

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/034523-2023>

Tender

Supply of Graduation and Ceremonial Gowns, Photography and Event Services

Falmouth Exeter Plus

F02: Contract notice

Notice identifier: 2023/S 000-034523

Procurement identifier (OCID): ocids-h6vhtk-041be9

Published 22 November 2023, 12:20pm

Section I: Contracting authority

I.1) Name and addresses

Falmouth Exeter Plus

Penryn Campus

Penryn, Cornwall

TR10 9FE

Contact

Lorna Sullivan

Email

Lorna.sullivan@fxplus.ac.uk

Country

United Kingdom

Region code

UK - United Kingdom

National registration number

5103240

Internet address(es)

Main address

<https://fxplus.ac.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/105170>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=75327&B=FXPLUS

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=75327&B=FXPLUS

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supply of Graduation and Ceremonial Gowns, Photography and Event Services

Reference number

1980FXPLUS

II.1.2) Main CPV code

- 79952000 - Event services

II.1.3) Type of contract

Services

II.1.4) Short description

Lot 1.

Graduation Gown hire or purchase, for example, gown hire, gown purchase, gown maintenance, Laundry service, repair, recycle (end of life for gown). Video recording, live streaming, relay, download and storage services and also include memorabilia and all aspect of CRM ticketing service.

Lot 2.

Graduation Photography and Media services including but not limited to:

All graduation photography prints and electronic media, photographic presentation options including but not limited to frames, video recording, streaming, digital media, replay, download and storage service and any and all associated memorabilia options.

Lot 3.

One Stop Shop inclusive of all of the above and including end-to-end graduation services events management. This lot also includes the provision of additional memorabilia and all aspects of CRM ticketing services for graduation services.

II.1.5) Estimated total value

Value excluding VAT: £400,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Supply of Graduation and Ceremonial Gowns, Photography and Event Services

Lot No

1

II.2.2) Additional CPV code(s)

- 18400000 - Special clothing and accessories
- 18410000 - Special clothing
- 79961300 - Specialised photography services
- 80300000 - Higher education services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

Penryn Campus

II.2.4) Description of the procurement

Falmouth Exeter Plus (incorporating Falmouth University and the University of Exeter), requires the provision of annual graduation services to accommodate approximately two thousand five hundred eligible students. This figure includes 1500 BA students, and a further 700 MA students, and a small number of PhD students and Honorary Fellows each year.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £400,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

12 month renewal

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 December 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 21 December 2023

IV.2.7) Conditions for opening of tenders

Date

20 December 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Falmouth Exeter Express

Falmouth Exeter Plus

PENRYN

TR10 9FE

Email

procurement@fxplus.ac.uk

Country

United Kingdom

Internet address

www.fxplus.ac.uk

VI.4.2) Body responsible for mediation procedures

Falmouth University

Falmouth Campus

Falmouth

TR11 4RH

Email

procurement@fxplus.ac.uk

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Falmouth University

Falmouth University 25 Woodlane Finance Office

Falmouth

TR11 4RH

Email

rob.holmes@falmouth.ac.uk

Country

United Kingdom