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Tender

## **The Provision of Tree Works at Stafford Castle**

Stafford Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-034581

Procurement identifier (OCID): ocds-h6vhtk-041c10

Published 22 November 2023, 3:31pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Stafford Borough Council

STAFFORD

#### **Email**

[michelle.davies@staffordshire.gov.uk](mailto:michelle.davies@staffordshire.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKG2 - Shropshire and Staffordshire

#### **Justification for not providing organisation identifier**

Not on any register

#### **Internet address(es)**

Main address

<https://www.staffordbc.gov.uk/>

Buyer's address

<https://supplierlive.proactisp2p.com>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com>

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Provision of Tree Works at Stafford Castle

Reference number

IA3124

#### **II.1.2) Main CPV code**

- 77211400 - Tree-cutting services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Stafford Borough Council is seeking tenders to carry out works at Stafford Castle approximately 2 miles outside of the town of Stafford. The site itself is 26 acres and consists of the Keep, inner bailey, outer bailey, herb garden and woodland. A visitor Centre houses hands on armour, arms, and costumes.

Stafford Borough Council lease land surrounding Stafford Castle from Lord Stafford which includes responsibility for the tree stock. Whilst the site is operated by Stafford Borough Council's Culture and Leisure Provider, Freedom Leisure, the Council retained responsibility for the tree stock.

Originally there were only trees lining the main driveway, which were subsequently removed, then, in the mid 1950's, extensive tree planting took place generally in grouped species. There are now approximately 5,500 mixed broadleaf and softwood species specifically beech, ash and sycamore trees on the site covering an area of approximately 133,300 m<sup>2</sup> (13.3 Ha).

Unfortunately no management plan has ever been implemented on the site, so the trees have never been thinned out to ensure healthy specimens and so the condition of the tree stock is generally poor.

Please review the full Specification for more information.

### **II.1.5) Estimated total value**

Value excluding VAT: £180,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKG2 - Shropshire and Staffordshire

Main site or place of performance

Stafford

#### **II.2.4) Description of the procurement**

Suppliers should set up a profile on Proactis by completing their company details first. Then registering their interest to this specific tender opportunity by searching under reference IA3124.

Any questions regarding this opportunity should go through the 'message function'.

Please do not contact the Buyer direct.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 50

Price - Weighting: 50

#### **II.2.6) Estimated value**

Value excluding VAT: £180,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 December 2024

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Stafford Borough Council require its successful Supplier to have ongoing 3rd party accreditations which meet the following requirements during the term of the Framework:

To have a compliant Health & Safety accreditation performed by a Safety Schemes in Procurement ('SSIP'). For more information refer to the link <https://SSIP.org.uk/members/#>

Valid and compliant member of an independent pre-qualification accrediting body. For example, Constructionline (accredited to a minimum membership level of 'GOLD') or other equivalent bodies, offer such a service.

Note 1 - the accrediting bodies must allow for annual refreshes/vetting of the Supplier in the areas above

Note 2 - where brand names are mentioned, the Authority will consider equivalents

Note 3 - evidence of the above accreditations MUST be provided to the Authority by successful Supplier prior to Contract Award

PAS91 C4: Health and safety: policy and capability or provide an exemption (details provided in the Questionnaire).

Principal Contractor

PAS91 O2. Environmental Management Policy and Capability or provide an exemption (details provided in the Questionnaire).

PAS91 O3. Quality Management Policy and Capability or provide an exemption (details provided in the Questionnaire).

The tender requires competent operatives available and demonstrate proof of competency to the levels below (these are examples and equivalent qualifications are acceptable):

- City and Guilds NPTC CS 30 - Chainsaw Maintenance/Cross Cut & Stack Timber using a chainsaw

- City and Guilds NPTC CS 31 - Fell and Process Small Trees
- City and Guilds NPTC CS 32 - Fell & Process Trees Over 380mm: Part 2 a & b  
Snedding / De-limbing
- City and Guilds NPTC CS 38 - Climb Trees and Perform Ariel Rescue
- Member of the Arboricultural Association Approved Contractor

PLEASE REFER TO THE PROCUREMENT DOCUMENTATION FOR MORE DETAIL

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 December 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

22 December 2023

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Stafford Borough Council

Stafford

Country

United Kingdom