuary geographically). It will also be necessary to transport a deceased from another funeral director or from outside the contract area to the mortuary, see clause 3.20. A map showing the extent of the areas is attached (Appendix 1). There are three zones covering the Berkshire area. Operational requirements may determine that precise District boundaries are not followed, the areas are summarised below:- Zone 1 is that covered by the area from Newbury and Theale to the boundary of West Berkshire Zone 2 is that covered by the area around Reading including western parts of Wokingham and eastern parts of West Berkshire Zone 3 is that covered by the area of Slough, Bracknell, Royal Borough of Windsor and Maidenhead and the eastern areas of Wokingham

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £990,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Possible 2 x 12 month extension periods available depending upon satisfactory performance

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 December 2023

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

21 December 2023

Local time

2:00pm

Place

Reading Borough Council via In-Tend portal

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of Justice of England and Wales

7 Rolls Buildings, Fetter Lane

London

EC4A 1NL

Telephone

+44 2079477156

Country

United Kingdom

Internet address

<https://courtribunalfinder.service.gov.uk/courts/rolls-building>

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The relevant deadlines depend on the specific nature of the remedies required and are defined in Regulations 93 & 94 of the Public Contracts Regulations 2015.

#### **VI.4.4) Service from which information about the review procedure may be obtained**

The Cabinet Office

70 Whitehall

London

SW1A 2AS

Country

United Kingdom

Internet address

<https://www.gov.uk/government/organisations/cabinet-office>