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Tender

## **Continuing Health Care (CHC) Reports and Advocacy Service**

Staffordshire County Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-034538

Procurement identifier (OCID): ocds-h6vhtk-055218 ([view related notices](#))

Published 23 June 2025, 7:58pm

### **Scope**

### **Reference**

IA3532

### **Description**

Staffordshire County Council ('Council') are seeking to commission the services of a provider ('Provider') of specialist Continuing Health Care (CHC) advocacy and legal representation to act on behalf of adults, with Council funded care services (and/or their nominated representatives) and secure eligibility for National Health Service (NHS) funded CHC. This Service will also include appealing against an Individual's existing CHC funding being withdrawn following review.

In providing this Service, the Provider will be acting as the Individual's advocate, liaising where appropriate with their nominated legal representative.

An initial potential 20 (twenty) existing cases have been identified for consideration for review, future volume could be anywhere between 1 to 5 cases per month. As this is a new service the exact volume is difficult to predict.

Financial budgeting has been based on a budget of between £50,000 to £150,000 per annum.

### **Total value (estimated)**

- £450,000 excluding VAT
- £540,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 October 2025 to 30 September 2027
- Possible extension to 30 September 2028
- 3 years

Description of possible extension:

Extensions will be utilised based on the availability of financial budget and the satisfactory performance of the supplier in line with the contact terms and conditions.

### **Main procurement category**

Services

### **CPV classifications**

- 85300000 - Social work and related services

## **Contract locations**

- UKG2 - Shropshire and Staffordshire

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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

14 July 2025, 11:59pm

### **Tender submission deadline**

22 July 2025, 12:00pm

### **Submission address and any special instructions**

<https://supplierlive.proactisp2p.com/Account/Login>

Search for IA3532 Continuing Health Care (CHC) Reports and Advocacy Service

### **Tenders may be submitted electronically**

Yes

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## **Award criteria**

Award Criteria will be based on Price 60% - Quality 40%

Price will be evaluation based on a submitted fixed tender price.

Quality will be broken down as :

Service Delivery Model = 15%

Management and Staffing = 5%

Practice and Procedures = 3%

Communication and Information = 5%

Performance Management = 4%

Implementation = 5%

Service Feedback and Improvement 3%

Please see full breakdown of the process of acceptance and consideration of the tender submission detailed in the ITT Procurement Pack,

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## **Procedure**

### **Procedure type**

Below threshold - open competition

## Special regime

Light touch

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## Contracting authority

### Staffordshire County Council

- Public Procurement Organisation Number: PZDG-2995-QQMD

1 Staffordshire Place, Tipping Street,

Stafford

ST16 2DH

United Kingdom

Email: [commercial.team@staffordshire.gov.uk](mailto:commercial.team@staffordshire.gov.uk)

Website: <https://www.staffordshire.gov.uk>

Region: UKG24 - Staffordshire CC

Organisation type: Public authority - sub-central government